

To Log on to WTW:

Click on Login



Administrator/Teacher/Parent Login



Username or email
jpassanante@usrsschoolsk8.com

Password

Remember me

Teachers/parents - If you have forgotten your password, you can request a new one by [clicking here](#) and a new password will be sent to the email address on the account.

Sign In with

Type in
User Name
and Password

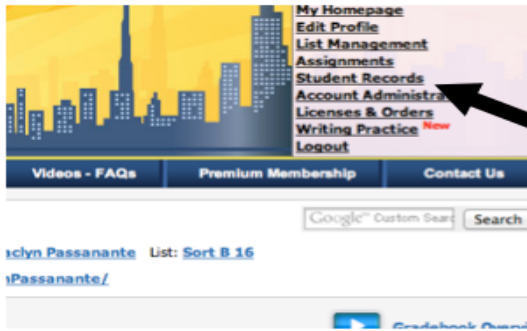
To Import Sorts into personal homepage:

Search "Find a Teacher"
Search "Passanante"
Open up my homepage

Click Import
next to each sort

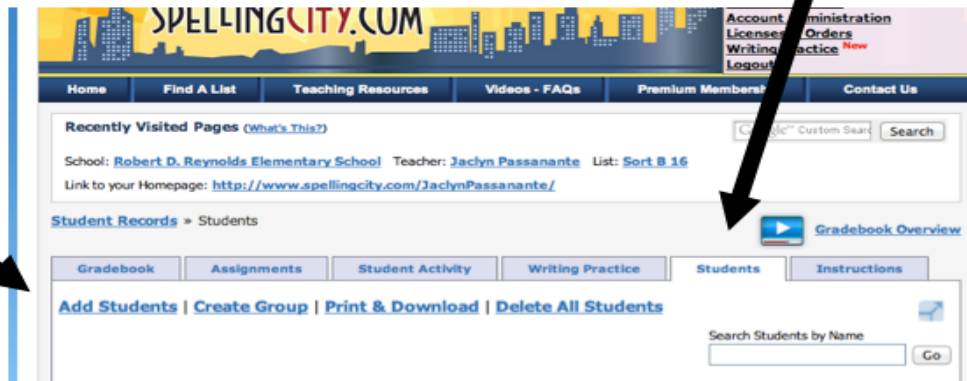
Vocabulary and Spelling Lists	
List(s) Not in Groups	
Sort A36	S-Test V-Test Teach Games Import
Sort A37	S-Test V-Test Teach Games Import
Sort A38	S-Test V-Test Teach Games Import
Sort B1	S-Test V-Test Teach Games Import
Sort B2	S-Test V-Test Teach Games Import
Sort B3	S-Test V-Test Teach Games Import
Sort B4	S-Test V-Test Teach Games Import
Sort B5	S-Test V-Test Teach Games Import
Sort B6	S-Test V-Test Teach Games Import
Sort B7	S-Test V-Test Teach Games Import
Sort B8	S-Test V-Test Teach Games Import
Sort B9	S-Test V-Test Teach Games Import
Sort B10	S-Test V-Test Teach Games Import
Sort B11	S-Test V-Test Teach Games Import
Sort B12	S-Test V-Test Teach Games Import
Sort B13	S-Test V-Test Teach Games Import
Sort B14	S-Test V-Test Teach Games Import

To Create Your Class



Click Student Records

Click Students



Click Student Names and Assign to Teacher

manage students

Entering a **username** is the only requirement (?)

If you do not enter a **password**, SpellingCity will automatically generate a password for your student.

There are few different ways to add your students to SpellingCity:

- Enter the names below one-by-one
- Get Students [from bucket](#)
- Click on [Batch Entry](#) and cut and paste an entire list of students at once.
- [Upload students](#) via a CSV file.
- [Upload a CSV](#) from Google Apps

Get students from bucket

Assign Student to Jaclyn Passanante

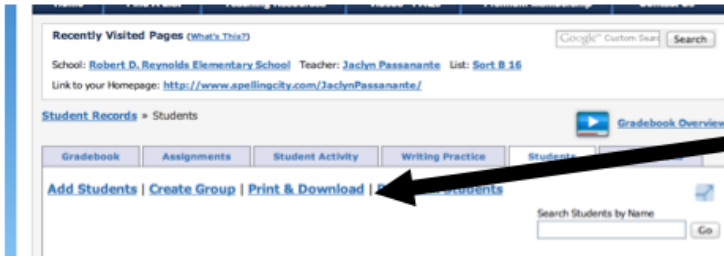
Select the bucket you wish to choose the students from to assign them to this teacher. You may assign multiple students to teacher. Selecting **students in red** does not count against available licenses.

Number of Available Licenses: 7

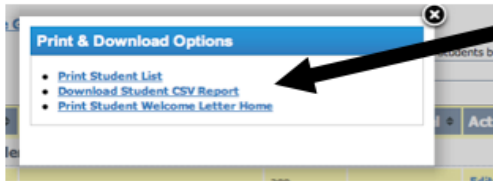
Select students to assign to teacher

- | | | |
|--|--|--|
| <input type="checkbox"/> JCookson (Jake Cookson) | <input type="checkbox"/> AWaller1 (Ava Waller) | <input type="checkbox"/> JDelloRusso (Joseph DelloRusso) |
| <input type="checkbox"/> JDeMilia (Jillian DeMilia) | <input type="checkbox"/> JDIPaolo (Jason DiPaolo) | <input type="checkbox"/> JDolan2 (Jack Dolan) |
| <input type="checkbox"/> JGandara (Joseph Gandara) | <input type="checkbox"/> MSamanoglu (Mirelle Samanoglu) | <input type="checkbox"/> JLavinio (John Lavinio) |
| <input type="checkbox"/> JNoria (Joey Noria) | <input type="checkbox"/> LEisenstein (Lily Eisenstein) | <input type="checkbox"/> LKovar (Leah Kovar) |
| <input type="checkbox"/> LManganelli (Luca Manganelli) | <input type="checkbox"/> GBallantyne (Graham Ballantyne) | <input type="checkbox"/> LRimland (Leah Rimland) |
| <input type="checkbox"/> MBirch (Marc Birch) | <input type="checkbox"/> MFusco (Madison Fusco) | <input type="checkbox"/> MMainelli (Meghan Mainelli) |
| <input type="checkbox"/> MNiziol (Melanie Niziol) | <input type="checkbox"/> GSchutz (Giovanna Schutz) | <input type="checkbox"/> MReifman (Michael Reifman) |
| <input type="checkbox"/> MSchaffer (Mia Schaffer) | <input type="checkbox"/> NLaino (Nicolas Laino) | <input type="checkbox"/> NScutaro (Nicholas Scutaro) |
| <input type="checkbox"/> KKaur (Keeret Kaur) | <input type="checkbox"/> OBerker (Olivia Berker) | <input type="checkbox"/> RBookstaver (Ryan Bookstaver) |
| <input type="checkbox"/> RMuller (Regan Muller) | <input type="checkbox"/> RStrauss (Remi Strauss) | <input type="checkbox"/> SCassell (Sarah Cassell) |
| <input type="checkbox"/> SCHkadua (Sofi Chkadua) | <input type="checkbox"/> SGhahyazi1 (Shanaz Ghahyazi) | <input type="checkbox"/> SMatonti (Sophia Matonti) |
| <input type="checkbox"/> SMendoza1 (Sylvester Mendoza) | <input type="checkbox"/> SSelman (Sydney Selman) | <input type="checkbox"/> SSHulman (Samuel Shulman) |

The program will add students to your account and generate User Names and passwords for them.



Click Print and Download



You can print a master list of user names and passwords and a welcome letter inviting students to use the program at home.