

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
SPECIAL MEETING  
FRIDAY, MAY 19, 2023 – 3:20 P.M.**

**MINUTES**

This Special Meeting of the Upper Saddle River Board of Education was held in the Board Office of the Upper Saddle River Schools beginning at 3:15 p.m. Mrs. Gandara opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Gandara, Mrs. Ginsberg, Mr. Mehegan, Mrs. Wenberg

Members absent: Mrs. Gray, Mr. Quagliani, Dr. Verducci

Also present: Dr. Siegel, Mrs. Imbasciani

Mrs. Wenberg made a motion which was seconded by Mr. Mehegan to begin the meeting at 3:20 p.m.

**OPENING STATEMENT**

**Mrs. Gandara**

Mrs. Gandara welcomed the Board to the meeting.

**PUBLIC COMMENT: None**

**PERSONNEL:**

**Dr. Siegel**

**A motion was made by Mrs. Ginsberg and seconded by Mr. Mehegan to approve Personnel Consent Agenda Items A through E and was approved by all in attendance.**

**A. Create/Abolish:**

1. Abolish one 1.0 FTE School Library Media Specialist at Cavallini Media School, effective July 1, 2023.
2. Create one 1.0 FTE Library/Media Services Teacher at Cavallini Middle School, effective July 1, 2023.

**B. Leaves:**

1. Approve a paid medical leave and unpaid FMLA/NJFLA leave for employee ID #1236, effective approximately September 1, 2023 through January 5, 2024.
2. Approve an unpaid intermittent FMLA/NJFLA leave for employee ID #1887, effective May 19, 2023 through June 30, 2023.

**C. Appointments**

1. Rescind the following motion that was approved on May 15, 2023:

Appoint Emily Cooper to the position of Behaviorist, MA, Step 13, effective September 1, 2023, subject to the satisfactory completion of the criminal history records check required by law.

2. Approve the following motion:

Appoint Emily Cooper to the position of Behaviorist, effective September 1, 2023, subject to the satisfactory completion of the criminal history records check required by law.

3. Appoint Caitlin Graf to the position of English/Language Arts Teacher at Cavallini Middle School, MA, Step 1, effective September 1, 2023, subject to the satisfactory completion of the criminal history records check required by law and receipt of the required NJDOE Teaching Certificate.
4. Approve the following two faculty members and one administrator to be added to the eligible list (approved on May 15, 2023) to be chaperones on the 8<sup>th</sup> Grade Overnight Trip to Washington, D.C. on May 31 through June 2, 2023. The faculty members will be utilized and paid according to Article 29 E of the Agreement Between the Upper Saddle River Education Association and the Upper Saddle River Board of Education.

Faculty Members	
Desiree Lascarro	Julia Shea
Administrators	
Michael DeSocio	

- D. Change of Assignment:

1. Approve the transfer of Alexandra Byrne from 1.0 FTE Special Education Teacher at Bogert School to 1.0 FTE Special Education Teacher at Cavallini Middle School.
2. Approve the transfer of Jennifer Kruter from 1.0 FTE English/Language Arts Teacher at Cavallini Middle School to 1.0 FTE Library/Media Services Teacher at Cavallini Middle School, effective September 1, 2023.

- E. Substitutes/Consultants/Volunteers:

1. Approve Maria Gomez as a substitute teacher/paraprofessional for the 2022/23 school year. Ms. Gomez holds a NJ Substitute Teaching Certificate.
2. Approve Heidi Vehmas as a substitute teacher/paraprofessional for the 2022/23 school year. Ms. Vehmas holds a NJ Substitute Teaching Certificate.

**FINANCE:**

**Mrs. Imbasciani**

**A motion was made by Mrs. Wenberg and seconded by Mrs. Ginsberg to approve Finance Consent Agenda Items A and B and was approved by all in attendance.**

- A. Approve RFS Commercial Inc. to abate existing floor tile, skim coat and prep subfloor, supply and install new stair treads and our stock VCT to multiple areas throughout Cavallini Middle School, at a cost of \$10,694.05. (Pricing based on NJ State Contract/Shaw 23-Food-18184)
- B. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Legal One - Establishing HIB Systems, Protocols and Capacity (Online)	TBD	Christine Cipollini	\$75.00	\$0.00
NJ School Safety Symposium Morristown, NJ	June 1, 2023	Nicholas Apollo	\$0.00	\$39.48

NJNS Session Flemington, NJ	June 8, 2023	Christine Cipollini	\$0.00	\$63.35
NJDOE Criminal History Record Check Training Program Scotch Plains, NJ	June 8, 2023	Colette Dunn	\$0.00	\$46.43

**ADJOURNMENT****Mrs. Gandara**

A motion to adjourn was made by Mrs. Wenberg and seconded by Mrs. Ginsberg at 3:23p.m.

Dana Imbasciani, Board Secretary