

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
PUBLIC HEARING AND REGULAR MEETING  
Monday, April 26, 2021, 8:00 p.m.**

**Agenda**

This is a Public Hearing and Regular Meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Three opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Members of the public may access the meeting and submit any questions or comments during the portions of the meeting reserved for comments. Persons wishing to comment should identify themselves by name and address; the commenter should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each commenter will limit his/her remarks to three minutes. No person may comment again until all those who wish to comment have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- I. Call to order and roll call Mrs. Johnston
- II. Flag salute and Pledge of Allegiance Mrs. Johnston
- III. Opening statement by presiding officer Mrs. Johnston
- IV. **PUBLIC HEARING ON THE 2021/22 BUDGET** Mrs. Imbasciani
- V. **PUBLIC COMMENT (Questions pertaining to Public Hearing)**

**This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent:**

- A. Approve the following Resolution:

**RESOLUTION TO APPROVE THE 2021-2022 SCHOOL YEAR BUDGET**

**BE IT RESOLVED** that the Upper Saddle River Board of Education, County of Bergen, approves the 2021/22 school year budget as follows:

Current General Expense (Fund 11)	\$26,064.790
Capital Outlay (Fund 12)	\$1,225,000
<b>TOTAL GENERAL FUND</b>	<b>\$27,289.790</b>
Special Revenue (Fund 20)	\$547,313
Debt Service Fund (Fund 40)	<u>\$290,962</u>
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>\$28,128,065</b>

and

**BE IT FURTHER RESOLVED** that the **GENERAL FUND** tax levy, \$23,588,981 is approved to support Current General Expense and \$220,901 to support Debt Service, for the 2021/22 school year budget.

**WHEREAS**, school district Policy 6471 and *NJAC 6A:23B-1.2(b)* provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2021/22.

**WHEREAS**, the Upper Saddle River Board of Education appropriated \$40,900 for travel during the 2020/21 school year and has spent \$0.00 as of April 23, 2021.

**NOW, THEREFORE, BE IT RESOLVED** that the Upper Saddle River Board of Education hereby establishes the School District travel maximum for the 2021/22 school year at the sum of \$29,100; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

VI. **REPORTS**

- A. Superintendent's Report Dr. Siegel
- B. Board Secretary's Report Mrs. Imbasciani
- C. Board President's Report Mrs. Johnston
- D. Committee Reports Chairpersons
- E. PTO Report Mrs. Apostolou/Mrs. Degenars
- F. USREF Report Mrs. Mueller

VII. **PRESENTATION**

- A. **District Communication Plan** Dr. Siegel/Mrs. Tolpa

VIII. **PUBLIC COMMENT (for Agenda Items only)**

IX. **ADMINISTRATION**

Dr. Siegel

**This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Lead Testing Program Statement of Assurance for School Year 2020/21.

X. **PERSONNEL**

Dr. Siegel

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Job Descriptions (not applicable)
- B. Create/Abolish (not applicable)
  - 1. Abolish one 1.0 FTE Grades 3-5 Classroom Teacher/Special Education Teacher position, effective September 1, 2021.
  - 2. Abolish one .50 FTE Grades 3-5 Classroom Teacher position at Bogert, effective September 1, 2021.

3. Abolish one 1.0 FTE K-5 Elementary Teacher position, effective September 1, 2021.
4. Abolish one .625 FTE Special Education Teacher position at Cavallini, effective March 29, 2021.
5. Abolish one .50 FTE 5<sup>th</sup> Grade Classroom Teacher position, effective September 1, 2021.
6. Create one 1.0 FTE 3rd Grade Classroom Teacher position, effective September 1, 2021.
7. Create one .50 FTE Grades 3-5 Special Education Teacher position, effective September 1, 2021.
8. Create one 1.0 FTE Resource Room Program In-class Support Teacher position at Cavallini (due to hybrid schedule), effective March 29, 2021 through June 30, 2021.
9. Create one 1.0 FTE ABA Special Education Teacher position for Grades 3-5 at Bogert, effective September 1, 2021.
10. Create one 1.0 FTE LLD Special Education Teacher position for grades 6-8 at Cavallini, effective September 1, 2021.
11. Create one 1.0 FTE Paraprofessional/Applied Behavior Analysis (ABA) Instructor position for grades 3-5 at Bogert, effective September 1, 2021.
12. Create one 1.0 FTE LLD Paraprofessional position for grades 6-8 at Cavallini, effective September 1, 2021.
13. Create one Applied Behavior Analysis (ABA) Instructor stipend, \$3000 per year, effective September 1, 2021.

C. Resignations

1. Accept the resignation of Alexis Gallinger, School Social Worker, effective June 7, 2021.
2. Accept the resignation for the purpose of retirement of Gail Macri, Paraprofessional, effective July 1, 2021.

§

D. Leaves

1. Terminate the unpaid leave of absence of Employee ID #1032, effective September 1, 2021.
2. Approve paid medical leave and unpaid FMLA leave for Employee ID #1131, effective April 8, 2021 through approximately May 14, 2021.
3. Approve paid medical leave, unpaid FMLA/NJFLA leave, and unpaid contractual child care leave for Employee ID#1316, effective September 1, 2021 through June 30, 2022.
4. Revise the unpaid FMLA/NJFLA leave for Employee ID#1334 from, effective September 1, 2021 through approximately November 26, 2021 to unpaid FMLA/NJFLA leave and unpaid contractual child care leave, effective September 1, 2021 through June 30, 2022.
5. Approve a paid medical leave for Employee ID #1407, effective April 8, 2021 through approximately May 6, 2021.
6. Approve unpaid NJFLA for Employee ID #1826, effective March 24, 2021 through April 1, 2021.

7. Approve paid medical leave and unpaid FMLA/NJFLA leave for Employee ID #1850, effective September 1, 2021 through approximately November 26, 2021.

E. Appointments

1. The following staff members are recommended for the positions listed below for the 2020/21 school year:

ATHLETIC PROGRAM	ADVISORS/COACH	STIPEND
Baseball (split)	Erik Schlemm	\$1,500.00
Baseball (split)	Brett Wilkes	\$1,500.00
Softball (split)	Melissa Brause	\$1,500.00
Softball (split)	Samantha Smith	\$1,500.00
Track & Field	Jonathan Harvey	\$3,000.00
Asst. Track & Field (split)	Christine Cipollini	\$1,125.00
Asst. Track & Field (split)	Nicole Mascetti	\$1,125.00
Asst. Track & Field (split)	Colleen Moran	\$1,125.00
Asst. Track & Field (split)	Emily Viola	\$1,125.00

2. Approve the reappointment of non-tenured contractual Bargaining Unit certificated staff, for the 2021/22 school year, as per attached.

3. Approve the reappointment of tenured contractual Bargaining Unit certificated staff for the 2021/22 school year.

4. Appoint Julie Fallon to the tenure track position of ABA Special Education Teacher for grades 3-5 at Bogert, MA, Step 14, effective September 1, 2021, subject to the satisfactory completion of the criminal history records check required by law.

5. Appoint Anthony Farinacci to the position of per diem leave replacement School Psychologist, MA + 30, Step 14, effective September 1, 2021 through approximately November 26, 2021.

6. Appoint Lauren T. Iannini to the position of Middle School Spanish Teacher, BA, Step 1, effective September 1, 2021, subject to the satisfactory completion of the criminal history records check required by law and receipt of the required teaching certificate.

- § 7. Appoint Leigh Ann Weil to the position of long term 3<sup>rd</sup> Grade Leave Replacement Classroom Teacher, MA, Step 3, effective September 1, 2021.

- § 8. Appoint Rae Wine to the position of Middle School LLD Teacher, MA, Step 5, effective September 1, 2021, subject to the satisfactory completion of the criminal history records check required by law.

9. Appoint Alexis Yotka to the position of School Social Worker, MA, Step 4, effective September 1, 2021, subject to the satisfactory completion of the criminal history records check required by law.

10. Approve the following staff for ESY:

BCBA	\$90/hour:	
Cristina Jasper		

<b>Non-BCBA/Behaviorist</b>	\$50/hour:	TBD
<b>Special Education Teachers</b>	\$50/hour:	
Tamia Anderson	Kelsey Byrnes	Cayla Casey
Christie Cipollini	Dorothy Fox	Savannah Heimall
Mary Lavelle	Cristina Perla	Kaitlin Reilly
Julia Shea	Lyndsey Welch	
<b>Preschool Teacher</b>	\$4,000 Stipend:	
Amanda Feijo		
<b>ABA Teachers</b>	\$4,000 Stipend:	
James Dunn	Julie Fallon	Jillian Menendez
Tia Miller		
<b>General Education and MSI Teachers</b>	\$50/hour:	
Kelsey Byrnes	Cayla Casey	Mary Lavelle
Cristina Perla	Mary Kate Probert	Lyndsey Welch
Emily Whitman		
<b>Counselor/Social Worker/School Psychologist</b>	\$50/hour:	
Noelle Bauer		
<b>ABA/Pull Out Speech Therapists</b>	\$50/30 minute session	(\$100/hour):
Leah Fand	Kimbo Hintz	
<b>Integrated Speech Therapist</b>	\$70/hour:	
Cathleen Biebrich		
<b>OT</b>	\$50/30 minute session	(\$100/hour):
Elana Rosenbaum		
<b>PT</b>	\$50/30 minute session	(\$100/hour):
Sheli Dansky		
<b>Substitute Teachers</b>	\$50/hour:	
Mary Kate Probert	Emily Whitman	
<b>Integrated Paraprofessionals</b>	\$21/hour:	
Heather Balji	Michelle Carucci	Pam Flynn
Laura Fox	Anne Lahart	Elizabeth MacFarran
Susanne Messina	Sean O'Connor	Joan Pilkington
Kristen Younger		
<b>School Nurse</b>	\$50/hour:	
Ailish Fillis		
<b>ABA Paraprofessionals</b>	\$25/hour:	
Tammy Guarriello	Sandra Herrera	Lisa Ingrassia
Roni Ann Jansen	Christine Kline	Elissa Mark
April Quinones		

F. Change in Assignment

1. Approve the transfer of Linda Ho from the temporary position of .625 FTE Special Education Teacher and .375 FTE Paraprofessional at Cavallini to the temporary position of 1.0 FTE Resource Room Program In-class Support Teacher at Cavallini, BA, Step 1, effective March 29, 2021 through June 30, 2021.
2. Approve the transfer of Chelsea Leann Chiellini from the position of 1.0 FTE Paraprofessional at Bogert to the position of 1.0 FTE Elementary Classroom Teacher at Bogert, BA, Step 1, effective September 1, 2021.

§

G. Substitutes/Consultants/Volunteers

- 1. Approve Margaret Brown as an OT Intern with the Child Study Team beginning April 12, 2021 for 12 weeks.

XI. FINANCE

Mrs. Imbasciani

**This motion will be one motion that encompasses items A through X and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meeting:

March 15, 2021

- B. Approve the Bills List for March 2021 as follows:

10	General Current Expense	\$78,313.95
11	General Current Expense	\$2,504,767.48
12	Capital Outlay	\$18,839.00
20	Special Revenue Funds	\$26,208.03
60	Enterprise Fund	\$10,312.71
	Total	\$2,638,441.17

- C. Approve the Transfers for March 2021.

- D. Approve the Board Secretary and Treasurer’s Reports dated March 2021 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

- E. Approve Application for Payment # 1 for Panoramic Window & Door Systems, Inc., for the Partial Window Replacement Project (Phase 2) at Reynolds School, in the amount of \$291,354.00.

- F. Approve the following Resolution:

Approve the following Resolution:

**BE IT RESOLVED** by the Upper Saddle River Board of Education (hereinafter referred to as the “Board”), that the terms, stipulations and conditions as established in the Settlement Agreement (20/21-1) and Release between the Board and the Parents of students whose names are on file in the Superintendent’s Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- G. Approve the following Resolution:

**BE IT RESOLVED** by the Upper Saddle River Board of Education (the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (19/20-4-A) between the Board and the Parents of a student whose name is on file in the Superintendent’s Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- H. Approve AFD Contract Furniture Inc. to provide all materials and labor to construct a new server closet for the Bogert Media Center, at a cost of \$16,445.62.
- I. Approve the purchase of one (1) Savin IM C300 Color Copier/Printer/Scanner/Fax and one (1) PaperCut Software License from Atlantic Tomorrow's Office at a total cost of \$4,795.00. Service and supplies for this machine will be billed quarterly at a rate of .0043 per black and white copy and .06 per color copy.
- J. Approve Demco to provide and install new shelving and furniture for the Bogert Media Center, at a cost of \$61,705.45. (Pricing based on Ed-Data Pricing C80901)
- K. Approve Pimental Murals to design and paint the wall murals and design, paint and install the wood cutouts for the Bogert Media Center, at a total cost of \$8,000.00.
- L. Approve RFS Commercial Inc. to abate existing VAT tile, skim coat and prep subfloor, supply and install new VCT flooring for Reynolds School Room # 115, at a cost of \$12,689.83. (Pricing based on NJ State Contract/Mannington State Contract Pricing # A81751)
- M. Approve RFS Commercial Inc. to abate existing VAT tile, skim coat and prep subfloor, supply and install new VCT flooring for Reynolds School Room # 116, at a cost of \$12,689.83. (Pricing based on NJ State Contract/Mannington State Contract Pricing # A81751)
- N. Approve RFS Commercial Inc. to abate existing VAT tile, skim coat and prep subfloor, supply and install new carpeting to the Bogert School Main Entrance, at a cost of \$11,401.91. (Pricing based on NJ State Contract/Tarkett-Tandus State Contract Pricing #A81755)
- O. Approve RFS Commercial Inc. to supply and install new carpeting to the Bogert School Door #8 Entrance, at a cost of \$3,370.54. (Pricing based on NJ State Contract/Tarkett-Tandus State Contract Pricing #A81755)
- P. Approve RFS Commercial to install a new plywood subfloor and supply and install Interface Carpet Tile in a four-color pattern in the Bogert Media Center, at a cost of \$39,455.77. (Pricing based on NJ State Contract/Interface State Contract Pricing #A81756)
- Q. Approve RFS Commercial Inc. to supply and install new VCT flooring for Cavallini Middle School Room #33, at a cost of \$10,691.06. (Pricing based on NJ State Contract/Mannington State Contract Pricing # A81751)
- R. Approve RFS Commercial Inc. to abate existing VAT tile, skim coat and prep subfloor, supply and install new VCT flooring for Cavallini Middle School Room #34, at a cost of \$11,324.72. (Pricing based on NJ State Contract/Mannington State Contract Pricing # A81751)
- S. Approve the purchase of one (1) Toro Z Master Z-590 riding mower with E-Z Vac Blower & Drive Kit and Triple Soft Bagger from Storr Tractor Company at a cost of \$13,543.69. (Pricing based on Bergen Co-Op Bid #20-03)
- T. Approve the disposal of one Toro Z500 Riding Mower, Model # 74251, Serial # 260000199. This mower no longer works and is beyond repair.
- U. Approve the disposal of the following projectors from our inventory:

Barcode	Item	Serial #
6750	NEC NP07LP LCD Projector	
8230	NEC NP-M260X Projector	
6530	NEC NP-M260X Projector	
6200	NEC NP-M260X Projector	1501246FC
7567	NEC M282X	

7573	NEC NP-M271X Projector	3302560FA
6728	NEC NP-M260X Projector	2301684FF
7178	NEC NP-M271X Projector	3501008FA
7585	NEC M282X	
7603	NEC M282X	5101264RF
7995	NEC M282X	5500314RJ

- V. Approve Brian Osborne to provide executive coaching to each administrator at a cost of \$2,500.00 for an introductory session and \$7,500.00 for individual sessions with each administrator.
- W. Accept the donation of \$32,547.10 worth of furniture for the Bogert Media Center from the Upper Saddle River Education Foundation.
- X. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Summit Professional Offers: A Multitude of Pediatric Therapy Courses (Online)	One-year subscription	Karen Hunter	\$299.99	\$0.00
Facilitating the Classroom Learning of Students with Asperger Syndrome and High-Function Autism (Online)	April 29, 2021	Amanda Feijo	\$149.00	\$0.00
Northeast Conference on the Teaching of Foreign Languages (Online)	April 30 – May 1, 2021	Erlinda Capollari	\$160.00	\$0.00
Teachers College Writing Institute (Online)	August 2-6, 2021	Christine Moon	\$850.00	\$0.00
Teachers College Reading Institute (Online)	August 9-13, 2021	Christine Moon	\$850.00	\$0.00

XII. **PUBLIC COMMENT**

XIII. **ADJOURNMENT**

Mrs. Johnston