

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, November 20, 2017, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: None

Also present: Dr. Brockel, Mrs. Griffin

CONFIDENTIAL SESSION

Mrs. Fusaro made a motion, seconded by Dr. Verducci to convene into Executive Session at 7:42 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Pittman made a motion, seconded by Mr. Prisco to adjourn Executive Session at 8:00 p.m.

Mrs. Pittman made a motion, seconded by Mr. Prisco to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting. She thanked Mr. Cazes, Mr. Padilla, Mrs. Imbasciani and Mrs. Griffin for their "above and beyond" efforts this weekend to remediate the server issues and get the agenda posted on line and sent to the Board members.

SUPERINTENDENT'S REPORT:

Dr. Brockel

Dr. Brockel discussed the following:

- The proposed 2018/19 District Calendar
- The district is looking for a wrestling coach in regards to the continuation of a Shared Services Agreement with Allendale.
- Dr. Brockel attended the USRPTO meeting on November 15, where he provided an update on the superintendent search.

BOARD SECRETARY'S REPORT: None

Mrs. Imbasciani

BOARD PRESIDENT'S REPORT: None

COMMITTEE REPORTS:**NJSBA Liaison and DEAC Liaison****Dr. Verducci**

Dr. Verducci, New Jersey School Boards Liaison and DEAC (District Evaluation Advisory Committee) Liaison, attended the following meetings:

- October 17 - Annual Tenure Tea
- October 18 – DEAC
- October 24 – 26 – NJSBA Annual Workshop
 - Dr. Verducci, Dr. Browne and Mr. Cazes were speakers at a presentation, “Partnering With Your Community to Fund STEM Initiatives”
- November 18 – NJSBA Delegate Assembly

NEGOTIATIONS COMMITTEE**Mr. Prisco**

Mr. Prisco thanked fellow committee members, Mrs. Johnston and Mr. Amano, and Mrs. Imbasciani for working on negotiating a new contract. He thanked the Association on a well-deserved, successful conclusion to the negotiations and expressed his appreciation for getting it done.

PTO REPORT: None**Mrs. Layne/Mrs. Mazzola****USREF Report: None****Mrs. Mueller****PRESENTATION:****1. Board Ethics Training Presentation****Dr. Brockel**

Dr. Brockel led the Board through the required Annual Ethics Training Session.

2. USR Technology Infrastructure, Programs & Internet Safety**Mr. Cazes/Mr. Padilla**

Mr. Cazes and Mr. Padilla presented information regarding the technology infrastructure and internet safety throughout the district.

The presentation provided information on hardware such as access points, servers, the network and more. Additionally, the presentation highlighted educational programs used to teach students about internet safety in each school.

DISCUSSION:

- Mrs. Gandara asked if the server problems were fixed and where the break was.
- Mr. Cazes responded that the ESX server went down and all connectivity to the servers on that host went offline. He rebuilt the server and was able to restore the connection by early Saturday morning and steps have been taken to ensure this type of issue would not occur in the future.
- Mr. Prisco asked about using data warehousing.
- Mr. Cazes said he is very cautious about using those services.
- Mrs. Pittman asked if cell phone usage is addressed in 5th grade or earlier. She asked if students at that grade level bring cell phones in to school.
- Mr. Kaplan explained that many students bring cell phones in starting around 5th grade.
- Mr. Padilla stated that Bogert is teaching the students about cell phone usage and safety.
- Mrs. Gandara asked how far back our data is kept.
- Mr. Cazes said that all of our data is archived – there are two redundancies in place.

PUBLIC COMMENTS: None**ADMINISTRATION:****Dr. Brockel**

A motion was made by Dr. Verducci and seconded by Mrs. Fusaro to approve Administration Consent Agenda Items A through C and was approved by all in attendance.

A. First reading of the following Policies:

- Policy 2700 – Services to Nonpublic School Students (Abolish)
- Policy 5111 – Eligibility of Resident/Non-Resident Students (Revised)
- Policy 7100 – Long-Range Facilities Planning (Revised)
- Policy 7101 – Educational Adequacy of Capital Projects (Revised)
- Policy 7102 – Site Selection and Acquisition (Revised)
- Policy 7130 – School Closing (Revised)
- Policy 7300 – Disposition of Property (Revised)

B. Approve the following Resolution:

BE IT RESOLVED that the Board affirms the Superintendent’s decision that investigation #***092917001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the Memorandum of Agreement with the Upper Saddle River Education Association for contract years 2017/18 through 2018/19.

PERSONNEL:**Dr. Brockel**

A motion was made by Mrs. Fusaro and seconded by Mrs. Pittman to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves (not applicable)
- E. Change in Assignment (not applicable)
- F. Appointments
 - 1. Rescind the stipend (split), approved on September 25, 2017, for Melissa DeBoer, as a Specialist 3-5 (Grade Chair), in the amount of \$1,450.00.
 - 2. Rescind the stipend (split), approved on September 25, 2017, for Julie Spirko, as a Specialist 3-5 (Grade Chair), in the amount of \$1,450.00.

3. Approve the amended stipend (split) for Melissa DeBoer as a Specialist 3-5 Grade Chair. \$2,030.00
 4. Approve the amended stipend (split) for Julie Spirko as a Specialist 3-5 Grade Chair. \$870.00
 5. Appoint Anthony E. Loiacono to the position of Campus Aide, effective January 2, 2018, subjected to the satisfactory completion of the criminal history records check required by law.
 6. Appoint Jill Powers to the position of lunch duty at Reynolds School for the 2017/18 school year.
 7. Appoint Susan Wei to the position of lunch duty at Bogert School for the 2017/18 school year.
- G. Substitutes/Consultants/Volunteers
1. Approve Anthony Celeste as a substitute teacher/paraprofessional for the 2017/18 school year, pending receipt of New Jersey Substitute Teacher's Certificate.
 2. Approve Jodi Levine as a substitute teacher/paraprofessional for the 2017/18 school year subject to the satisfactory completion of the criminal history records check required law and receipt of New Jersey Substitute Teacher's Certificate.
 3. Approve Danielle Nelson as a student intern at Bogert School from January through May 2018, New Jersey Substitute Teacher's Certificate received.
 4. Appoint Christopher Russell, M.S., Ed., Teacher of the Visually Impaired (TVI), as a consultant to provide a Functional Visual Assessment/Learning Media Assessment for a student whose name is on file in the Board Office, at a fee of \$800.00.
 5. Approve consultant Barbara Shalit, as a Teacher of the Visually Impaired (TVI), to work with a student whose name is on file in the Board Office for three one-hour sessions per week. \$120/session
 6. Rescind the motion approving BethAnn Rodenberg, ABA therapist, to work with a student whose name is on file in the Board Office for five hours per week. \$35/hour
 7. Approve BethAnn Rodenberg, ABA therapist, to work with a student whose name is on file in the Board Office for seven hours per week. \$35/hour

FINANCE:**Mrs. Imbasciani**

A motion was made by Mr. Prisco and seconded by Mrs. Fusaro to approve Finance Consent Agenda items A through Q was approved by all in attendance, except Dr. Verducci, who abstained from Motion B, check # 44929 and Motion Q.

- A. Approve the Minutes of Board Meeting:

October 16, 2017

B. Approve the Bills List for October 2017 as follows:

10	General Current Expense	\$64,824.62
11	General Current Expense	\$2,085,414.08
12	Capital Outlay	\$58,236.01
20	Special Revenue Funds	\$31,313.45
50	Milk	\$358.55
60	Trust Fund	\$31,041.46
	Total	\$2,271,188.17

C. Approve the Transfers for October 2017.

D. Approve the Board Secretary and Treasurer's Reports dated October 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

E. Approve the use of \$14,141.00, remaining from the unused portion of the Cavallini/Reynolds Partial Window Replacement Project, for the emergency heating project (RTU-5 replacement) in Bogert/Reynolds Schools.

F. Approve Trane to make the necessary repairs to RTU-8 Heat Exchanger for Bogert/Reynolds Schools in an amount not to exceed \$13,740.67. (Pricing based on U.S. Communities Contract # USC 15-JLP-023, Cooperative Quote Number 28-221317-17-004)

G. Approve Trane to replace RTU-5 Heat Exchanger for Bogert/Reynolds Schools in an amount not to exceed \$17,962.08. (Pricing based on U.S. Communities Contract # US 15-JLP-023, Cooperative Quote Number 28-221317-17-004)

H. Approve the following Resolution:

WHEREAS, the Upper Saddle River Board of Education ("the Board") advertised for bids for snow removal services for the 2017-2020 school years ("Snow Removal"); and

WHEREAS, on October 27, 2017, the Board received one (1) bid; and

WHEREAS, the bid submitted by Calderone Enterprises, LLC ("Calderone") is materially defective insofar as the bidder did not submit a bid bond as required under the bid specifications, which is a non-waivable, material defect; and

WHEREAS, the Board advertised for bids for Snow Removal, and on both occasions the Board will have rejected bids for being materially defective; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board may negotiate a contract after having twice rejected the bids as being materially defective, and therefore non-conforming.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Calderone's bid for being materially defective.

BE IT FURTHER RESOLVED that the Business Administrator is hereby authorized to enter into negotiations for snow removal services.

I. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- J. Accept a student whose name is on file in the Board Office as a Professional Courtesy Tuition student for the 2017/18 school year.
- K. Approve Visions Services for the Blind & Visually Impaired to provide an evaluation for a student whose name is on file in the Board Office at the rate of \$175/hour.
- L. Approve the agreement between Eastwick College and the Upper Saddle River Board of Education to provide an Occupational Therapy Assistant fieldwork training program at the Upper Saddle River School District for students in the College's Program.
- M. Approve the disposal of CD Duplicator, BOE Insurance Tag # 03093. This unit is not functional and will be recycled.
- N. Accept the donation of \$5,495.00 from the Youth Guidance Council which will be used to fully fund the digitizing of the building plans of all three schools for the purpose of school security.
- O. Accept the donation of \$632.09 for the purchase of "Pillars of Character" character education banners for the Bogert playground.
- P. Accept the 2016 BCUA Environmental Awareness Challenge Grant in the amount of \$996.61 awarded to Christina Cucci, Technology Media Specialist, on behalf of Reynolds School.
- Q. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
You Too Can Do ABA - ABA At Its Foundation - Topic One Warren, NJ	November 28, 2017	Sheila Barry	\$100.00	\$26.40
Conducting Efficient But Effective Functional Analysis in Public Schools (Webinar)	November 28, 2017	Gianna Apicella	\$135.00	\$0.00
Planning for Transition (Middle School to High School) (Webinar)	November 28, 2017	Gianna Apicella	\$89.00	\$0.00
Breathing Inquiry Into Our Classrooms: Cultivating a Culture of Thinking and a "Thought-Full" Environment, K-8 Mahwah, NJ	November 30, 2018	Lyndsey Campana	\$179.00	\$0.00

You Too Can Do ABA - ABA and Behavior Management - Topic Two Warren, NJ	December 5, 2017	Sheila Barry Kristen Groen	\$100.00 \$100.00	\$26.40 \$26.40
Cognitive & Behavioral Approaches for Anxious Students: Evidence-Based for Practice Settings New Providence, NJ	December 5, 2017	Juvilian Manzer	\$145.00	\$0.00
NJECC Maker Day Totowa, NJ	December 7, 2017	Daniel Cazes Michael Padilla	\$110.00 \$110.00	\$29.14 \$29.14
Leadershift 2017: Reinventing Schools for Extraordinary and Uncertain Times Mahwah, NJ	December 8, 2017	Jonathan Harvey Joseph Sussman	\$0.00 \$0.00	\$0.00 \$0.00
NJPSA Council Meeting Monroe Township, NJ	December 8, 2017 January 26, 2018 March 23, 2018	David Kaplan	\$0.00	\$121.83
ABA Strategies That Enhance Skill Development New Providence, NJ	December 12, 2017	Katherine Baker	\$100.00	\$17.49
Treating Anxiety Disorders in Children and Adolescents Nanuet, NY	December 14 & 15, 2017	Kristen Groen Kristin Law	\$389.00 \$429.99	\$0.00 \$0.00
NGSS Aligned Engineering Challenges for Elementary Students Grades K-5 Montclair, NJ	December 15, 2017	Danielle Andersen Cayla Casey Carey Goralski	\$150.00 \$150.00 \$150.00	\$35.80 \$24.34 \$24.07
TC Lead Workshop Florham Park, NJ	December 21, 2017	Andrea Golden	\$0.00	\$24.49
Increase Your Success in Working with Students with Autism Spectrum Disorders New Brunswick, NJ	January 5, 2018	Meredith Ardito Carolyn Lane Kelly Diverio Stacy Schiff	\$229.00 \$229.00 \$229.00 \$249.00	\$31.62 \$33.72 \$37.00 \$0.00
"Who Stole the Chocolate?" NGSS Aligned CSI for Elementary Students Grades K-5 Montclair, NJ	January 12, 2018	Carey Goralski	\$150.00	\$24.07
NJASBA Army Educators Tour (iSTEAM) Lakehurst, NJ	January 12, 2018	David Verducci	\$0.00	\$59.08
TC Workshop: Sharpening Our Response to Intervention Lens: Designing a RII Model with Heart New York, NY	January 17, 2018	Peggy Dobrinski Carey Goralski Bina Rivard Carrie Topolosky	\$70.00 \$70.00 \$70.00 \$70.00	\$72.69 \$67.48 \$61.35 \$63.64
Early Intensive Behavior Intervention (Webinar)	January 18, 2018	Gianna Apicella	\$110.00	\$0.00
TC Lead Workshop Hasbrouck Heights, NJ	January 19, 2018	Andrea Golden	\$0.00	\$10.20
Improve Student Motivation by Increasing Rigor & Engagement Monroe Township, NJ	January 23, 2018	Parveen Sangha	\$149.00	\$52.45
NJASA Techspo 2018 Atlantic City, NJ	January 25-26, 2018	Daniel Cazes Michael Padilla	\$425.00 \$425.00	\$329.24 \$323.00

Moving, Speaking, and Learning Together An Infused Therapy Team Approach Maywood, NJ	January 26, 2018	Meredith Ardito Karen Hunter Carolyn Layne Elayne Stern	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$7.75
Challenging Behaviors Preschool Through Second Grade: Detection and Prevention New Providence, NJ	January 31, 2018	Juvilian Manzer	\$125.00	\$0.00
Northeast Conference on the Teaching Of Foreign Languages New York, NY	February 9, 2017	Maria Bevia Desiree Lascarro Colleen Moran	\$150.00 \$150.00 \$150.00	\$0.00 \$0.00 \$18.50
NJSBA Finance Conference Trenton, NJ	February 9, 2018	David Verducci	\$99.00	\$59.08
27th Annual NJ Association for Gifted Children Conference West Windsor, NJ	March 23, 2018	Carey Goralski	\$219.00	\$51.58
NJSBA Student Achievement Conference Trenton, NJ	April 27, 2018	David Verducci	\$99.00	\$59.08
TC Lead Workshop South Orange, NJ	May 11, 2018	Andrea Golden	\$0.00	\$21.29

PUBLIC COMMENTS: None

ADJOURNMENT

A motion to adjourn was made by Mr. Prisco and seconded by Mrs. Pittman at 8:50 p.m.

Sincerely,

Dana Imbasciani, Board Secretary