

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, April 17, 2023, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini Middle School Auditorium of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Gandara opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Gandara, Mrs. Gray, Mrs. Ginsberg, Mr. Mehegan, Mr. Quagliani, Dr. Verducci, Mrs. Wenberg

Members absent: None

Also present: Dr. Siegel, Mrs. Imbasciani

REGULAR SESSION

Mrs. Gray made a motion, seconded by Mrs. Ginsberg to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Gandara

Mrs. Gandara welcomed the public.

SUPERINTENDENT'S REPORT:

Dr. Siegel

Dr. Siegel shared information on current happenings in the district:

- Cavallini Musical – “Pirates of Penzance, Jr.” performances today through Wednesday
- Bogert Musical – “Willy Wonka, Jr.” – April 28
- Exciting part of the year with many Field Trips
- School Performance Reports have been released and are on the district website. Data reported is as of 2021.

BOARD SECRETARY'S REPORT: None

Mrs. Imbasciani

BOARD PRESIDENT'S REPORT: None

Mrs. Gandara

COMMITTEE REPORTS:

School Boards Liaison

Dr. Verducci

Dr. Verducci reminded the Board that the New Jersey School Boards Annual Workshop Conference will be held on October 23 through October 26, 2023 and to notify Mrs. Imbasciani if they want to attend.

PTO REPORT:

Mrs. DeFrino/Mrs. McGovern

Mrs. DeFrino and Mrs. McGovern spoke about:

- Family Fun Day, which will benefit the Theatre and Arts Program, is scheduled for May 4, rain date May 11.

USREF Report:**Mrs. Tedd**

Mrs. Tedd reported the USREF is gearing up to fund the Spring Recurring Grants.

PRESENTATIONS:**Annual Internet Safety and State of Technology****Mr. Cazes**

Mr. Cazes explained the District's internet safety plans which highlighted how proactive he and the Technology Department staff are at maintaining a safe online environment for our school community. Highlights included:

- Education
 - Digital Citizenship
 - Learning Management Systems
 - Staff Training
- Hardware
 - Firewall
 - iBoss Content Filter
- Software
 - Sophos and Google Workspace Plus
 - Bark for Schools
 - DYKnow Classroom Management

After Care Experience (ACE) Update**Ms. Cipollini/Mr. DeSocio**

Ms. Cipollini and Mr. DeSocio provided the following update on the ACE Program:

In its third year, the ACE Program continues to provide childcare opportunities for district families via aftercare programming. The program includes workshops, outdoor and indoor free play opportunities and a homework period. Students can attend 3, 4 or 5 days. Currently, there are 130 students enrolled in the ACE Program. During the 2022-23 school year, the ACE Program has expanded its staffing, along with the implementation of ACE student services. Looking forward, the program plans to continue to offer a variety of workshops to support student interests and engagement, while establishing sustainability of the program.

COMMENT:

- Mrs. Gandara thanked Ms. Cipollini and Mr. DeSocio for the presentation. She said the number of students attending is a testament to the quality of the program.

PUBLIC COMMENT: None**ADMINISTRATION:****Dr. Siegel**

A motion was made by Dr. Verducci and seconded by Mrs. Gray to approve Administration Consent Agenda Items A through D and was approved by all in attendance.

- A. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #242346***02072023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- B. Approve the submission of the district's Comprehensive Equity Plan Annual Statement of Assurance for the 2023-2024 school year thereby extending the implementation of the district's 2019-2022 Comprehensive Equity Plan through the 2023-2024 school year pursuant to the New Jersey Department of Education's Broadcast dated February 22, 2023.

C. First Reading of the following Policies and Regulations:

Policy 2330	Homework (Revised)
Policy 3126	District Mentoring Program (Revised)
Policy 5200	Attendance (M) Revised
Policy 5500	Expectations for Student Conduct (M) Revised
Policy 5600	Student Discipline/Code of Conduct (M) Revised
Policy 7510	Use of School Facilities (M) Revised
Policy 9150	School Visitors (Revised)
Policy 9700	Special Interest Groups (Revised)
Regulation 5200	Attendance (M) Revised
Regulation 5600	Student Discipline/Code of Conduct (M) Revised

D. Approve the School Bus Emergency Evacuation Drill Reports (in accordance with N.J.A.C. 6A:27-11.2) as follows:

1. On April 12, 2023, between 9:30 a.m. and 10:15 a.m. all students in the Reynolds Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2, 3, 4 and 5. Mrs. Devin Severs, Reynolds School Principal, supervised the drill.
2. On April 12, 2023, between 10:15 a.m. and 11:00 a.m., all students in the Bogert Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2, 3, 4 and 5. Mr. David Kaplan, Bogert School Principal, supervised the drill.
3. On April 13, 2023, between 11:30 a.m. and 12:30 p.m., all students in the Cavallini Middle School, 392 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2, 3, 4 and 5. Mr. James McCusker, Cavallini Principal, Mr. Michael DeSocio, Cavallini Assistant Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.

PERSONNEL:

Dr. Siegel

A motion was made by Mrs. Wenberg and seconded by Mrs. Ginsberg to approve Personnel Consent Agenda Items A through G and was approved by all in attendance.

A. Create/Abolish (not applicable)

B. Resignations

1. Accept the resignation of Chang-Po Chen, Music Teacher at Bogert School, effective July 1, 2023.
2. Accept the resignation of Caroline Read, PE/Health Teacher at Cavallini Middle School, effective July 1, 2023.
3. Accept the resignation of Meagan Schwartz, Special Education Teacher at Reynolds School, effective July 1, 2023.
4. Accept the resignation of Yvonne Vardi, Special Education Teacher at Cavallini Middle School, effective July 1, 2023.

C. Leaves

1. Approve an unpaid intermittent FMLA/NJFLA leave for employee ID #0229, effective March 20, 2023 through June 30, 2023.

2. Approve a paid medical leave and an unpaid FMLA leave for employee #1024, effective March 20, 2023 through approximately May 17, 2023.
3. Approve the termination of unpaid contractual child care leave of Employee ID #1617, effective September 1, 2023.
4. Approve a paid medical leave and unpaid FMLA/NJFLA leave for employee ID #1850, effective approximately September 1, 2023 through June 30, 2024.
5. Approve a paid medical leave and unpaid FMLA/NJFLA leave for employee ID #1977, effective approximately September 1, 2023 through January 26, 2024.

D. Lateral Guide Moves (not applicable)

E. Appointments

1. Approve Lucia Cardona to provide Vocal Music teaching support for Cavallini Middle School's participation in the 2022-23 New Jersey Honor Choir, outside of contractual hours, not to exceed two (2) days. 50% per diem rate
2. Approve Brian Walis, Jr., PE/Health Teacher, to complete an Internship in Educational Leadership, from March 20 through July 1, 2023 and September 3 through December 4, 2023 at Reynolds School
3. Appoint Cara Dellagatta to the position of ACE Team Member for the 2022/23 school year. \$22/hr
4. Appoint Lauren Larco to the position of Art Teacher at Cavallini Middle School, BA+30, Step 1, effective September 1, 2023, subject to the satisfactory completion of the criminal history records check required by law and required NJDOE Teaching Certificate.
5. Rescind the following motion which was approved at the November 14, 2022 Board meeting:

The following staff members are recommended for the positions listed below for the 2022/23 school year:

CAVALLINI ADVISORS		
Art Club (Level A)	Alexis Inguaggiato	\$1,650.00
Battle of the Books (Level B)	Elizabeth Ullrich	\$630.00
" (Split)	Stephanie Chamberlin	\$300.00
COACHES		
Baseball	Erik Schlemm	\$1,500.00
" (Split)	TBD	\$1,500.00
Softball	Catherine Gonzales	\$1,500.00
" (Split)	Samantha Smith	\$1,500.00

6. The following staff members are recommended for the positions listed below for the 2022/23 school year:

CAVALLINI ADVISORS		
Art Club (Level A)	Katie Stevens	\$1,650.00
Battle of the Books (Level B)	Stephanie Chamberlin	\$630.00
" (Split)	Aimee Aslanian	\$300.00

COACHES		
Baseball Coach	Erik Schlemm	\$3,000.00
Assistant Baseball Coach	TBD	\$1,500.00
Softball Coach	Samantha Smith	\$3,000.00
Assistant Softball Coach	Catherine Gonzales	\$1,500.00
Track & Field Head Coach	Julia Shea	\$3,000.00
Track & Field Assistant Coach	Allison Iodice	\$1,500.00
Track & Field Assistant Coach	Nicole Mascetti	\$1,500.00
Track & Field Assistant Coach	Kristen Travers	\$1,500.00
Track & Field Assistant Coach	Jessica Pike	\$1,500.00

7. Approve the following staff for 2023 ESY:

Integrated Paraprofessionals	\$21/hour:	
Laura Delorenzo	Elizabeth Lambousis	Francene Ragazzo
Donna Reilly	Deanine Sumner	
ABA Teachers	\$50/hour	
Olivia Lee	Rachel Nagy	Crystal Santiago
ABA Paraprofessionals	\$25/hour:	
Michelle Carucci	Pamela Flynne	Laura Fox
Samantha Garcia	Tammy Guarriello	Roni Jansen
Kevin Maphis	Elissa Mark	Susan Messina
Joan Pilkington	Deborah Rodas	Julia Rogers
Linda Rutz	Nancy Schondorf	Katie Stevens
Heidi Vehmas	Michelle Weinberg	
BCBA	\$90/hour	
Kelleen Corrigan	Cristina Jasper	
General Education Teacher	\$50/hour	
Madalyn Lawlor		
Host District Bookkeeping	\$5,000 stipend	
Colette Dunn		
Host District Payroll	\$5,000 stipend	
Susan Doherty		
Integrated Speech Therapist	\$70/hour	
Claudia Fermano		
LLD Teacher	\$50/hour	
Madelyn Barrow	Maria LaBarbiera	
MSI Teacher	\$50/hour	
Meghan Ennis	Dorothy Fox	Lindsey Welch
Preschool Teacher	\$50/hour	
Amanda Feijo		
PT	\$50/30 minute session	(\$100/hour):
Sheli Dansky		
Special Education Teacher	\$50/hour	
Mara Bunting	Katherine Kaldawi	Owen Ross
Julia Shea	Luke Zottoli	
Speech Therapists	\$50/30 minute session	(\$100/hour):
Leah Fand	Kimbro Hintz	

- F. Change in Assignment (not applicable)
- G. Substitutes/Consultants/Volunteers
1. Approve consultant, Dawn Willis, to provide services for a student at a residential placement, whose name is on file in the Board Office. \$50/hr
 2. Approve Lauren Larco as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Larco holds a NJ Substitute Teaching Certificate.

FINANCE :**Mrs. Imbasciani**

A motion was made by Mrs. Gray and seconded by Mrs. Wenberg to approve Finance Consent Agenda Items A through I and was approved by all in attendance.

- A. Approve the Minutes of Board Meetings:

March 13, 2023

- B. Approve the Bills List for March 2023 as follows:

10	General Current Expense	\$82,010.72
11	General Current Expense	\$2,248,502.09
20	Special Revenue Funds	\$61,472.73
50	Milk	\$156.20
60	Enterprise Fund	\$22,221.01
	Total	\$2,414,362.75

- C. Approve the Transfers for March 2023.
- D. Approve the Board Secretary and Treasurer's Reports dated March 2023 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the following Resolution:

RESOLUTION

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (2023-35601) (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- F. Approve the following Resolution:

RESOLUTION

BE IT RESOLVED by the Upper Saddle River Board of Education (the "Board") that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release, previously approved on September 12, 2022, between the Board and the Parents of a student whose

name is on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- G. Approve the of placement of an Out-of-District student, whose name is on file in the Board Office, to Banyan School in accordance with the Individual Education Plan for the 2022/23 school year, beginning April 24, 2023..
- H. Accept funding for the FY23 Climate Awareness Education Grant in the amount of \$6,600.00.
- I. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Effective Strategies for Working Successfully with Difficult Students and Challenging Behavior (Online)	May 4, 2023	Maura Telfer	\$279.00	\$0.00
NJEA LGBTQIA+ Conference Somerset, NJ	May 12 & 13, 2023	Alexis Yotka	\$350.00	\$47.99
NJAPSA Special Education Conference Atlantic City, NJ	May 17-19, 2023	Gianna Apicella	\$550.00	\$391.30
Tri-States Annual Spring Conference Reframing the Narrative of Public Education Stamford, CT	May 22, 2023	Christine Cipollini Amy D'Ambola Erika Zeccardi	\$0.00 \$0.00 \$0.00	\$48.24 \$48.34 \$38.54
Cultivating Genius - An Equity Framework for Responsive Literacy New Brunswick, NJ	May 25, 2023	Erika Zeccardi	\$175.00	\$59.03
TC Summer Reading Institute (Online)	June 20-23, 2023	Emma Piazza	\$850.00	\$0.00
TC July Writing Institute New York, NY	July 18-21, 2023	Alexis Garcia	\$850.00	\$359.12
NJPSA Fall Conference Atlantic City, NJ	October 11-13, 2023	David Kaplan	\$475.00	\$449.52

PUBLIC COMMENT:

- Mrs. Tolpa asked if the number of resignations is normal or alarming.

ADJOURNMENT

A motion to adjourn was made by Mrs. Wenberg and seconded by Mrs. Ginsberg at 8:55 p.m.

Dana Imbasciani, Board Secretary