

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
REGULAR MEETING  
Monday, November 19, 2018 8:00 p.m.  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|---|--------------------------------|
| I.   | Call to order and roll call                   | Mrs. Johnston                  |
| II.  | Flag salute and Pledge of Allegiance          | Mrs. Johnston                  |
| III. | Opening statement by presiding officer        | Mrs. Johnston                  |
| IV.  | <b>REPORTS</b>                                |                                |
|      | A. Superintendent's Report                    | Dr. Siegel                     |
|      | B. Board Secretary's Report                   | Mrs. Imbasciani                |
|      | C. Board President's Report                   | Mrs. Johnston                  |
|      | D. Committee Reports                          | Chairpersons                   |
|      | E. PTO Report                                 | Mrs. Apostolou/Mrs. Degenaaars |
|      | F. USREF Report                               | Mrs. Mueller                   |
| V.   | <b>PUBLIC COMMENT (for Agenda Items only)</b> |                                |
| VI.  | <b>ADMINISTRATION</b>                         | Dr. Siegel                     |

**This motion will be one motion that encompasses items A through D and will be voted on at this meeting.  
This motion has been recommended for approval by the Superintendent.**

- A. First reading of the following Policies:

Policy 5330.04 – Administering an Opioid Antidote (new)  
Policy 5561 – Use of Physical Restraint Techniques for Students with Disabilities (new)  
Policy 9700 – Special Interest Groups (revised)

B. Second reading and approval of the following Policies and Regulations:

- Policy 1613 – Disclosure and Review of Applicant’s Employment History (new)
- Policy 2431 – Athletic Competition (revised)
- Policy 3222 – Evaluation of (Non) Teaching Certified Staff Members, Excluding Classroom Teachers and Administrators (revised)
- Policy 5350 – Student Suicide Prevention (revised)
- Policy 5533 – Student Smoking (revised)
- Policy 8462 – Reporting Potentially Missing or Abused Children (revised)

- Regulation 2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (revised)
- Regulation 3221 – Evaluation of Teachers (revised)
- Regulation 3222 – Evaluation of (Non) Teaching Certified Staff Members, Excluding Classroom Teachers and Administrators (revised)
- Regulation 5600 – Student Discipline/Code of Conduct (revised)

C. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance.

D. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent’s decision that investigation #\*\*\*92818001 is not an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18AQ:37-15(e).

VII. **PERSONNEL**

Dr. Siegel

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
  - 1. Approve paid disability and FMLA/NJFLA for Danielle Andersen, 4<sup>th</sup> Grade Classroom Teacher, effective on or about April 1, 2019 through approximately October 22, 2019.
  - 2. Approve paid disability and FMLA for Danielle Hoffman, Paraprofessional, effective December 10, 2018 through approximately January 25, 2019.
  - 3. Approve paid disability and FMLA/NJFLA for Heather Miller, Special Education Teacher and Basic Skills Instructor, effective on or about April 12, 2019 through approximately October 22, 2019.
  - 4. Approve paid disability and FMLA/NJFLA for Annamarie Zimmermann, Art Teacher, effective on or about April 4, 2019 through approximately October 8, 2019.

- E. Change in Assignment (not applicable)
- F. Appointments (not applicable)
- G. Substitutes/Consultants/Volunteers
  - 1. Approve Dipti Chauhan as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher’s Certificate.
  - 2. Approve Mary Ann Ghassali as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher’s Certificate.
  - 3. Approve Ghada Shenouda as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher’s Certificate.

VIII. **FINANCE**

Mrs. Imbasciani

**This motion which encompasses Items A through I will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meeting:

October 15, 2018

- B. Approve the Bills List for October 2018 as follows:

10	General Current Expense	\$67,253.90
11	General Current Expense	\$2,297,557.94
12	Capital Outlay	\$106,369.00
20	Special Revenue Funds	\$31,952.15
50	Milk	\$291.36
60	Trust Fund	\$33,624.71
	Total	\$2,537,049.06

- C. Approve the Transfers for October 2018.
- D. Approve the Board Secretary and Treasurer’s Reports dated October 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.
- E. Approve the cancellation of the unexpended balance of \$43,268.00 for the completed capital project previously funded by Capital Reserve for Phase 4 of the Cavallini Partial Window Replacement Project.
- F. Approve the cancellation of the unexpended balance of \$116,375.00 for the completed capital project previously funded by Capital Reserve for Phase 5 of the Cavallini Partial Window Replacement Project.
- G. Approve the contract with New Jersey Commission for the Blind and Visually Impaired to provide services for a student whose name is on file in the Board Office for the 2018/19 school year at a rate of \$10,729.00.

H. Approve the disposal of old wireless access points that are no longer being used:

7701	7705	7688	7687	7689
7691	7690	7676	7697	7680
7675	7694	7696	8093	7679
7692	7695	6762	7693	7686
7702	7683	7682	7681	7678
8117	7677	7685	7698	8077
7699	8078	7700	8094	7167
7124	6744	7597	7599	7596
7115	7598	7125	7594	7112
7168	7592	7169	6742	7586
7113	7110	7116	7595	7119
7591	7666	7600	7111	8113
8114	8118	7118	7294	8115
7109	7590	7123	7108	7122
7176	7117	7114	7120	7589
7587	7588	7121	7593	

I. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Cost	Travel Cost
Middle School Course Review Committee Site Visit Fair Haven, NJ	November 26, 2018	Amy D'Ambola	\$0.00	\$31.62
		Jonathan Harvey	\$0.00	\$46.68
		Bruce Reicher	\$0.00	\$0.00
Conquer Math – NJSLS Workshop for Grade 2 Pompton Plains, NJ	November 29, 2018	Christine Thies	\$155.00	\$0.00
		Helen Vega	\$155.00	\$0.00
		Krystal Whitmore	\$155.00	\$0.00
Developing Number Concepts and Number Sense Grades K-2 New Brunswick, NJ	November 30, 2018	Peggy Dobrinski	\$205.00	\$54.99
		Valerie Kersting	\$205.00	\$60.89
		Bina Rivard	\$205.00	\$61.47
		Carrie Topolosky	\$205.00	\$58.44
Teacher's College - Units of Study in Reading and the NJ PARCC Exam Somerset, NJ	November 30, 2018	Megan Conners	\$165.00	\$21.64
		David Kaplan	\$165.00	\$21.64
Teacher's College - Units of Study in Reading and the NJ ELA Exam Somerset, NJ	November 30, 2018	Leigh Ann Weil	\$165.00	\$34.72
2018 NAMI NJ Annual Conference Somerset, NJ	December 1, 2018	Cayla Casey	\$95.00	\$35.34
NJASL 2018 Fall Conference Long Branch, NJ	December 3, 2018	Patty Policastro	\$0.00	\$55.12
		Devin Severs	\$0.00	\$55.12
Comprehensive IMSE Orton-Gillingham Training Hasbrouck Heights, NJ	December 3-5, 2018	Tina Barone	\$900.00	\$4.50
Self-Regulation in Children Nanuet, NY	December 5, 2018	Stefanie Slacin	\$199.99	\$0.00
Site Visit to Mountain View Elementary Flanders, NJ	December 5, 2018	Amy D'Ambola	\$0.00	\$18.60
		David Kaplan	\$0.00	\$13.33
		Elizabeth Ullrich	\$0.00	\$22.80
Anxiety, ADHD & Anger in the Classroom Nanuet, NY	December 12, 2018	Melissa DeBoer	\$99.99	\$0.00
		Margaret Donnelly	\$99.99	\$0.00
		Sarah Samuels	\$99.99	\$0.00

Motivating and Managing Hard to Reach Uninterested and Disruptive Students Saddle Brook, NJ	December 12, 2018	Aimee Aslanian Kristin Martin	\$238.00 \$238.00	\$11.56 \$11.56
Mindful Practices for Those Who Give The Most: Educators! Mahwah, NJ	December 13, 2018	Danielle Dorn Noelle Vosseler	\$149.00 \$149.00	\$0.00 \$0.00
NJPSA FEA Workshop: Addressing Mental Health and Addiction Issues Mahwah, NJ	December 13, 2018	Brigette Uzar	\$139.00	\$0.00
NJ Association of School Psychologists Winter Conference East Windsor, NJ	December 14, 2018	Rachel Schneider	\$180.00	\$0.00
iSTEAM Conference: Full STEAM Ahead Mahwah, NJ	January 11, 2019	Lyndsey Campana Jonathan Harvey	\$179.00 \$179.00	\$0.00 \$0.00
Strategies! Strategies! Strategies! Increase & Accelerate Your ELL Students Learning & Success in School (K-6) West Orange, NJ	January 15, 2019	Marci Titunick	\$259.00	\$14.23
Northeast Conference on the Teaching of Foreign Languages New York, NY	February 8, 2019	Maria Bevia Erlinda Capollari Suzanne Cook Desiree Lascarro Colleen Moran	\$150.00 \$150.00 \$150.00 \$150.00 \$150.00	\$82.50 \$0.00 \$0.00 \$82.50 \$18.50

IX. **PUBLIC COMMENT**

X. **ADJOURNMENT**

Mrs. Johnston