

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
PUBLIC HEARING ON BUDGET
WEDNESDAY, May 1, 2024, 7:00 p.m.
Bogert School Gymnasium
391 West Saddle River Road**

Agenda

This is a Public Hearing and Regular Meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Three opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Members of the public may access the meeting and submit any questions or comments during the portions of the meeting reserved for comments. Persons wishing to comment should identify themselves by name and address; the commenter should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each commenter will limit his/her remarks to three minutes. No person may comment again until all those who wish to comment have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- | | | |
|------|--|-----------------|
| I. | Call to order and roll call | Mrs. Gandara |
| II. | Flag salute and Pledge of Allegiance | Mrs. Gandara |
| III. | Opening statement by presiding officer | Mrs. Gandara |
| IV. | PRESENTATION | |
| | Discovery Day | Mr. Kaplan |
| V. | PUBLIC COMMENT (for Agenda Items only) | |
| VI. | PUBLIC HEARING ON THE 2024/25 BUDGET | Mrs. Imbasciani |
| VII. | PUBLIC COMMENT (Questions pertaining to Public Hearing) | |

This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent:

- A. Approve the following Resolution:

RESOLUTION TO APPROVE THE 2024-2025 SCHOOL YEAR BUDGET

WHEREAS, the Upper Saddle River Board of Education adopted a tentative budget on March 18, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 28, 2024, and

WHEREAS, the tentative budget was advertised in the legal section of The Record on April 2, 2024, and

WHEREAS, the final budget was presented to the public during a public hearing held in the Bogert Gym, 391 West Saddle River Road, Upper Saddle River, NJ on May 1, 2024.

	Total	General Fund	Special Revenue	Debt Service
2024 - 2025 Total Expenditures	\$30,249,971	\$29,999,983	\$249,988	\$0
Less: Anticipated Revenues	\$4,941,784	\$4,691,796	\$249,988	\$0
Taxes to be Raised	\$25,308,187	\$25,308,187	\$0	\$0

BE IT RESOLVED that the Board of Education includes in the final budget an appropriation of surplus in the amount of \$1,841,368.

BE IT RESOLVED that the Upper Saddle River Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$210,392. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED that the Upper Saddle River Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$32,400.00 for the 2024-2025 School Year. The maximum travel expenditure amount for the 2023-2024 School Year is \$35,600.00 of which \$9,448.16 has been spent and \$619.00 has been encumbered as of April 30, 2024.

WHEREAS, the Upper Saddle River Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of those expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Upper Saddle River Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Upper Saddle River Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Upper Saddle River Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$32,400.00 for all staff and board members for the 2024-2025 School Year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

BE IT RESOLVED, that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve - Other Capital Projects in the amount of \$482,000 for Other Capital Project costs of the Cavallini Middle School elevator enclosure repair (\$250,000) and the replacement of one HVAC unit (\$232,000). The total cost of these projects is \$482,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

VIII. PERSONNEL

Dr. Siegel

This motion will be one motion that encompasses Items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Create/Abolish

1. Abolish one .50 FTE Basic Skills Instructor position at Bogert School, effective September 1, 2024.
2. Create one 1.0 FTE Basic Skills Instructor position at Bogert School, effective September 1, 2024.
3. Create one 1.0 FTE Middle School ABA Special Education Teacher, effective September 1, 2024
4. Abolish one 1.0 FTE Grades K-4 Instructional Support Teacher, effective July 1, 2024.
5. Abolish one 1.0 Grades 4-8 Instructional Support Teacher, effective July 1, 2024.

B. Job Description (not applicable)

C. Resignations

1. Accept the resignation of Cara Dellagatta, ABA PSH Paraprofessional, effective April 19, 2024.
2. Accept the resignation of Emma Piazza, 5th Grade Classroom Teacher, effective July 1, 2024.

D. Leaves (not applicable)

E. Appointments

- 1.. Approve the following Resolution:

BE IT RESOLVED that the Upper Saddle River Board of Education (hereinafter referred to as the "Board") appoints C. Lauren Schoen, Ed.D. (hereinafter referred to as "Dr. Schoen") as the Interim Superintendent of Schools for the Upper Saddle River School District for the period beginning on July 1, 2024 and ending on June 30, 2025.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18a:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Dr. Schoen for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dr. Schoen.

2. Appoint Alison Vanasse to the position of Middle School ABA Special Education Classroom Teacher at Cavallini Middle School, BA, Step 11-12, effective September 1, 2024, subject to the criminal history records check required by law.

F. Change in Assignment

1. Approve the transfer of Katharine Miros from a .50 Special Education and Basic Skills Instructor to the position of 1.0 FTE Basic Skills Instructor at Bogert School, effective September 1, 2024.

G. Substitutes/Consultants/Volunteers

1. Approve Natalie DeSanctis as a substitute teacher/paraprofessional for the 2023/24 school year. Ms. DeSanctis' NJ Substitute Teaching certificate is pending.
2. Approve Carlee Hults as a substitute teacher/paraprofessional for the 2023/24 school year, subject to the criminal history records check required by law. Ms. Hults holds a NJ Substitute Teaching certificate.

IX. **PUBLIC COMMENT**

X. **ADJOURNMENT**

Mrs. Gandara