

**Board of Education  
Upper Saddle River, New Jersey  
Regular Session  
Monday, January 14, 2019, 8:00 p.m.**

**Minutes**

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Gandara, Mrs. Gray, Mrs. Pittman, Dr. Verducci

Members absent: Mr. Quagliani

Also present: Dr. Siegel, Mrs. Imbasciani

Dr. Verducci made a motion, seconded by Mr. Amano to convene into Regular Session at 8:00 p.m.

**OPENING STATEMENT:**

**Mrs. Johnston**

Mrs. Johnston welcomed the public to the meeting.

**SUPERINTENDENT'S REPORT:**

**Dr. Siegel**

Dr. Siegel reported on the following:

- Quad Parent Wellness Programs sponsored by the Quad:
  - January 29, 2019 – Allendale: *How to Have an Effective Conversation with Your Child*
  - February 28, 2019 - Reynolds Media Center: *Power of Calm (How to Use Mindfulness and Other Strategies)*
  - March 12, 2019 - Ho-Ho-Kus: *Family Routines: How and Why They Work*
  - April 3, 2019 - Northern Highlands Regional High School: *Navigating Your Way Through Life's Transitions: A Road Map for You and Your Child*
  - May 2, 2019 - Allendale Brookside Learning Commons: *A Book Study: The Self-Driven Child by William Stixrud, Ph.D. and Ned Johnson*
- Superintendent Forum: February 7, 2019 at 9:00 a.m. and 7:00 p.m. (Bogert STEM Lab)

Dr. Siegel stated it is National School Board Member month. He recognized the Board Members and shared his appreciation and respect for all that they do.

**BOARD SECRETARY'S REPORT:**

**Mrs. Imbasciani**

Mrs. Imbasciani highlighted the changes added to the agenda. They included:

- Update to the State Uniform Memorandum of Agreement. She thanked Mrs. Griffin and Chief Rotella for getting the agreement updated and reviewed so quickly.
- Reject all bids for Phase 1 Partial Window Replacement Project at Reynolds because they were over budget. The project is going back out to bid. The next bid opening will be February 5, 2019 and the results will be shared at the February 11 Board meeting.
- Accepting one new tuition student.

**BOARD PRESIDENT’S REPORT: None****Mrs. Johnston****COMMITTEE REPORTS:****Personnel Committee****Dr. Verducci**

Dr. Verducci reported that the committee is discussing goals and procedures for the year.

**Policy & Governance Committee****Mrs. Gandara**

Mrs. Gandara reported the committee is setting goals.

**Education Committee****Mrs. Pittman**

Mrs. Pittman discussed the scope of what the committee will cover and short term goals.

**Finance Committee****Mr. Amano**

Mr. Amano stated that the charter is a work in progress. He discussed the slight changes to the budget calendar and said the budget will be kept within the 2% tax levy.

**PTO REPORT: None****Mrs. Apostolou/Mrs. Degenars****USREF Report:****Mrs. Mueller**

Mrs. Mueller announced the honorees for this year’s gala – Three “Power Couples”:

Lorraine and Ron Dario  
Christine and Dante Ferrarie  
Maria Florio and Mark Ruffolo

**PUBLIC COMMENT: None****PRESENTATIONS:****1. Digital Citizenship Night and Internet Safety****Mr. Padilla**

Mr. Padilla presented information regarding Internet Safety and the Digital Citizenship Parent Event. In his presentation, he discussed hardware, software and policies in place to protect the network. Additionally, he shared information about Digital Citizenship and Internet Safety is taught throughout the district. Lastly, Mr. Padilla highlighted the Parent Digital Citizenship event that was held in December.

**DISCUSSION:**

- Mrs. Gandara asked what kind of feedback was received.
- Dr. Siegel highlighted the strengths:
  - Melded internet safety and digital citizenship
  - Brought all stakeholders together and worked well with many different people
  - Emphasis on use of data

**PUBLIC COMMENT: None****ADMINISTRATION:****Dr. Siegel**

**A motion was made by Mrs. Pittman and seconded by Mr. Amano to approve Administration Consent Agenda Item A and was approved by all in attendance.**

- A. Approve the Update to the Uniform State /Memorandum of Agreement Between Education and Law Enforcement Officials – 2019 Revisions.

**PERSONNEL:****Dr. Siegel**

**A motion was made by Mrs. Gandara and seconded by Mrs. Pittman to approve Personnel Consent Agenda items A through G and was approved by all in attendance.**

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
1. Approve paid disability for Christine Stewart, Paraprofessional, effective January 15, 2019 through approximately May 9, 2019.
- E. Change in Assignment (not applicable)
- F. Appointments
- |    |   |          |
|----|---|----------|
| 1. | Approve Susan Jarvis as a LEAP teacher, Acting Up!  | \$550.00 |
| 2. | Approve Laurie Guerra as a LEAP teacher, Athlete Delight.   | \$550.00 |
| 3. | Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Wednesday).  | \$600.00 |
| 4. | Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Thursday).   | \$600.00 |
| 5. | Approve Edie Carmilani as a LEAP teacher, Baker's Delight (Wednesday).  | \$550.00 |
| 6. | Approve Edie Carmilani as a LEAP teacher, Baker's Delight (Thursday).   | \$550.00 |
| 7. | Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Wednesday).<br><i>(This position is needed only if there are more than 24 students and will be taken from assistant pool.)</i> | \$275.00 |
| 8. | Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Thursday).<br><i>(This position is needed only if there are more than 24 students and will be taken from assistant pool.)</i>  | \$275.00 |
| 9. | Approve Tracy Nicholson as a LEAP teacher, Campfire Zen (Wednesday).  | \$550.00 |

10.	Approve Tracy Nicholson as a LEAP teacher, Campfire Zen (Thursday).	\$550.00
11.	Approve Lisa LeFebvre as a LEAP teacher, Come Have a Ball!	\$550.00
12.	Approve Dora Dillman as a LEAP teacher, Finding Frieda.	\$550.00
13.	Approve Amy MacIsaac as a LEAP teacher, Pokemon.	\$550.00
14.	Approve Annamarie Zimmermann as a LEAP teacher, Pottery Barn.	\$550.00
15.	Approve Dora Dillman as a LEAP teacher, Pottery Barn, Jr.	\$550.00
16.	Approve Carlos Ramirez as a LEAP teacher, T.E.A.M.	\$550.00
17.	Approve Laurie Guerra as a LEAP teacher, Tennis.	\$550.00
18.	Approve Annamarie Zimmermann as a LEAP teacher, Viva Van Gogh.	\$550.00
19.	Approve Susan Deniz as a LEAP teacher, Wacky Science (Wednesday).	\$550.00
20.	Approve Susan Deniz as a LEAP teacher, Wacky Science (Thursday).	\$550.00
21.	Approve Keith Gold – Team Makers, as a LEAP vendor, Adventure Quest, per student rate:	\$119/student
22.	Approve So You as a LEAP vendor, Creative Hand Sewing, per student rate:  Vivian Burns	\$120/student
23.	Approve Outragehiss Pets as a LEAP vendor, Outragehiss Pets, per student rate:  John Tarrant Nicole Smith	\$125/student
24.	Approve Mad Science as a LEAP vendor, Rocking Robotics, per student rate:	\$140/student
25.	Approve Kelley Wierzbicki as the LEAP Nurse.	\$1,100.00
26.	Approve Joan Aufiero as a LEAP Teacher’s Assistant.	\$16.00/hour
27.	Approve Heather Balji as a LEAP Teacher’s Assistant.	\$16.00/hour
28.	Approve Susan Deniz as a LEAP Teacher’s Assistant.	\$16.00/hour
29.	Approve Dora Dillman as a LEAP Teacher’s Assistant.	\$16.00/hour
30.	Approve Laurie Guerra as a LEAP Teacher’s Assistant.	\$16.00/hour
31.	Approve Danielle Hoffman as a LEAP Teacher’s Assistant.	\$16.00/hour
32.	Approve Mary Lavelle as a LEAP Teacher’s Assistant.	\$16.00/hour

- 33. Approve Lisa Lefebvre as a LEAP Teacher's Assistant. \$16.00/hour
- 34. Approve Andrea Leshinsky as a LEAP Teacher's Assistant. \$16.00/hour
- 35. Approve Catherine Mende as a LEAP Teacher's Assistant. \$16.00/hour
- 36. Approve Elaina Reinke as a LEAP Teacher's Assistant. \$16.00/hour
- 37. Approve Heidi Rockwell as a LEAP Teacher's Assistant. \$16.00/hour
- 38. Approve Elizabeth Samimi as a LEAP Teacher's Assistant. \$16.00/hour
- 39. Approve Jonathan Silverman as a LEAP Teacher's Assistant. \$16.00/hour
- 40. Approve Donna Bach as a Volunteer LEAP Teacher's Assistant.

G. Substitutes/Consultants/Volunteers

- 1. Approve James Dunn as a Home Instructor to be used on an "as needed" basis, 10 hours per week. \$35.00/hour
- 2. Approve Pamela Wichot as a Home Instructor to be used on an "as needed" basis, 10 hours per week. \$35.00/hour

**FINANCE:**

**Mrs. Imbasciani**

**A motion was made by Mrs. Gandara and seconded by Mr. Amano to approve Finance Consent Agenda items A through J was approved by all in attendance except Item B, which Dr. Verducci abstained from.**

- A. Approve the Minutes of Board Meeting:

December 17, 2018

- B. Approve the Bills List for December 2018 as follows:

10	General Current Expense	\$66,652.84
11	General Current Expense	\$1,621,637.37
12	Capital Outlay	\$9,470.25
20	Special Revenue Funds	\$32,974.32
40	Debt Service Funds	\$756,425.51
50	Milk	\$257.33
60	Trust Fund	\$31,296.55
	Total	\$2,518,456.84

- C. Approve the Transfers for December 2018.

- D. Approve the Board Secretary and Treasurer's Reports dated December 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education (“the Board”) advertised for bids for the Partial Window Replacement Project (Phase 1) at Reynolds Elementary School (“Project”); and

**WHEREAS**, on January 11, 2019, the Board received bids for the Project; and

**WHEREAS**, the bids submitted were in excess of the cost estimates for the Project and, as such, are not reasonable as to price on the basis of the estimates prepared by the Architect on behalf of the Board.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The bids submitted for this Project are hereby rejected as the bids exceed the cost estimates of the Project and, as such, are unreasonable as to price on the basis of the estimates prepared on behalf of the Board.
  2. The Business Administrator is hereby authorized to re-advertise the Project for bids.
- F. Accept one (1) tuition student whose name is on file in the Board Office, pending receipt of proof of immunization records required by law, for the 2018/19 school year.
- G. Accept the donation of \$1,000.00 from an anonymous donor, for the purchase of approximately five guitars for the new middle school elective course at Cavallini Middle School.
- H. Accept the donation of 10 Sunny Health & Fitness Heavy-duty Indoor Cycling Bikes from the Sandlofer family, valued at approximately \$2,000.00, to the Cavallini Wellness Center.
- I. Accept the donation of sponsorship for a Core Yoga for Youth Program at Bogert School at a cost not to exceed \$5,295.00 from the Saddle River Valley Woman’s Club. This will cover student yoga sessions throughout the year, two parent sessions, staff training and miscellaneous supplies.
- J. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
DOE Assessment Outreach: Practitioner Working Groups Pennington, NJ	January 14, 2019	Amy D'Ambola	\$0.00	\$36.82
Techspo 2019 Atlantic City, NJ	January 31-February 1, 2019	Paul Gomez	\$450.00	\$317.31
Site Visit to Mountain View Middle School Mendham, NJ	February 4, 2019	Michael Padilla	\$0.00	\$26.00
Behavioral Plans for Students With Challenging Behaviors: Legal & Clinical Issues New Providence, NJ	February 6, 2019	Sheila Barry	\$135.00	\$0.00
“It’s Elementary My Dear” Workshop Chatham, NJ	February 9, 2019	Chang-Po-Philip Chen	\$20.00	\$23.71
DOE Assessment Outreach: Practitioner Working Groups Trenton, NJ	February 13, 2019	Amy D'Ambola	\$0.00	\$38.32

2019 Mandatory District Test Coordinator Training Whippany, NJ	February 21, 2019	Dan Cazes	\$0.00	\$35.79
2019 NJ Music Educators Association State Conference East Brunswick, NJ	February 21-23, 2019	Cynthia Haas Meaghan McElroy	\$180.00 \$350.00	\$113.70 \$130.95
What's New in Young Adult's Literature West Orange, NJ	February 25, 2019	Elizabeth Ullrich	\$269.00	\$21.42
School Law Expert Panel: How to Handle Your Biggest Challenges Newark, NJ	February 27, 2019	Gianna Apicella James McCusker	\$359.00 \$359.00	\$19.84 \$0.00
Help Your Students Develop Self-Regulation Skills to Improve Behavior & Increase Learning (K-6) West Orange, NJ	February 27, 2019	Katherine Baker	\$259.00	\$23.27
Best Practices in School Based OT Evaluations Oradell, NJ	February 28, 2019	Meredith Ardito	\$0.00	\$0.00
Motor Issues in Autism Cedar Knolls, NJ	March 8-9, 2019	Karen Hunter	\$435.00	\$0.00
Interventions for Students With Dyslexia and Other Reading Differences (K-12) New Providence, NJ	March 11, 2019	Sheila Barry	\$135.00	\$0.00
Understanding School Refusal Behaviors: How School Professionals Can Effectively Intervene Oradell, NJ	March 22, 2019	Katherine Baker	\$0.00	\$6.20

**PUBLIC COMMENT: None**

**ADJOURNMENT**

A motion to adjourn was made by Mrs. Gandara and seconded by Mrs. Pittman at 8:35 p.m.

Sincerely,

Dana Imbasciani, Board Secretary