

**Board of Education
Upper Saddle River, New Jersey
Regular Meeting
Monday, May 14, 2018, 8:00 p.m.**

Minutes

This Regular Meeting of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: Mrs. Fusaro, Mrs. Gandara

Also present: Dr. Brockel, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mr. Amano made a motion, seconded by Dr. Verducci to convene into Executive Session at 7:45 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Pittman made a motion, seconded by Mr. Prisco to adjourn Executive Session at 8:00 p.m.

Mr. Prisco made a motion, seconded by Mrs. Pittman to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT: None

Dr. Brockel

BOARD SECRETARY'S REPORT: None

Mrs. Imbasciani

BOARD PRESIDENT'S REPORT: None

Mrs. Johnston

COMMITTEE REPORTS:

NJSBA Liaison

Dr. Verducci

- Dr. Verducci said that the Bergen County Spring Meeting (BCSBA) will be held on May 31, 2018.

PTO REPORT: None

Mrs. Layne/Mrs. Mazzola

USREF Report:

Mrs. Wenberg

- Mrs. Wenberg reported that the USREF is currently reviewing grant proposals and will announce awards at the June 18th meeting.

PRESENTATIONS:**A. Student Safety Data System Report – Period 1****Mr. DeSocio**

Mr. DeSocio presented the required semi-annual (July 1 through December 31, 2017) Student Safety Data System Report – Period 1. Highlights included:

- Training and Programs that ran from July 1 through December 31, 2017
- Reynolds: 0 Incidents, 0 Other Incidents Leading to Removal, 0 HIB Alleged, 1 HIB Training, 4 HIB Programs
- Bogert: 0 Incidents, 0 Other Incidents Leading to Removal, 0 HIB Alleged, 1 HIB Training, 4 HIB Programs
- Cavallini: 1 Incident, 1 Other Incident Leading to Removal, 0 HIB Alleged, 2 HIB Trainings, 4 HIB Programs
- District: 4 HIB Trainings, 0 HIB Programs

B. Physical Education - Wellness/Team Building Course**Mr. Kaplan, Mr. Petrow, Mrs. Waldt**

Mr. Kaplan, Mr. Petrow, and Mrs. Waldt did a presentation to the Board about the new adventure and team-building course recently constructed behind Bogert School. Mr. Kaplan gave a general overview of the project and its long-term goals for children. He referenced how the curriculum for the course builds self-esteem, confidence, team-work, and leadership skills in children. He also shared that the course is being used by classes other than Physical Education to meet a variety of curricular objectives. Mr. Petrow and Mrs. Waldt briefly discussed the stations in the course, detailing the physical and wellness objectives of each. They also shared a video presentation showing students participating in different stations. The video also showed students being interviewed about what they've learned by being involved in the various challenges.

PUBLIC COMMENT: None**ADMINISTRATION:****Dr. Brockel**

A motion was made by Mr. Prisco and seconded by Mrs. Pittman to approve Administration Consent Agenda Items A and B and was approved by all in attendance.

- A. Approve the continued use of the Marshall System for certificated staff evaluations in accordance with the requirements as set forth by AchieveNJ and in collaboration with the District Evaluation Advisory Committee (DEAC) and the School Improvement Panel (SciP) for the 2018/19 school year.
- B. Approve the staff evaluation rubrics for the 2018/19 school year.

PERSONNEL:**Dr. Brockel**

A motion was made by Mr. Amano and seconded by Dr. Verducci to approve Personnel Consent Agenda Items A through G and was approved by all in attendance.

- A. Create/Abolish (effective July 1, 2018)
1. Abolish four 1.0 FTE Paraprofessional positions (ages 3 – 5).
 2. Abolish one 1.0 FTE Behaviorist position.
 3. Abolish one 1.0 FTE Kindergarten Classroom Teacher position.
 4. Abolish one .20 FTE In-Class Support/Resource Room Teacher (LLD) position at Cavallini.
 5. Abolish one .80 FTE Pull-Out Support Teacher (LLD) position at Cavallini.
 6. Abolish one .40 Speech Therapist position.

7. Create one 1.0 Speech Therapist position.
- B. Leaves (not applicable)
- C. Resignations
1. Accept the resignation for the purpose of retirement of Donna Moran, Cavallini Middle School Science Teacher, effective July 1, 2018.
- D. Appointments
1. Approve the reappointment of contractual bargaining unit non-certificated staff, as per attached.
 2. Approve the reappointment of non-bargaining staff, as per attached.
 3. Reappoint Daniel Cazes to the position of Executive Director for Technology for Quad-Districts, effective July 1, 2018 through June 30, 2019.
 4. Approve the following Resolution:

BE IT RESOLVED that the Upper Saddle River Board of Education (hereinafter referred to as the "Board") appoints Dana Imbasciani as the Business Administrator/ Board Secretary for the Upper Saddle River School District for the period beginning on July 1, 2018 and ending on June 30, 2019.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18a:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Dana Imbasciani for the position of Business Administration/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Superintendent to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dana Imbasciani.
 5. Appoint Thomas F. Natoli to the position of Physical Education and Health Teacher at Reynolds School, MA, Step 2, effective September 1, 2018, subject to the satisfactory completion of the criminal history records check required by law.
- E. Substitutes/Consultants
1. Approve Carly Dolan as a substitute teacher/paraprofessional for the 2017/18 school year, subject to the satisfactory completion of the criminal history records check required by law and pending receipt of New Jersey Substitute Teacher's Certificate.
 2. Approve Holly Gorin as a substitute teacher/paraprofessional for the 2017/18 school year, New Jersey Substitute Teacher's Certificate.
 - * 3. Approve James Griffith as a substitute custodian for the 2017/18 school year.

4. Appoint summer help as follows:

Name	Hourly Rate	Start Date	Position
Antonio Carollo	\$12.00	7/2/18	Custodial
*Connor Donnelly	\$12.00	7/2/18	Custodial
*Thomas Dunn	\$12.00	7/2/18	Custodial
Dean Erabia	\$12.00	7/2/18	Custodial
Anthony Lolacano	\$12.00	6/26/18	Custodial
Mitchell Milark	\$12.00	7/2/18	Custodial
*Jared Miller	\$12.00	6/26/18	Custodial
*Richard Reinke	\$12.00	7/2/18	Custodial
*James Stawecki	\$12.00	7/2/18	Custodial

F. Change in Assignment

1. Approve the transfer of Kelly Diverio from 0.40 FTE Speech Therapist to 1.0 FTE Speech Therapist, effective September 1, 2018.
2. Approve the transfer of Jennifer Moss from 0.20 FTE In-Class Support/Resource Room Teacher (LLD) and 0.80 FTE Pull-Out Support Teacher (LLD) at Cavallini to 0.60 In-Class Support/Resource Room Teacher and 0.40 Pull-Out Support Teacher, effective September 1, 2018.

G. Salaries

1. Approve the 2018/19 salaries of all non-bargaining staff as follows:

Easer, Robert	Lunch Aide
Forzono, Diane	Lunch Aide
Gagliano, Ada	Lunch Aide
Kaur, Harbinder	Lunch Aide
Lefebvre, Lisa	Lunch Aide
Martini, Jeanna	Lunch Aide
Neumann, Gail	Lunch Aide
Woodhouse, Lisa	Lunch Aide
Betz Radleigh, Susan	Campus Aide
Chiesa, Joann	Campus Aide
Dolan, Janine	Campus Aide
Lolacono, Anthony	Campus Aide
Taylor, Thomas	Campus Aide
Wagner, Joanne	Campus Aide
Pfohl, Jennifer	Treasurer of School Monies
Ranges, Robyn	Registered Nurse
Rehain, Kelley A.	Registered Nurse
Travers, Rosemary	Registered Nurse
Dunn, Colette	Confidential Secretary
Griffin, Angela	Confidential Secretary
Kreger, Sandra	Confidential Secretary
McGovern, Ann	Confidential Secretary
Miller, Linda	Confidential Secretary
Leka, Nijazi	Supervisor, Buildings & Grounds
Gomez, Paul	Network Technician – Level 2
Kortoci, Artlind	Network Technician – Level 1
Merchan, David	Network Technician – Level 1
Newman, Scott	Network Technician – Level 2
Sanchez, Dario	Network Technician – Level 1

*Related to Staff Member

FINANCE:**Mrs. Imbasciani**

A motion was made by Mrs. Pittman and seconded by Mr. Prisco to approve Finance Consent Agenda items A through P and was approved by all in attendance.

- A. Approve the Minutes of Board Meeting:

April 30, 2018

- B. Approve the Bills List for April 2018 as follows:

10	General Current Expense	\$68,615.32
11	General Current Expense	\$1,976,673.76
12	Capital Outlay	\$511.55
20	Special Revenue Funds	\$41,148.37
50	Milk	\$370.00
60	Trust Fund	\$29,428.45
	Total	\$2,116,747.45

- C. Approve the Transfers for April 2018.

- D. Approve the Board Secretary and Treasurer's Reports dated April 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's Office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- F. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's Office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- G. Approve C & M Door Controls, Incorporated to remove, provide and install five (5) replacement doors at Bogert School and five (5) replacement doors at Cavallini Middle School at a total cost of \$19,375.00.

- H. Approve J & J Gym Floors to recoat the Gym, Stage and Multipurpose Room floors at Reynolds, Bogert and Cavallini at a total cost of \$7,640.00.

- I. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting for Reynolds School Room # 122 at a cost of \$7,529.16. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

- J. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting for Bogert School Room # 46 at a cost of \$8,771.45. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

- K. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting and VCT tile for Bogert School Room # 67 at a cost of \$5,819.35. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)
- L. Approve RFS Commercial Inc. to remove existing floor tile, remove and replace ten (10) sheets of plywood subfloor, scratch and patch subfloor, supply and install new VCT floor tiles for Bogert School Room # 69 and one (1) storage closet at a cost of \$9,103.02. If more than ten (10) sheets of plywood are needed, additional charge will be incurred. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)
- M. Approve RFS Commercial Inc. to remove existing floor tile, abate, scratch and patch subfloor, and then supply and install new VCT tile with border for Cavallini Middle School Room # 1 at a cost of \$8,874.92. (Pricing based on NJ State Contract/Mannington State Contract Pricing #81751)
- N. Approve Trane to supply eight (8) RIRO VAV Boxes, one (1) 8" VAV Box Retrofit and one (1) WCI for Bogert/Reynolds classrooms at a cost of \$10,000.00. (Pricing based on US Communities Cooperative Quote #28-221317-18-003, Trane Contract # USC-15-JLP-023)
- O. Approve Trane to supply and install a replacement rooftop unit for RTU-4 at Bogert/Reynolds at a cost of \$29,400.00. (Pricing based on US Communities Cooperative Quote #28-221317-18-001, Trane Contract #USC-15-JLP-023)
- P. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Cyber Security: New Breached and Threats Monroe Township, NJ	May 23, 2018	Daniel Cazes	\$149.00	\$69.65
MSI Observation at Ridgewood Schools Ridgewood, NJ	June 8, 2018	Alexandra Azzollini	\$0.00	\$0.00
Orton Gillingham Training Secaucus, NJ	July 9 - 13, 2018	Carla LaBarbera	\$1,175.00	\$87.30
Learning Forward NJ 2018 Conference Princeton, NJ	August 2 - 3, 2018	Brad Siegel	\$205.00	\$300.61
NJSBA Convention: Workshop 2018- Engaging Every Child Atlantic City, NJ	October 23 - 25, 2018	Brad Siegel	\$300.00	\$544.04

PUBLIC COMMENTS:

- Dr. Verducci announced that Matthew Reichert, a 6th grade student at Cavallini, is a finalist in the National History Bee and conveyed the Board's congratulations and best wishes for his continued success at the national finals in Atlanta on May 31 through June 2. Matthew also qualified for the Geography Olympiad.

ADJOURNMENT

A motion to adjourn was made by Mr. Prisco and seconded by Mrs. Pittman at 8:27 p.m.

Sincerely,

Dana Imbasciani, Board Secretary