

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
REGULAR MEETING  
Monday, January 11, 2021, 8:00 p.m.  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- |      |   |                               |
|------|---|-------------------------------|
| I.   | Call to order and roll call                   | Mrs. Johnston                 |
| II.  | Flag salute and Pledge of Allegiance          | Mrs. Johnston                 |
| III. | Opening statement by presiding officer        | Mrs. Johnston                 |
| IV.  | <b>REPORTS</b>                                |                               |
| A.   | Superintendent's Report                       | Dr. Siegel                    |
| B.   | Board Secretary's Report                      | Mrs. Imbasciani               |
| C.   | Board President's Report                      | Mrs. Johnston                 |
| D.   | Committee Reports                             | Chairpersons                  |
| E.   | PTO Report                                    | Mrs. DeGenaars/Mrs. Apostolou |
| F.   | USREF Report                                  | Mrs. Mueller                  |
| V.   | <b>PUBLIC COMMENT (for Agenda Items only)</b> |                               |
| VI.  | <b>ADMINISTRATION</b>                         | Dr. Siegel                    |

This motion will be one motion that encompasses items A and B and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. First reading of the following Policies and Regulations:

Policy 1620	Administrative Employment Contracts (revised)
Policy 2431	Athletic Competition (revised)
Policy 5330.05	Seizure Action Plan (new)

- Policy 6440 Cooperative Purchasing (revised)
- Policy 6470.01 Electronic Funds Transfer and Claimant Certification (new)
- Policy 7440 School District Security (revised)
- Policy 7450 Property Inventory (revised)
- Policy 7510 Use of School Facilities (revised)
- Policy 8420 Emergency and Crisis Situations (revised)
- Regulation 2431.1 Emergency Procedures for Sports and Other Athletic Activity (revised)
- Regulation 5330.05 Seizure Action Plan (new)
- Regulation 6470.01 Electronic Funds Transfer and Claimant Certification (new)

B. Approve the revised 2021/22 School Calendar, as per attached.

VII. **PERSONNEL**

Dr. Siegel

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Create/Abolish

1. Abolish one 1.0 FTE ABA K-2 Paraprofessional position.
2. Create one 1.0 FTE ABA Preschool Paraprofessional position.

B. Resignations

1. Accept the resignation of Nan Kurz, .50 FTE BSI/1st grade remote teacher, effective February 1, 2021.
2. Accept the resignation of Elizabeth Waldt, PE/Health Teacher at Bogert School, effective February 15, 2021.

C. Leaves

1. Approve an unpaid leave of absence for Employee ID # 1032, under Section E.3.b of Article 25 of the Contract between the USREA and the USRBOE, effective January 4, 2021 through approximately June 23, 2021.
2. Approve a paid medical leave for Employee ID # 1450, effective January 8, 2021 through approximately February 1, 2021.
3. Revise the unpaid leave of absence for Employee ID # 1936, effective December 16, 2020 through January 31, 2021.

D. Lateral Guide Moves

1. Approve a lateral guide move for Erik Schlemm, PE/Health Teacher, from BA, Step 3 to MA, Step 3, effective February 1, 2021.

E. Appointments

1. Appoint Peter Scheffler to the position of long-term, per diem Paraprofessional leave replacement at Cavallini Middle School, effective January 12, 2021 through March 12, 2021, subject to the satisfactory completion of the criminal history records check required by law.
2. Extend the appointment date of Kayla Schneider as the long-term, per diem leave replacement Kindergarten Teacher through February 28, 2021.

Appointments – Staff for After Care Experience

1. Appoint Ann McGovern to the position of substitute team member in the After Care Experience program for the 2020/21 school year. \$27.50/hour
2. Appoint Linda Miller to the position of team member in the After Care Experience program for the 2020/21 school year. \$27.50/hour

F. Change in Assignment

1. Approve the transfer of Cayla Casey from 1.0 FTE 3<sup>rd</sup> Grade Classroom Teacher to .30 FTE Special Education Teacher and .70 FTE 3<sup>rd</sup> Grade Classroom Teacher, effective January 4, 2021.
2. Approve the transfer of Kristin Foelsch from .65 FTE Paraprofessional at Reynolds School to 1.0 FTE ABA Preschool Paraprofessional at Reynolds School, effective January 12, 2021.

G. Substitutes/Consultants/Volunteers

1. Approve Jason Alba as a substitute custodian for the 2020/21 school year.
2. Approve James D’Alessio as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
3. Approve Noelle Ghiorso as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
4. Approve Katherine Grochan as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
5. Approve Rachel Nagy as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
6. Approve Northern Highlands student, Thomas Nemec, as a volunteer tutor for several Bogert students, for a total of 16 hours, as part of his National Honor Society requirements.
7. Approve Victoria Newcombe as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
8. Approve Alyssa Tunick as a substitute teacher/paraprofessional for the 2020/21 school year (NJ Substitute Teacher’s Certificate).
9. Approve Victoria Newcombe as a student teacher at Reynolds School, February 2021 through May 2021.

VIII. FINANCE

Mrs. Imbasciani

**This motion which encompasses Items A through J will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meeting:

December 7, 2020

B. Approve the Bills List for December 2020 as follows:

10	General Current Expense	\$71,212.24
11	General Current Expense	\$2,092,667.52
20	Special Revenue Funds	\$28,298.12
40	Debt Service Funds	\$48,873.11
60	Enterprise Fund	\$7,345.61
	Total	\$2,248,396.60

C. Approve the Transfers for December 2020.

D. Approve the Board Secretary and Treasurer’s Reports dated December 2020 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

E. Accept three tuition students, whose names are on file in the Board Office, for the 2020/21 school year, effective February 1, 2021.

F. Accept an out-of-district tuition student, whose name is on file in the Board Office, to attend the LLD Class in Bogert School for the 2020/21 school year, effective January 12, 2021.

G. Accept an out-of-district tuition student, whose name is on file in the Board Office, to attend the Pre-K Archways to Learning Program in Reynolds School, effective January 12, 2021.

H. Approve an additional AVT (Audio Verbal Therapy) session for a Reynolds student, whose name is on file in the Board Office, increasing sessions from one time per week to two times per week.

I. Approve Consultant Marilyn Zecher to provide *Multisensory Math and More*, a K-5 workshop for Elementary Special Education Teachers, at a cost of \$1,750.00.

J. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Continuing Education for BCBA Certification (Online)	January – June 2021 (Various Dates)	Gianna Apicella	\$199.00	\$0.00
Handle With Care Crisis Prevention River Edge, NJ Verbal De-Escalation Training (Online)	January 12, 2021 & January 20, 2021	Katherine Baker Laura Pinto	\$470.00 \$470.00	\$8.75 \$8.75
Restorative Practices in the Classroom (Online)	February 2, 2021	Parveen Sangha	\$279.00	\$0.00
Northeast Conference on the Teaching of Foreign Languages (Online)	April 22 - 23, 2021	Suzanne Cook	\$280.00	\$0.00

IX. **PUBLIC COMMENT**

X. **ADJOURNMENT**

Mrs. Johnston



The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 4. See the possibilities below. **If more than 4 snow days are used spring recess will be shortened to make up snow days starting with April 11.**

**No Snow Days Used**

Result:

June: 11 student days & 13 teacher days  
 Last day for students 6/15/2022  
 Last day for teachers 6/17/2022

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**One Snow Day Used**

Result:

June: 12 student days & 14 teacher days  
 Last day for students 6/16/2022  
 Last day for teachers 6/20/2022

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Two Snow Days Used**

Result:

June: 13 student days & 15 teacher days  
 Last day for students 6/17/2022  
 Last day for teachers 6/21/2022

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Three Snow Days Used**

Original calendar.

Result:

June: 14 student days & 16 teacher days  
 Last day for students 6/20/2022  
 Last day for teachers 6/22/2022

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Four Snow Days Used**

Original calendar.

Result:

June: 15 student days & 17 teacher days  
 Last day for students 6/21/2022  
 Last day for teachers 6/23/2022

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		