

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, October 21, 2019, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- I. Call to order and roll call Mrs. Johnston
- II. Flag salute and Pledge of Allegiance Mrs. Johnston
- III. Opening statement by presiding officer Mrs. Johnston
- IV. **REPORTS**
 - A. Superintendent's Report Dr. Siegel
 - B. Board Secretary's Report Mrs. Imbasciani
 - C. Board President's Report Mrs. Johnston
 - D. Committee Reports Chairpersons
 - E. PTO Report Mrs. Apostolou/Mrs. Degenaaars
 - F. USREF Report Mrs. Mueller
- V. **PRESENTATION**
 - A. **2018/19 Schools Self-Assessment for Determining Grades and 2018/19 Incidents, Trainings, Programs for Report Period 2** Mr. DeSocio
 - B. **2019 District Performance Report** Mrs. D'Ambola
- VI. **PUBLIC COMMENT (for Agenda Items only)**
- VII. **ADMINISTRATION** Dr. Siegel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. Each motion has been recommended for approval by the Superintendent.

- A. Approve the submission of the NJ Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Act (ABR) for school year 2018/19, Report Period 2.

- B. Approve the submission of the NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review for the 2019/20 school year.
- C. Approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance.
- D. Designate the week of October 7-11, 2019, as a state-wide "Week of Respect."
- E. Designate the week of October 21-25, 2019, as School Violence Awareness Week.
- F. Designate the week of October 23-31, 2019, as Red Ribbon Week.
- G. Approve the School Bus Emergency Evacuation Drill Reports (in accordance with N.J.A.C. 6A:27-11.2) as follows:
 - 1. On September 23, 2019, between 9:30 a.m. and 10:15 a.m., all students in the Reynolds Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mrs. Devin Severs, Reynolds School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
 - 2. On September 23, 2019, between 10:15 a.m. and 11:00 a.m., all students in the Bogert Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mr. David Kaplan, Bogert School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
 - 3. On September 24, 2019, between 11:30 a.m. and 12:30 p.m., all students in the Cavallini Middle School, 392 West Saddle River Road, Upper Saddle River, New Jersey, participated in school bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mr. James McCusker, Cavallini Principal, Mr. Michael DeSocio, Cavallini Assistant Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.

VIII. **PERSONNEL**

Dr. Siegel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. Each motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (not applicable)
- B. Job Descriptions
 - 1. Approve the job description for Anti-Bullying Specialist.
 - 2. Approve the job description for Anti-Bullying Coordinator.
 - 3. Approve the job description for School Safety Specialist.
- C. Resignations (not applicable)
- D. Leaves
 - 1. Approve paid disability and unpaid NJFMLA/FLA leave for Danielle Dorn, Cavallini Mathematics Teacher, effective on or about December 12, 2019 through approximately May 8, 2020.

E. Appointments

1. Approve Chelsea Chiellini as a Paraprofessional for the 2019/20 school year, to assist with fourth and fifth grade Chorus. Hourly rate
2. Appoint Simona Georgali DiFranco to the position of ABA Preschool Paraprofessional at Reynolds School, Step 2, effective on or about October 22, 2019, subject to the satisfactory completion of the criminal history records check required by law, salary to be determined upon Contract settlement. Salary TBD
\$3,000 Stipend
3. Appoint Lizandra S. Geraldo to the position of long-term per diem leave replacement Middle School Mathematics Teacher, BA, Step 3-4, effective on or about November 11, 2019 through approximately April 1, 2020, subject to the satisfactory completion of the criminal history records check required by law, salary to be determined upon Contract settlement. Salary TBD
4. The following staff members are recommended for the positions listed below for the 2019/20 school year:

GRADE	DEPT. CHAIRPERSON	STIPEND
Cavallini Battle of the Books	Elizabeth Ullrich	\$600.00
" (Split)	Stephanie Chamberlin	\$300.00
Cavallini Board Game Club	Alyssa Willner	\$450.00
Cavallini Coding	Elizabeth Ullrich	\$900.00
Cavallini Head Asst. Musical Director	Megan Connors	\$1,600.00
Girls' Softball (Split)	Melissa Brause	\$1,450.00

F. Change in Assignment (not applicable)

G. Substitutes/Consultants/Volunteers/Interns

1. Approve Heather Federico as a substitute secretary for the 2019/20 school year.
2. Approve Nan Kurz as a substitute teacher/paraprofessional for the 2019/20 school year, NJ Elementary School Teacher Certificate.
3. Approve Daniella Pic as a substitute teacher/paraprofessional for the 2019/20 school year, subject to the satisfactory completion of the criminal history records check as required by law, NJ English Teacher Certificate.

IX. **FINANCE**

Mrs. Imbasciani

This motion will be one motion that encompasses items A through M and will be voted on at this meeting. Each motion has been recommended for approval by the Superintendent.

A. Approve the Minutes of Board Meeting:

September 23, 2019 and September 25, 2019 (Retreat)

B. Approve the Bills List for September 2019 as follows:

10	General Current Expense	\$66,703.45
11	General Current Expense	\$2,091,824.21
12	Capital Outlay	\$13,146.00
20	Special Revenue Funds	\$42,819.88
	Total	\$2,214,493.54

- C. Approve the Transfers for September 2019.
- D. Approve the audited Board Secretary and Treasurer's Reports dated June 2019 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the Board Secretary and Treasurer's Reports dated July, August and September 2019 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- F. Approve the following Resolution:

SNOW REMOVAL AGREEMENT RENEWAL

WHEREAS, the Upper Saddle River Board of Education (hereinafter referred to as the {"Board"}) desires to renew the Snow Removal Services Agreement (hereinafter referred to as the "Agreement") that currently exists between the Board and Calderone Enterprises, LLC (hereinafter referred to as "Calderone") to provide snow removal services for the 2019-2020 school year at a cost of \$57,000.00; and

WHEREAS, based upon its experience, Calderone is prepared to and desires to furnish snow removal service to the Board and has been performing said services in an effective and efficient manner since on or about December 11, 2017; and

WHEREAS, the parties are desirous of memorializing the terms of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board that the terms, stipulations and conditions are established in the Agreement between the Board and Calderone which is annexed to this Resolution, are hereby adopted and approved by the Board of Education. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the attached Agreement and any other documents necessary to effectuate said Agreement.

- G. Approve the following Resolution:

WHEREAS, the Upper Saddle River Board of Education has joined the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System for the purpose of participating in their Electricity Aggregation Program and authorization is required for the ESCNJ to act as agent for the Upper Saddle River Board of Education at the time of purchase.

- H. Approve the following Resolution:

WHEREAS, the Upper Saddle River Board of Education has joined the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System for the purchase of participating in their Natural Gas Aggregation Program and authorization is required for the ESCNJ to act as agent for the Upper Saddle River Board of Education at the time of purchase.

- I. Approve the following Resolution:

**PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING OF
ELECTRIC SERVICES THROUGH
THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
COOPERATIVE PRICING SYSTEM 65MCESCCPS**

The Upper Saddle River Board of Education in the County of Bergen agrees to participate with the Educational Services Commission of New Jersey (ESCNJ) in seeking bids on a cooperative basis for the purchase of Electricity.

The Upper Saddle River Board of Education agrees to provide the Commission with the correct address/meter/account information for each location in their District.

The Upper Saddle River Board of Education agrees not to solicit bids or quotes or to enter into a contract that would jeopardize the award of a contract for Cooperative Purchasing of Electricity by the Commission. The Upper Saddle River Board of Education agrees to abide by the award of contract made by the Commission if the Commission determines that the bidder is qualified. The Upper Saddle River Board of Education will not withdraw from the cooperative without providing at least 30 days advance notice of their intent before the next preparation of bid specifications or contract extensions.

The Commission will prepare bid specifications, evaluate bids submitted and award a contract for the purchase of Electricity. The Commission will also monitor the performance of the vendor during the course of the contract.

In lieu of the participation fee, the Commission will receive a .00125 per kilowatt hour commission from the successful bidder for the services rendered by the Commission, including preparation of specifications, transmittal of bid specifications, bid evaluation and contract documents.

The Educational Services Commission of New Jersey is authorized to act as the District's agent in the award of an Electricity Procurement contract and execute purchase contracts at time of bid.

J. Approve the following Resolution:

**PARTICIPATION AGREEMENT FOR COOPERATIVE PURCHASING
OF NATURAL GAS SERVICES**

The Upper Saddle River Board of Education in the County of Bergen agrees to participate with the Educational Services Commission of New Jersey (ESCNJ) in seeking bids on a cooperative basis for the purchase of Natural Gas.

The Upper Saddle River Board of Education agrees to provide the Commission with the correct address/meter/account information for each location in their District/Municipality in accordance with the bid calendar.

The Upper Saddle River Board of Education agrees not to solicit bids or quotes or to enter into a contract that would jeopardize the award of a contract for Cooperative Purchasing of Natural Gas by the Commission. The Upper Saddle River Board of Education agrees to abide by the award of contract made by the Commission if the Commission determines that the bidder is qualified. The Upper Saddle River Board of Education will not withdraw from the cooperative without providing at least 30 days advance notice of their intent before the next preparation of bid specifications or contract extensions.

The Commission will prepare bid specifications, evaluate bids submitted and award a contract for the purchase of Natural Gas. The Commission will also monitor the performance of the vendor during the course of the contract.

In lieu of the participation fee, the Commission will receive a .00650 per therm commission from the successful bidder for the services rendered by the Commission, including preparation of specifications, transmittal of bid specifications, bid evaluation and contract documents.

The Upper Saddle River Board of Education hereby authorizes the Education Services Commission of New Jersey to act as agent for the purpose of executing a purchase agreement for Natural Gas.

- K. Approve the Settlement and Release Agreement between the Upper Saddle River Board of Education and the Upper Saddle River Education Association (19/20-1).
- L. Accept an out-of-district tuition student, whose name is on file in the Board Office, to attend the Pre-K Archways to Learning Program in Reynolds School for the 2019/20 school year.
- M. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Cost	Travel Cost
Mindfulness Fundamentals Mindful Educator Essentials Online	N/A	Sarah Maginnis	\$550.00	\$0.00
NJ Science Convention Princeton, NJ	October 22, 2019	Patricia Kramer	\$180.00	\$0.00
Self-Regulation Interventions for Children & Adolescents: Reduce Frustration, Emotional Outbursts, and Oppositional Behaviors Fairfield, NJ	November 4, 2019	Alexandra Byrne Kristin Law	\$219.99 \$219.99	\$0.00 \$0.00
Anxiety & Autism Workshop Oradell, NJ	November 5, 2019	Brigette Uzar	\$0.00	\$0.00
National Blue Ribbon Award Ceremony and Workshops Oxon Hill, MD	November 14-16, 2019	David Kaplan Kerry Murphy Brad Siegel	\$0.00 \$0.00 \$0.00	\$857.40 \$551.20 \$819.85
Anxiety in the Classroom Nanuet, NY	November 15, 2019	Kristen Groen	\$219.99	\$0.00
NJECC Monthly Meetings Montclair, NJ	November 15, 2019 December 13, 2019 February 28, 2020 March 20, 2020 April 24, 2020 May 15, 2020 June 11, 2020	Daniel Cazes	\$0.00	\$156.10
NJ Association for Jazz Educators Conference Newark, NJ	November 16, 2019	Cynthia Haas	\$75.00	\$0.00
Digital Leadership Lawrence Township, NJ	November 18, 2019	Bruce Reicher	\$0.00	\$0.00
Rutgers 2019 Gifted Education Conference Somerset, NJ	November 22, 2019	Carey Goralski	\$199.00	\$36.47
NJSLS Operations & Algebraic Thinking and NJSLS Measurement & Data Pompton Plains, NJ	November 25, 2019 January 27, 2020	Eda-Marie Carmilani Elizabeth Samimi	\$320.00 \$320.00	\$30.66 \$34.02
SEL Through Mindful Practice Mahwah, NJ	December 9, 2019	Aimee Aslanian Lyndsey Stickerling Catherine Teehan	\$159.00 \$159.00 \$159.00	\$0.00 \$0.00 \$0.00
TC: Using Toolkits to Provide Access for Students with IEPs and to Support Individual Reading Goals – Grades 1-8 New York, NY	December 9-10, 2019	Lindsey Welch	\$650.00	\$176.01
Proloquo2Go – Advanced (iPad) (Augmentive Communication Training) Paramus, NJ	December 12, 2019	Emily DiRusso	\$75.00	\$0.00

De-Escalate Meltdowns & Diffuse Explosive Behaviors in Children & Adolescents Parsippany, NJ	December 13, 2019	Laura Pinto	\$219.99	\$0.00
NJECC Statewide Educational Technology Conference Montclair, NJ	January 14, 2019	Daniel Cazes	\$0.00	\$22.30
Strengthen Your Special Needs Students' Executive Function Skills West Orange, NJ	January 15, 2020	Katherine Baker	\$279.00	\$22.96
Yoga and Other Mindful Tools in the Classroom Mahwah, NJ	February 20, 2020	Margaret Donnelly	\$149.00	\$0.00

X. **PUBLIC COMMENT**

XI. **ADJOURNMENT**

Mrs. Johnston