



ROBERT D. REYNOLDS SCHOOL
391 West Saddle River Road
Upper Saddle River, New Jersey 07458

Devin Severs, Principal
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Dear Parents of Incoming Kindergarten Students:

Welcome to Reynolds School! We are looking forward to starting this new journey with you. In order to begin the registration process, on January 11th you may log in to <http://www.usrschoolsk8.com/reynolds> and click on the *Kindergarten Registration* link, which can be found under the *School News* section on the main page. You will need to submit some initial information into the system as well as download and complete several forms. Listed below are the various forms, which will give us important information regarding your child. **Please download all of these forms, take the time to read them over, complete them, and bring them with you to registration.**

Registration forms:

- Enrollment Form
- Student Residency/District Residency Affirmation (Policy #5111)
- Residency Packet
- Kindergarten Physical Form
- Health History Form
- Home Language Survey
- Pre-School Experience Form (To be completed by your child's Pre-School teacher)
- Parent In-Put Form
- Parent/Guardian Consent for Media Publication
- Acceptable Use of Computer Network/Computers and Resources (Policy 2361)
- *You must also bring the following documents with you to registration:
 - Four proofs of residency (i.e. tax bill, deed, contract of sale, driver's license, utility bill)
 - An original birth certificate or passport
 - Proof of immunization

Additional information for your reference:

- Transportation information
- Reporting a Student's Absence
- Medication in School (Policy #5330)

Kindergarten Registration will be held on January 22nd and January 23rd from 8:15 to 11:00 and 12:45 to 2:15 in the Reynolds Lobby. No appointment is necessary during these times. **Please bring all of your completed forms and documents with you on this date.**

Sincerely,

Devin A. Severs

Devin A. Severs, Principal