

**Board of Education  
Upper Saddle River, New Jersey  
Regular Session  
Monday, November 19, 2018, 8:00 p.m.**

**Minutes**

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: None

Also present: Dr. Siegel, Mrs. Imbasciani

**CONFIDENTIAL SESSION**

Mr. Prisco made a motion, seconded by Mrs. Pittman to convene into Executive Session at 7:50 p.m. Mrs. Johnston then read the following statement:

**WHEREAS**, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

**WHEREAS**, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

**NOW, THEREFORE, BE IT RESOLVED** that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Fusaro made a motion, seconded by Dr. Verducci to adjourn Executive Session at 7:55 p.m.

Mrs. Gandara made a motion, seconded by Mr. Prisco to convene into Regular Session at 8:00 p.m.

**OPENING STATEMENT:**

**Mrs. Johnston**

Mrs. Johnston welcomed the public to the meeting.

**SUPERINTENDENT'S REPORT:**

**Dr. Siegel**

Dr. Siegel reported on the following:

- Go for the Gold, the Cavallini Leo Club fundraiser which sold gold shoelaces that were used for the Cavallini Run, raised \$900.00 to raise awareness for pediatric cancer.
- A Quad-District Wellness Workshop for parents using local staff will run once a month from January through April.
- Site visits for the middle school cycle/elective courses, which will increase quality and choices, are being made to Closter, Chatham, Ramsey (students will be part of this visit) and Fair Haven.

- Dr. Siegel attended the New Jersey School Boards Convention in Atlantic City and participated in best practices seminars which were a valuable experience.

**BOARD SECRETARY'S REPORT:****Mrs. Imbasciani**

Mrs. Imbasciani reported on the following:

- Status of the Audit
- Welcome and congratulations to Susan Gandara and new Board of Education members, Mary Ann Gray and Stephen Quagliani.

**BOARD PRESIDENT'S REPORT: None****COMMITTEE REPORTS:****School Boards Liaison****Dr. Verducci**

- Dr. Verducci reported that the NJSBA Convention was one of the best conventions in years. He shared school law handouts with Board members and said a lot of information on wellness was provided and we seem to be ahead of the curve.
- Dr. Verducci spent Saturday in Princeton at the School Board Delegates Meeting, "Path to Progress." The economic and fiscal policy group assembled to make recommendations, which provided good background data for negotiations.

**Finance Committee****Mr. Amano**

- Mr. Amano described the general parameters for the 2019/20 budget: January – rough draft; March – preliminary budget; April – public hearing; May – budget finalized.

**PTO REPORT: None****Mrs. Apostolou/Mrs. Degenars****USREF Report:****Mrs. Wenberg**

- Mrs. Wenberg announced that the USREF is accepting Power Couples honoree nominations for the upcoming Gala and are due by December 7.
- The USREF will be announcing the 2019 Grant awards on December 17.
- The Globetrotters Fund Raiser will be held on December 30. Tickets are on sale now.

**PUBLIC COMMENT: None****ADMINISTRATION:****Dr. Siegel**

**A motion was made by Mrs. Fusaro and seconded by Dr. Verducci to approve Administration Consent Agenda Items A through D and was approved by all in attendance.**

A. First reading of the following Policies:

Policy 5330.04 – Administering an Opioid Antidote (new)

Policy 5561 – Use of Physical Restraint Techniques for Students with Disabilities (new)  
 Policy 9700 – Special Interest Groups (revised)

B. Second reading and approval of the following Policies and Regulations:

Policy 1613 – Disclosure and Review of Applicant’s Employment History (new)  
 Policy 2431 – Athletic Competition (revised)  
 Policy 3222 – Evaluation of (Non) Teaching Certified Staff Members, Excluding  
 Classroom Teachers and Administrators (revised)  
 Policy 5350 – Student Suicide Prevention (revised)  
 Policy 5533 – Student Smoking (revised)  
 Policy 8462 – Reporting Potentially Missing or Abused Children (revised)

Regulation 2431.2 – Medical Examination Prior to Participation on a School-Sponsored  
 Interscholastic or Intramural Team or Squad (revised)  
 Regulation 3221 – Evaluation of Teachers (revised)  
 Regulation 3222 – Evaluation of (Non) Teaching Certified Staff Members, Excluding  
 Classroom Teachers and Administrators (revised)  
 Regulation 5600 – Student Discipline/Code of Conduct (revised)

C. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance.

D. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent’s decision that investigation #\*\*92818001 is not an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18AQ:37-15(e).

**PERSONNEL:**

**Dr. Siegel**

**A motion was made by Mrs. Gandara and seconded by Mrs. Pittman to approve Personnel Consent Agenda items A through G and was approved by all in attendance.**

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
  - 1. Approve paid disability and FMLA/NJFLA for Danielle Andersen, 4<sup>th</sup> Grade Classroom Teacher, effective on or about April 1, 2019 through approximately October 22, 2019.
  - 2. Approve paid disability and FMLA for Danielle Hoffman, Paraprofessional, effective December 10, 2018 through approximately January 25, 2019.
  - 3. Approve paid disability and FMLA/NJFLA for Heather Miller, Special Education Teacher and Basic Skills Instructor, effective on or about April 12, 2019 through approximately October 22, 2019.

4. Approve paid disability and FMLA/NJFLA for Annamarie Zimmermann, Art Teacher, effective on or about April 4, 2019 through approximately October 8, 2019.
- E. Change in Assignment (not applicable)
- F. Appointments (not applicable)
- G. Substitutes/Consultants/Volunteers
1. Approve Dipti Chauhan as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher's Certificate.
  2. Approve Mary Ann Ghassali as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher's Certificate.
  3. Approve Ghada Shenouda as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher's Certificate.

**FINANCE:****Mrs. Imbasciani**

**A motion was made by Mrs. Fusaro and seconded by Mr. Prisco to approve Finance Consent Agenda items A through I was approved by all in attendance except Item B, check # 47489, which Dr. Verducci abstained from.**

- A. Approve the Minutes of Board Meeting:

October 5, 2018

- B. Approve the Bills List for October 2018 as follows:

10	General Current Expense	\$67,253.90
11	General Current Expense	\$2,297,557.94
12	Capital Outlay	\$106,369.00
20	Special Revenue Funds	\$31,952.15
50	Milk	\$291.36
60	Trust Fund	\$33,624.71
	Total	\$2,537,049.06

- C. Approve the Transfers for October 2018.
- D. Approve the Board Secretary and Treasurer's Reports dated October 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the cancellation of the unexpended balance of \$43,268.00 for the completed capital project previously funded by Capital Reserve for Phase 4 of the Cavallini Partial Window Replacement Project.
- F. Approve the cancellation of the unexpended balance of \$116,375.00 for the completed capital project previously funded by Capital Reserve for Phase 5 of the Cavallini Partial Window Replacement Project.
- G. Approve the contract with New Jersey Commission for the Blind and Visually Impaired to provide services for a student whose name is on file in the Board Office for the 2018/19 school year at a rate of \$10,729.00.

H. Approve the disposal of old wireless access points that are no longer being used:

7701	7705	7688	7687	7689
7691	7690	7676	7697	7680
7675	7694	7696	8093	7679
7692	7695	6762	7693	7686
7702	7683	7682	7681	7678
8117	7677	7685	7698	8077
7699	8078	7700	8094	7167
7124	6744	7597	7599	7596
7115	7598	7125	7594	7112
7168	7592	7169	6742	7586
7113	7110	7116	7595	7119
7591	7666	7600	7111	8113
8114	8118	7118	7294	8115
7109	7590	7123	7108	7122
7176	7117	7114	7120	7589
7587	7588	7121	7593	

I. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Cost	Travel Cost
Middle School Course Review Committee Site Visit Fair Haven, NJ	November 26, 2018	Amy D'Ambola	\$0.00	\$31.62
		Jonathan Harvey	\$0.00	\$46.68
		Bruce Reicher	\$0.00	\$0.00
Conquer Math – NJSLs Workshop for Grade 2 Pompton Plains, NJ	November 29, 2018	Christine Thies	\$155.00	\$0.00
		Helen Vega	\$155.00	\$0.00
		Krystal Whitmore	\$155.00	\$0.00
Developing Number Concepts and Number Sense Grades K-2 New Brunswick, NJ	November 30, 2018	Peggy Dobrinski	\$205.00	\$54.99
		Valerie Kersting	\$205.00	\$60.89
		Bina Rivard	\$205.00	\$61.47
		Carrie Topolosky	\$205.00	\$58.44
Teacher's College - Units of Study in Reading and the NJ PARCC Exam Somerset, NJ	November 30, 2018	Megan Connors	\$165.00	\$21.64
		David Kaplan	\$165.00	\$21.64
Teacher's College - Units of Study in Reading and the NJ ELA Exam Somerset, NJ	November 30, 2018	Leigh Ann Weil	\$165.00	\$34.72
2018 NAMI NJ Annual Conference Somerset, NJ	December 1, 2018	Cayla Casey	\$95.00	\$35.34
NJASL 2018 Fall Conference Long Branch, NJ	December 3, 2018	Patty Policastro	\$0.00	\$55.12
		Devin Severs	\$0.00	\$55.12
Comprehensive IMSE Orton-Gillingham Training Hasbrouck Heights, NJ	December 3-5, 2018	Tina Barone	\$900.00	\$4.50
Self-Regulation in Children Nanuet, NY	December 5, 2018	Stefanie Slacin	\$199.99	\$0.00
Site Visit to Mountain View Elementary Flanders, NJ	December 5, 2018	Amy D'Ambola	\$0.00	\$18.60
		David Kaplan	\$0.00	\$13.33
		Elizabeth Ullrich	\$0.00	\$22.80

Anxiety, ADHD & Anger in the Classroom Nanuet, NY	December 12, 2018	Melissa DeBoer	\$99.99	\$0.00
		Margaret Donnelly	\$99.99	\$0.00
		Sarah Samuels	\$99.99	\$0.00
Motivating and Managing Hard to Reach Uninterested and Disruptive Students Saddle Brook, NJ	December 12, 2018	Aimee Aslanian	\$238.00	\$11.56
		Kristin Martin	\$238.00	\$11.56
Mindful Practices for Those Who Give The Most: Educators! Mahwah, NJ	December 13, 2018	Danielle Dorn Noelle Vosseler	\$149.00 \$149.00	\$0.00 \$0.00
NJPSA FEA Workshop: Addressing Mental Health and Addiction Issues Mahwah, NJ	December 13, 2018	Brigette Uzar	\$139.00	\$0.00
NJ Association of School Psychologists Winter Conference East Windsor, NJ	December 14, 2018	Rachel Schneider	\$180.00	\$0.00
iSTEAM Conference: Full STEAM Ahead Mahwah, NJ	January 11, 2019	Lyndsey Campana	\$179.00	\$0.00
		Jonathan Harvey	\$179.00	\$0.00
Strategies! Strategies! Strategies! Increase & Accelerate Your ELL Students Learning & Success in School (K-6) West Orange, NJ	January 15, 2019	Marci Titunick	\$259.00	\$14.23
Northeast Conference on the Teaching of Foreign Languages New York, NY	February 8, 2019	Maria Bevia	\$150.00	\$82.50
		Erlinda Capollari	\$150.00	\$0.00
		Suzanne Cook	\$150.00	\$0.00
		Desiree Lascarro	\$150.00	\$82.50
		Colleen Moran	\$150.00	\$18.50

**PUBLIC COMMENT: None**

**ADJOURNMENT**

A motion to adjourn was made by Mr. Prisco and seconded by Mrs. Gandara at 8:21 p.m.

Sincerely,

Dana Imbasciani, Board Secretary