

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
REGULAR MEETING  
Monday, March 18, 2019, 8:00 p.m.  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|---|---------------------------------------|
| I.   | Call to order and roll call                   | Mrs. Johnston                         |
| II.  | Flag salute and Pledge of Allegiance          | Mrs. Johnston                         |
| III. | Opening statement by presiding officer        | Mrs. Johnston                         |
| IV.  | <b>REPORTS</b>                                |                                       |
|      | A. Superintendent's Report                    | Dr. Siegel                            |
|      | B. Board Secretary's Report                   | Mrs. Imbasciani                       |
|      | C. Board President's Report                   | Mrs. Johnston                         |
|      | D. Committee Reports                          | Chairpersons                          |
|      | E. PTO Report                                 | Mrs. Degenars/Mrs. Apostolou          |
|      | F. USREF Report                               | Mrs. Mueller                          |
| V.   | <b>PRESENTATION</b>                           |                                       |
|      | <b>One School, One Book</b>                   | Mrs. Severs/Mrs. Cucci/Ms. Policastro |
| VI.  | <b>PUBLIC COMMENT (for Agenda Items only)</b> |                                       |
| VII. | <b>ADMINISTRATION</b>                         | Dr. Siegel                            |

**This motion will be one motion that encompasses Items A through C and will voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #\*\*\*020119001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify

the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

B. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent’s decision that investigation #\*\*\*012219001 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the first reading of the following Policies and Regulations:

- Policy 2415.06 Unsafe School Choice Options (revised)
- Policy 2422 Health and Physical Education (revised)
- Policy 2431.3 Practice and Pre-Season Heat Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (new)
- Policy 2610 Educational Program Evaluation (revised)
- Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (abolish)
- Policy 5111 Eligibility of Resident/Nonresident Students (revised)
- Policy 5330.04 Administering an Opioid Antidote (revised)
- Policy 5337 Service Animals (revised)
- Policy 5600 Student Discipline/Code of Conduct (revised)
- Policy 5611 Removal of Students for Firearms Offenses (revised)
- Policy 5612 Assaults on District Board of Education Members or Employees (revised)
- Policy 5613 Removal of Students for Assaults with Weapons Offenses (revised)
- Policy 5756 Transgender Students (revised)
- Policy 7440 School District Security (revised)
- Policy 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (revised)
- Policy 8860 Memorials (new)
- Regulation 2460.8 Special Education – Free and Appropriate Public Education (revised)
- Regulation 5111 Eligibility of Resident/Nonresident Students (revised)
- Regulation 5530 Substance Abuse (revised)
- Regulation 5600 Student Discipline/Code of Conduct (revised)
- Regulation 5611 Removal of Students for Firearms Offenses (revised)
- Regulation 5612 Assaults on District Board of Education Members or Employees (revised)
- Regulation 5613 Removal of Students for Assaults with Weapons Offenses (revised)

VIII. **PERSONNEL**

Dr. Siegel

**This motion will be one motion that encompasses Items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Create/Abolish

- 1. Create one 1.0 FTE K-8 ESL/BSI Teacher position, effective September 1, 2019.

B. Job Descriptions (not applicable)

C. Resignations (not applicable)

D. Leaves

1. Approve paid disability leave and unpaid FMLA/NJFLA for Kasie Falato, 4<sup>th</sup> Grade Classroom Teacher, effective September 3, 2019 through approximately November 26, 2019.

E. Guide Move

1. Approve a lateral guide move for Marci Titunick, 2<sup>nd</sup> grade Classroom Teacher, from MA, Step 7, to MA + 30, Step 7, effective February 1, 2019, payable in the 2019/20 school year.

F. Appointments

1. Appoint Dora Dillman to the position of long-term per diem leave replacement Art Teacher at Bogert School, BA, Step 1, effective on or about April 4, 2019 through approximately June 25, 2019.
2. Rescind Parveen Sangha as the Bogert School Running Club Co-Advisor, previously approved at the September 17, 2018 Board Meeting.
3. The following staff members are recommended for the positions listed below for the 2018/19 school year:

Bogert Running Club Co-Advisor	Suzanne Mignone	\$450.00
TREP\$ Co-Advisor	Christie Cipollini	\$900.00
Baseball Assistant Coach	Brian Walis	\$1,450.00
Boys' Lacrosse Coach	Anthony Tozzi	\$2,900.00

4. Approve the following 20 faculty members and four administrators to be eligible to be chaperones on the 8<sup>th</sup> Grade Overnight Trip to Washington, DC. on May 29 through May 31, 2019. Of these, up to 14 faculty members and one school nurse will be utilized and paid according to Article 29 E of the Agreement Between the Upper Saddle River Education Association and the Upper Saddle River Board of Education.

**Faculty Members:**

Allison Au	Joseph Calabria	Lyndsey Campana	Megan Connors
Mary Dixon	Danielle Dorn	James Dunn	Cynthia Haas
Jonathan Harvey	Jeanne Koppenaal	Nicole Mascetti	Meaghan McElroy
Cathy Merritt	Robyn Ranges	Eric Schlemm	Marguerite Soojian
Kathy Teehan	Eileen Tyburczy	Stephanie Wassmer	Pamela Wichot

**Administrators:**

Brad Siegel	James McCusker	Michael DeSocio	Amy D'Ambola
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G. Substitutes/Consultants/Volunteers

1. Approve Joy Hollander-Fink to provide a Speech/Oral Motor evaluation for a student whose name is on file in the Board Office. \$650.00
2. Approve Jodi Huntington, PhD, to provide psychological evaluations for students whose names are on file in the Board Office. \$3,500.00
3. Approve Cameron Sabatino as a Psychologist Intern with the Child Study Team from March 2019 through June 2019.
4. Approve Joseph Ventresca as a volunteer Boys Lacrosse Coach to assist the current coach in Spring 2019.

IX. FINANCE – BUDGET:

Mrs. Imbasciani

This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

RESOLUTION TO APPROVE THE PRELIMINARY 2019/20 SCHOOL YEAR BUDGET

BE IT RESOLVED that the Upper Saddle River Board of Education, County of Bergen, approves the 2019/20 school year budget as follows:

	Budget	Local Tax Levy
Total General Fund	\$25,575,838	\$22,672,992
Total Special Revenue Fund	\$303,150	\$0
Total Debt Service Fund	\$1,160,667	\$869,811
Totals	\$27,039,655	\$23,542,803

and

BE IT FURTHER RESOLVED that the GENERAL FUND tax levy, \$22,672,992 is approved to support Current General Expense and \$869,811 to support Debt Service, for the 2019/20 school year budget.

BE IT FURTHER RESOLVED that the Upper Saddle River Board of Education requests the approval of a capital reserve withdrawal in the amount of \$300,000. The district intends to utilize these funds for the purchase of a new district-wide Telephone/Emergency Notification/Paging/Clock System.

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019/20.

WHEREAS, the Upper Saddle River Board of Education appropriated \$27,750 for travel during the 2018/19 school year and has spent \$11,095.72 as of March 15, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Upper Saddle River Board of Education hereby establishes the School District travel maximum for the 2019/20 school year at the sum of \$28,400; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

X. FINANCE

Mrs. Imbasciani

This motion which encompasses Items A through G will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the Minutes of Board Meetings:

February 11 and February 26, 2019 (Retreat)

B. Approve the Bills List for February 2019 as follows:

10	General Current Expense	\$70,900.94
11	General Current Expense	\$1,964,206.10
20	Special Revenue Funds	\$33,805.47
50	Milk	\$271.61
60	Trust Fund	\$31,971.00
	Total	\$2,101,155.12

- C. Approve the Transfers for February 2019.
- D. Approve the Board Secretary and Treasurer’s Reports dated February 2019 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.
- E. Approve the following Resolution:

**BE IT RESOLVED** that the Upper Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2019/20 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

**BE IT FURTHER RESOLVED** that the Upper Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Resolution.

- F. Approve Garden State AAC Specialists, LLC to provide a three-hour professional development training regarding Augmentative and Alternative Communication Coaching and Parent Training for a student whose name is on file in the Board Office (\$135/hour plus \$50 travel fee). \$455.00
- G. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
NJASA Superintendent Institute Session #3 - BOE Dynamics Trenton, NJ	March 19, 2019	Brad Siegel	\$149.00	\$57.86
Conquer Math: Mathematics and Literature in the K-2 Classroom Pompton Plains, NJ	March 19, 2019	Amy D'Ambola	\$205.00	\$0.00
CPR Course for Spring Lacrosse Coach Paramus, NJ	March 19, 2019	Pamela Wichot	\$75.00	\$0.00
Departmentalization Site Visits to Franklin Lakes, Ridgewood & Ramsey	March 26, 2019	David Kaplan	\$0.00	\$9.02
Samsung Solve for Tomorrow Teacher Academy New York, NY	April 1-2, 2019	Jonathan Harvey	\$0.00	\$0.00
Differentiation, I Already Do That! Centers? That Only Works for Elementary! Mahwah, NJ	April 4, 2019	Lyndsey Campana	\$149.00	\$0.00
BCASA Job Fair Englewood, NJ	April 6, 2019	Gianna Apicella Amy D'Ambola James McCusker Devin Severs Brad Siegel	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$17.36 \$17.36 \$17.36 \$17.36 \$17.36
Increase Your Success as Special Education Resource Teacher West Orange, NJ	April 9, 2019	Catherine Mende	\$269.00	\$19.72

Rutgers University Job Fair New Brunswick, NJ	April 10, 2019	Amy D'Ambola David Kaplan	\$0.00 \$0.00	\$40.54 \$40.54
		Michael Padilla Brad Siegel	\$0.00 \$0.00	\$40.54 \$40.54
Ramapo College Job Fair Mahwah, NJ	April 11, 2019	Michael DeSocio Brad Siegel	\$0.00 \$0.00	\$0.00 \$0.00
NJ Annual School Counselors Conference Union, NJ	April 12, 2019	Stefanie Slacin	\$35.00	\$0.00
The Hacking of the American Child East Brunswick, NJ	April 12, 2019	Lisa LoPiccolo	\$305.00	\$32.86
TCNJ Job Fair Ewing Township, NJ	April 12, 2019	Gianna Apicella Amy D'Ambola James McCusker Devin Severs	\$0.00 \$0.00 \$0.00 \$0.00	\$55.00 \$55.00 \$55.00 \$55.00
School Library Journal Diversity Workshop New Brunswick, NJ	May 4, 2019	Christina Cucci	\$135.93	\$0.00
All State Choir Concert for Bogert Students Flemington, NJ	May 4, 2019	David Kaplan	\$0.00	\$24.86
Makerspaces: Creating and Enhancing Engaging Makerspaces in Your Classroom and School (K-6) West Orange, NJ	May 9, 2019	Amy Caravela	\$269.00	\$0.00
NJ Library Association Annual Conference Atlantic City, NJ	May 30, 2019	Christina Cucci	\$0.00	\$0.00
Go Talk Now Training Paramus, NJ	June 5, 2019	Stacy Schiff	\$75.00	\$0.00
Annual School Law & Policy Seminar Lincroft, NJ	June 7, 2019	Brad Siegel	\$0.00	\$54.93
American Young Voices Concert (Bogert Chorus Performance) Newark, NJ	June 7, 2019	David Kaplan	\$0.00	\$52.71
Teachers College Reading Institute New York, NY	June 24-28, 2019	James Dunn	\$900.00	\$286.89
Teachers College Writing Institute New York, NY	August 5-9, 2019	James Dunn	\$900.00	\$286.89

XI. PUBLIC COMMENT

XII. ADJOURNMENT

Mrs. Johnston