

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, November 14, 2022, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini Middle School Auditorium of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Gandara opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Gandara, Mrs. Gray, Mr. Quagliani, Dr. Verducci, Mrs. Wenberg

Members absent: Mrs. Johnston, Mrs. Ginsberg

Also present: Dr. Siegel, Mrs. Imbasciani

REGULAR SESSION

Dr. Verducci made a motion, seconded by Mrs. Wenberg to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Gandara welcomed the public.

SUPERINTENDENT'S REPORT:

Dr. Siegel

Dr. Siegel announced:

- The location of the Board of Education meetings has been changed to the Cavallini Middle School Auditorium from this time on.
- Upcoming events:
 - First Parent Wellness Academy program is scheduled for Wednesday, November 30, at Cavallini Middle School
 - December 12 Board Meeting - HIB Presentation led by the Board Attorney and District Administrators on how HIB cases are being managed
 - Acknowledged the District has completed the self-assessment of district performance for compliance in Personnel, Governance, Operations, Fiscal and Instruction & Programs.
 - The final QSAC visit will be on January 18, 2023.

BOARD SECRETARY'S REPORT:

Mrs. Imbasciani

Mrs. Imbasciani informed the Board that the QSAC Facility walkthrough was held on November 4. The inspector was extremely impressed with the overall condition of our buildings.

Mrs. Imbasciani commended Mr. Leka, Mr. Kirsch, Mr. Lala and the entire custodial staff for keeping the schools in such good working order. She then thanked the Administrators and staff for their commitment to compliance.

BOARD PRESIDENT'S REPORT: None

Mrs. Johnston

COMMITTEE REPORTS:**Technology Committee****Mrs. Wenberg**

Mrs. Wenberg reported the Technology Committee met on November 2 and discussed progress toward district goals and reminded the Board and the public to download the Upper Saddle River Schools app.

PTO REPORT:**Mrs. DeFrino/Mrs. McGovern**

Mrs. DeFrino and Mrs. McGovern announced:

- Joint Trunk & Treat was successful
- Pretzel Fundraiser sold out in 15 minutes
- Spirit Wear is coming out with additional pieces with the new District Logo
- Mom's Kitchen to Go Fundraiser is coming up

USREF Report:**Mrs. Tedd**

Mrs. Tedd announced:

- Pretzel Cart Fundraiser at the Princess Ball
- Fall Grant Committee meeting is Thursday, November 17
 - Received \$75,000 worth of grant requests. For the first time, six of these requests are student grants.
 - Budget is \$25,000 this grant year.

PUBLIC COMMENT: None**ADMINISTRATION:****Dr. Siegel**

A motion was made by Dr. Verducci and seconded by Mrs. Wenberg to approve Administration Consent Agenda Items A through F and was approved by all in attendance.

- A. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #236015_***_10132022 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- B. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #236017_***_10132022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- C. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #236684_***_10212022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- D. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #236686_***_10212022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- E. Approve the Sidebar Agreement between the Upper Saddle River Board of Education and Upper Saddle River Education Association revising Article 29, *Miscellaneous Teacher Compensation*, and Article 32, *Teaching Hours and Teaching Load*. A fully executed copy of the Sidebar Agreement is on file at the Board Office.
- F. Approve the School Safety and Security Plan Annual Review Statement of Assurance for the 2022/23 school year.

PERSONNEL:**Dr. Siegel**

A motion was made by Mr. Quagliani and seconded by Mrs. Gray to approve Personnel Consent Agenda Items A through I and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Resignations
 - 1. Accept the resignation of Linda Haggerty, ABA Paraprofessional, effective November 23, 2022.
 - 2. Accept the resignation of Stephanie Pirsos, Grs. 3-5 Instructional Support Teacher, effective January 12, 2023.
 - 3. Accept the resignation of Mariah Valentin, Paraprofessional, effective November 7, 2022.
- C. Leaves (not applicable)
- D. Appointments
 - 1. Appoint Robin Cody to the position of per diem PE/Health leave replacement teacher at Reynolds School, effective January 3, 2023 through March 24, 2023, subject to the criminal history records check required by law.
 - 2. Revise the appointment of Philip D’Anna to the position of 5th grade Classroom Teacher at Bogert School, from MA, Step 7 to BA+60/MA+30, Step 7, effective September 1, 2022.
 - 3. Appoint Melanie Katz to the position of Instructional Support Teacher at Cavallini Middle School, BA, Step 1, prorated, effective on or about November 15, 2022 through June 30, 2023, subject to the satisfactory completion of the criminal history records check required by law.
 - 4. Appoint Charles Slaybaugh to the position of per diem PE/Health leave replacement teacher at Cavallini Middle School, effective January 3, 2023 through March 24, 2023, subject to the criminal history records check required by law and receipt of the required NJDOE PE/Health teaching certificate.
 - 5. The following staff members are recommended for the positions listed below for the 2022/23 school year:

CAVALLINI ADVISORS		
Art Club (Level A)	Alexis Inguaggiato	\$1,650.00
Board Game Club (Level A)	Stephanie Chamberlin	\$825.00
“ (Split)	Allison Au	\$825.00
Cavallini Greenies (Level A)	Maria Bevia	\$825.00
“ (Split)	Katherine Kaldawi	\$825.00
CTV Morning Show (Level A)	Bruce Reicher	\$825.00
“ (Split)	Jonathan Kulhawy	\$825.00
Head Asst. Musical Director (Level A)	TBD	\$1,650.00
Homework Club (Level A)	Aimee Aslanian	\$825.00
“ (Split)	Margaret Donnelly	\$825.00
Math Club (Level A)	Danielle Dorn	\$825.00
“ (Split)	Rosemarie Malloy	\$825.00
TREP\$ (Level A)	Lauren Foca	\$1,650.00
Yearbook (Level A)	Allison Iodice	\$1,650.00
Battle of the Books (Level B)	Elizabeth Ullrich	\$630.00

" (Split)	Stephanie Chamberlin	\$300.00
Cavallini Cares (Level B)	TBD	\$930.00
Harry Potter Club (Level B)	Elizabeth Ullrich	\$930.00
Sportscasting Club (Level B)	Bruce Reicher	\$930.00
Stage Crew Advisor (Level B)	Cynthia Haas	\$465.00
" (Split)	Jonathan Kulhawy	\$465.00
TREP\$ Co-Advisor (Level B)	TBD	\$930.00
Musical Director	TBD	\$3,000.00
Assistant Musical Director	TBD	\$1,500.00
COACHES		
Baseball	Erik Schlemm	\$1,500.00
" (Split)	TBD	\$1,500.00
Basketball - Boys	Jason Dates	\$3,000.00
Basketball - Girls	Brian Walis	\$3,000.00
Fitness	Erika Blumenfeld (Medical Clearance Required)	\$1,500.00
" (Split)	Caroline Read (Medical Clearance Required)	\$1,500.00
Intramurals	Erik Schlemm	\$3,000.00
Softball	Catherine Gonzales	\$1,500.00
" (Split)	Samantha Smith	\$1,500.00
Track Head Coach	TBD	\$3,000.00
Track Assistant	TBD	\$1,500.00
Track Assistant	TBD	\$1,500.00
Track Assistant	TBD	\$1,500.00
Track Assistant	TBD	\$1,500.00
Track Assistant	TBD	\$1,500.00
Track Assistant	TBD	\$1,500.00
Bogert Lunch Duty - \$22/day		
	Sarah Soojian	

E. Change in Assignment

1. Approve the transfer of Lucia Cardona from the non-tenure track Grades 6-8 Instructional Support Teacher position to the tenure-track Music Teacher position at Cavallini Middle School, MA, Step 9, prorated, effective, December 1, 2022.

F. Lateral Guide Moves

1. Approve a lateral guide move for Rachel Squicciarri, 1st grade classroom teacher, from BA to MA, effective September 1, 2022, payable in the 2023/24 school year.

G. Substitutes/Consultants/Volunteers/Interns

1. Approve Jennifer Bukovec as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Bukovec holds a NJ Standard Teaching Certificate.
2. Approve Belinda Campos as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Campos holds a NJ Standard Teaching Certificate
3. Approve Maxwell Witt as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Mr. Witt's NJ Substitute Teaching Certificate is pending.

H. Salary Guide

1. Approve the revised 2022/23 Substitute Rates/Payroll Calculations Guide, as per attached.

- I. Approve the following Resolution:

WHEREAS, on November 3, 2022 through November 14, 2022, Employee #0777 of the Upper Saddle River Board of Education (hereinafter referred to as the "Board"), was notified by the Superintendent of Schools that Employee #0777 was to be placed on administrative leave with pay pursuant to N.J.S.A. 18A:25-6.

FINANCE :

Mrs. Imbasciani

A motion was made by Mr. Quagliani and seconded by Mrs. Wenberg approve Finance Consent Agenda Items A through M and was approved by all in attendance.

- A. Approve the Minutes of Board Meeting:

October 17, 2022

- B. Approve the Bills List for October 2022 as follows:

10	General Current Expense	\$80,957.17
11	General Current Expense	\$1,903,116.54
20	Special Revenue Funds	\$61,509.93
60	Enterprise Fund	\$26,010.26
	Total	\$2,071,593.90

- C. Approve the Transfers for October 2022.
- D. Approve the Board Secretary and Treasurer's Reports dated September and October 2022 and to certify that, after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the purchase of Web-based Employee Human Resources Portal from Computer Solutions, Inc. for the 2022/23 school year. There is a one-time item cost of \$3,500.00 and then a monthly support fee of \$75.00.
- F. Approve a 1:1 Aide for a student, whose name is on file in the Board Office and is attending Bleshman School, for the 2022/23 school year.
- G. Approve Dr. Richard Hahn to conduct psychiatric evaluations for students, as needed, at a rate of \$1,000.00 per evaluation and district staff at a rate of \$2,000.00 per evaluation for the 2022/23 school year.
- H. Approve Integrated Speech Pathology, LLC to conduct augmentative and alternative communication evaluations for students as needed at a rate of \$1,350.00 per evaluation for the 2022/23 school year.
- I. Approve Pirelli Clinical and Forensic Psychology to conduct evaluations for students and district staff as needed at a rate of \$3,000.00 per evaluation for the 2022/23 school year.
- J. Approve Dr. Sameh Ragheb, LLC to conduct psychiatric evaluations for students and district staff as needed at a rate of \$750.00 per evaluation for the 2022/23 school year..
- K. Approve Barbra Seltzer of Access Communication and Therapy to conduct augmentative and alternative communication evaluations for students, as needed, at a rate of \$1,250.00 per evaluation for the 2022/23 school year.
- L. Approve the disposal of the old firewall, USR Tag number 03094. This item has been replaced.

M. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Cost	Travel Cost
McKinney-Vento Homeless Liaison Training (Online)	TBD	Alexis Yotka	\$0.00	\$0.00
Everyday Math Roundtable Forum: Productive Discourse in a Mathematics Classroom Mahwah, NJ	November 16, 2022	Heather Walker	\$0.00	\$0.00
New Jersey State Jazz Conference Newark, NJ	November 18, 2022	Cynthia Haas Jonathan Kulhawy	\$75.00 \$75.00	\$0.00 \$0.00
Dyslexia Early Intervention: Practical Strategies for Intercepting & Correcting Reading Difficulties (Online)	December 1, 2022	Peggy Dobrinski Valerie Kersting	\$279.00 \$279.00	\$0.00 \$0.00
NJ Association of School Psychologists Winter Conference East Windsor, NJ	December 2, 2022	Rachel Leonard	\$180.00	\$180.00
National Council for the Social Studies Convention Philadelphia, PA	December 2-4, 2022	Katherine Kaldawi	\$350.00	\$611.30
Tri-State Consortium Rye, NY	December 5-6, 2022	Suzanne Cook Amanda Iannaccone Mary Lavelle	\$0.00 \$0.00 \$0.00	\$79.36 \$81.32 \$48.42
School Climate for Adults - It Matters Now More Than Ever (Online)	December 6, 2022	Margaret Donnelly	\$100.00	\$0.00
NJ Department of Education - School Behavioral Threat Assessment & Management Training (Online)	December 8, 2022	Gianna Apicella	\$0.00	\$0.00
2022 TV & Film Education Conference Allendale, NJ	December 9, 2022	Bruce Reicher	\$0.00	\$0.00
The Zones of Regulation Comprehensive Training (Online)	December 14, 2022	Jillian Menendez Lindsey Welch	\$220.00 \$220.00	\$0.00 \$0.00
Mental Health First Aid for Youth Hackensack, NJ	December 14, 2022	Margaret Donnelly	\$0.00	\$0.00
RTI: Best Intervention Strategies & Resources to Support Your Struggling Readers (Online)	January 13, 2023	Peggy Dobrinski	\$279.00	\$0.00
Early Intervention Strategies to Help Young Children with Developmental Delays and Challenging Behaviors (Pre-K – Kindergarten) (Online)	January 18, 2023	Amanda Feijo	\$279.00	\$0.00
NJ Department of Education – School Behavioral Threat Assessment & Management Training (Online)	January 26, 2023	Devin Severs	\$0.00	\$0.00

PUBLIC COMMENT:

- Mr. Matei raised concern over suicide prevention information on student ID cards and asked that parents be notified in advance before something like this be given to the students.

ADJOURNMENT

A motion to adjourn was made by Mrs. Gray and seconded by Dr. Verducci at 8:18 p.m.

Dana Imbasciani, Board Secretary