



On-line Etiquette

- Keep your camera on
- Make sure the background isn't too bright
- Mute your microphone until you are ready to speak
- Write in the chat box only if you have a question or are instructed to do so
- Use your first name to identify yourself in live sessions

Work Habits

- Be an active and engaged participant on-line
- Keep yourself organized
- Find an appropriate place to learn and set up a dedicated work space
- Make a schedule for your independent learning time
- Take screen breaks
- Keep a growth mindset