

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, December 19, 2016, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Dr. Verducci

Members absent: Mr. Prisco

Also present: Dr. Browne, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mrs. Pittman made a motion, seconded by Mrs. Gandara to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Dr. Verducci made a motion, seconded by Mrs. Fusaro to adjourn Executive Session at 8:00 p.m.

Mrs. Fusaro made a motion, seconded by Mrs. Pittman to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Browne

Dr. Browne thanked Chief Rotella and the entire Upper Saddle River Police Department for guiding us safely through the lockdown procedures today.

Dr. Browne gave her report to the Board. Highlights included:

- **USREF:**
 - On Friday, December 9, Mrs. Lapinson, USREF Grants Chairperson, and other members of the USREF, including Mrs. Mueller, USREF President, and Dr. Verducci, announced the winning grants at each of the schools. The children and teachers were very excited about the new opportunities that they will have as a result of the donations.
 - Lisa Halperin was named the Volunteer of the Year for the USREF. Mrs. Halperin has four children in our school system and has served as a class parent for the last six years, as JCO Co-president for the last term, and has been an active member of several other social service groups serving our residents.

- **STEM:**
 - The newly established STEM Steering Committee met last week to share best practices surrounding the teaching of STEM units.
- **TECHSPO:**
 - Dr. Browne was pleased to announce that the Upper Saddle River team was accepted to present at this prestigious conference. Mr. Cazes, Mr. Padilla, Mr. Kaplan and she will share their experiences motivating our community to be involved in the District's Technology programs.
- **National School of Character:**
 - Mr. Kaplan and the staff and students at Bogert accepted the National School of Character Award in Washington, D.C. in October. Tonight, the Board will hear about their successful application and honor their efforts.

BOARD SECRETARY'S REPORT: None

Mrs. Imbasciani

BOARD PRESIDENT'S REPORT: None

Mrs. Johnston

COMMITTEE REPORT:

NJSBA Liaison:

Dr. Verducci

- Dr. Verducci attended the NJSBA Fall Delegate Assembly this month on behalf of the Board.

PTO REPORT: None

Mr. Layne/Mrs. Mazzola

USREF Report: None

Mrs. Mueller

PRESENTATIONS:

- **National School of Character Award and Buddy Up Program** **Mr. Kaplan/Ms. Senger/Ms. DeBoer**

Bogert School representatives gave a presentation on the steps they took to be named as a National School of Character by the organization, Character.Org. Mr. Kaplan spoke of the reasons he felt it was important to focus on character education over the past few years. He stated that as good as our academic programs and structures are, students would not be able to reap the benefits if school is not a safe place for them to learn.

Ms. Senger then outlined the process of applying for the award. She addressed steps including the formation of a committee comprised of teachers, parents, students, and community members, the implementation of the 11 principles of character education, the application itself, and the site visit.

Mrs. DeBoer highlighted one particular aspect of the character education program at Bogert, the "Buddy Up" program. She shared that it's a club for student leaders to identify students who need social support and those student leaders, who are specifically trained, engage others who would benefit from companionship. Two of those student leaders, Cooper and Savannah, shared their experiences and why they enjoy being a part of the program.

- **8th Grade Social Service Initiative (Food Bank Volunteering)** **Mr. McCusker/Ms. Teehan/Ms. Tyburczy**

In connection with the new 8th Grade Social Studies curriculum, students were able to exercise good citizenship by taking a school trip to volunteer at the largest food bank in New Jersey. The presentation included details and student reactions to the experience.

COMMENTS:

- Mrs. Johnston told the food bank volunteers that it was wonderful to see how each one of them was touched by this experience.
- Dr. Browne thanked the presenters for such an uplifting experience: Bogert for making school a better place and Cavallini for making the community a better place, thereby developing strong citizens to make the world a better place.

RECOGNITION OF VISITORS: None**ADMINISTRATION:****Dr. Browne**

A motion was made by Mrs. Fusaro and seconded by Mrs. Pittman to approve Administration Consent Agenda Item A and was approved by all in attendance.

- A. Approve the revised 2017/2018 School Calendar, as per attached.

COMMENT:

- The only change to the calendar was that the evening conference was moved from November 13, 2017, to October 9, 2017.

PERSONNEL:**Dr. Browne**

A motion was made by Mrs. Gandara and seconded by Mrs. Fusaro to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
1. Approve paid disability leave for Desiree D. Lascarro, Spanish Teacher, effective December 12, 2016 through approximately January 23, 2017.
- E. Change in Assignment (not applicable)
- F. Appointments
1. Appoint the Affirmative Action Team for the 2016/17 school year as follows:
- Carmela Whalen
James McCusker
Michael Alberta
Melissa DeBoer
Marci Titunick
2. Appoint Dora Maria Dillman to the position of long-term per diem leave replacement Spanish Teacher at Cavallini Middle School, BA, Step 1-2, effective December 12, 2016 through approximately January 23, 2017.

3. Appoint Kelli Paoella to the position of part time (.5) long-term per diem leave replacement Basic Skills Instructor at Reynolds School, BA, Step 1-2, effective on or about January 2, 2017 through approximately February 3, 2017, subject to the satisfactory completion of the criminal history records check required by law.
4. Approve Ami Shah as a paraprofessional for two times per week for the 2016/17 school year, to assist with fourth and fifth grade chorus.
5. Appoint Colleen Moran to the stipend position (split) of Track and Field Assistant for the 2016/17 school year.
6. Appoint Melissa Sullivan to the stipend position Cavallini Art Club Advisor for the 2016/17 school year.
7. Appoint Anthony C. Tozzi as a Girls' Basketball Coach for the 2016/17 school year, subject to the satisfactory completion of the criminal history records check required by law.
8. Rescind the stipend (split), approved on September 26, 2016, for Jeffrey Grey, as a Wrestling Coach, in the amount of \$1,450.00.
9. Rescind the stipend (split), approved on September 26, 2016, for William Rehan, as a Boys' Wrestling Coach, in the amount of \$1,450.00.
10. Approve the amended stipend for Jeffrey Grey, as a Boys' Wrestling Coach for the 2016/17 school year.
11. Approve Susan Jarvis as a LEAP teacher, Acting Up! \$550.00
12. Approve Susan Jarvis as a LEAP teacher, Music on the Computer. \$550.00
13. Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Wednesday). \$600.00
(This will be increased by \$10/student if there are more than 20 students.)
14. Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Thursday). \$600.00
(This will be increased by \$10/student if there are more than 20 students.)
15. Approve Elaina Reinke as a LEAP teacher, Baker's Delight (Wednesday). \$275.00
(This will be increased to \$550 if there are 14 or more students.)
16. Approve Elaina Reinke as a LEAP teacher, Baker's Delight (Thursday). \$275.00
(This will be increased to \$550 if there are 14 or more students.)
17. Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Wednesday). \$275.00
(This position is needed only if there are more than 24 students and will be taken from aide pool.)
18. Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Thursday). \$275.00
(This position is needed only if there are more than 24 students and will be taken from aide pool.)
19. Approve Susan Deniz as a LEAP teacher, Become a Jewelry Designer. \$550.00
20. Approve Susan Deniz as a LEAP teacher, Frozen Art and Science. \$550.00

21.	Approve Christina Cucci as a LEAP teacher, Computer Coding.	\$550.00
22.	Approve Emily Viola as a LEAP teacher, Fitness and Zumba.	\$550.00
23.	Approve Laurie Guerra as a LEAP teacher, Get Ready to Tumble!	\$550.00
24.	Approve Laurie Guerra as a LEAP teacher, Tennis.	\$550.00
25.	Approve Julie Spirko as a LEAP teacher, iMake iMovie.	\$550.00
26.	Approve Anna Richter as a LEAP teacher, Viva Van Gogh.	\$550.00
27.	Approve Anna Richter as a LEAP teacher, Pottery Barn.	\$550.00
28.	Approve Dora Dillman as a LEAP teacher, Pottery Barn, Jr. (Thursday).	\$550.00
29.	Approve Dora Dillman as a LEAP teacher, Acrylic Painting.	\$550.00
30.	Approve Heidi Rockwell as a LEAP teacher, Zany Zentangles.	\$550.00
31.	Approve Fashion Camp NJ, as a LEAP vendor, Crafting Couture, per student rate: Vivian Burns	\$120/student
32.	Approve Thrust Fencing Academy, as a LEAP vendor, Intro to Fencing (Wednesday), per student rate: Mika'il Sankofa	\$180/student
33.	Approve Thrust Fencing Academy, as a LEAP vendor, Intro to Fencing (Thursday), per student rate: Mika'il Sankofa	\$180/student
34.	Approve Cyber Robotics, as a LEAP vendor, Intro to Robotics, per student rate: Rosanna Azrak	\$136/student
35.	Approve Outragehiss Pets, as a LEAP vendor, Outragehiss Pets, per student rate:	\$110/student
36.	Approve Mad Science, as a LEAP vendor, Crazy Chem Works, per student rate:	\$115/student
37.	Approve Heather Balji as a LEAP Teacher's Assistant.	\$16.00/hour
38.	Approve Susan Deniz as a LEAP Teacher's Assistant.	\$16.00/hour
39.	Approve Dora Dillman as a LEAP Teacher's Assistant.	\$16.00/hour
40.	Approve Laura Guerra as a LEAP Teacher's Assistant.	\$16.00/hour
41.	Approve Andrea Leshinsky as a LEAP Teacher's Assistant.	\$16.00/hour
42.	Approve Catherine Merritt as a LEAP Teacher's Assistant.	\$16.00/hour
43.	Approve Elaina Reinke as a LEAP Teacher's Assistant.	\$16.00/hour

44. Approve Marilyn Shrout as a LEAP Teacher's Assistant. \$16.00/hour
45. Approve Donna Bach as a Volunteer LEAP Teacher's Assistant.
46. Approve Lisa LoPiccolo as the LEAP Nurse. \$1,100.00

G. Substitutes/Consultants/Volunteers

1. Approve Erin M. Carlin as a substitute teacher/paraprofessional for the 2016/17 school year, NJ CEAS K-6 Elementary Teaching Certificates, NJ CEAS Students with Disabilities Teaching Certificate and NJ CEAS Preschool – Grade 3 Teaching Certificate.
2. Approve Brett Krieger as a substitute teacher/paraprofessional for the 2016/17 school year subject to the satisfactory completion of the criminal history records check required by law, NJ Elementary School Teacher's K-6 Certificate and NJ Elementary School Teacher Math Grades 5-8 Certificate.
3. Approve Fakhrossadat Moshasha as a substitute teacher/paraprofessional for the 2016/17 school year, NJ Substitute Teacher's Certificate.
4. Approve Evelyn Paglieri as a substitute teacher/paraprofessional for the 2016/17 school year subject to the satisfactory completion of the criminal history records check required by law, NJ Substitute Teacher's Certificate pending.
5. Approve Melissa Sullivan as a substitute teacher/paraprofessional for the 2016/17 school year, NJ CE Art Art Teaching Certificate.
6. Approve Anthony C. Tozzi as a substitute teacher/paraprofessional for the 2016/17 school year, subject to the satisfactory completion of the criminal history background check required by law, NJ Substitute Teacher's Certificate.

COMMENT:

- Dr. Browne thanked the co-directors, Mrs. Levine and Mrs. Silverman, and the staff of LEAP for such a wonderful program.

FINANCE:

Mrs. Imbasciani

A motion was made by Dr. Verducci and seconded by Mrs. Fusaro to approve Finance Consent Agenda items A through M was approved by all in attendance.

- A. Approve the Minutes of Board Meetings:

November 7 and November 21, 2016

- B. Approve the Bills List for November 2016 as follows:

10	General Current Expense	\$63,871.38
11	General Current Expense	\$2,056,564.62
12	Capital Outlay	\$90,108.30
20	Special Revenue Funds	\$30,992.72
50	Milk	\$556.36
60	Trust Fund	\$28,663.70
	Total	\$2,270,757.08

- C. Approve the Transfers for November 2016.

- D. Approve the Board Secretary and Treasurer's Reports dated November 2016 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve payment to Panoramic Window & Door Systems, Inc., Application # 1, in the amount of \$175,259.80.
- F. Approve the design, construction, bidding and contract administration professional fees associated with the Selected Window Replacement at Cavallini Middle School and Reynolds Elementary School by DiCara Rubino Architects, at a cost of \$30,000.00.
- G. Approve Social Skills participation through Region II for a student whose name is on file in the Board Office, one time per week for approximately 28 sessions at \$67.00 per session.
- H. Approve a Cavallini student who has moved from the district to remain as a tuition student for the remainder of the 2016/17 school year, effective January 2, 2017.
- I. Acknowledge the donation of \$480.00 to No-Shave November, c/o Cornerstone National Bank and Trust Company, by the Bogert Student Council, which recently held a "No-Shave November" mustache competition to raise money for that organization.
- J. Accept the donation of \$1,000.00 to be put towards the Bogert playground from a family who wishes to remain anonymous.
- K. Accept the donation of \$1,000.00 to Cavallini Middle School from a family who wishes to remain anonymous.
- L. Accept the services of William Rehan from the Allendale Board of Education to supplement the Upper Saddle River Wrestling Program.
- M. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Orton Gillingham Training Hasbrouck Heights, NJ	January 9 - 11, 2017	Sarah Maginnis	\$800.00	\$20.00
31st Annual NJ Educational Computing Cooperative Conference Montclair, NJ	January 10, 2017	Christina Cucci Carey Goralski Julie Spirko	\$110.00 \$110.00 \$110.00	\$0.00 \$15.50 \$16.02
NJ Education Innovations Summit Edison, NJ	January 18, 2017	Monica Browne	\$0.00	\$48.18
Early Intervention Strategies to Help Preschool & Kindergarten Students With Special Needs West Orange, NJ	February 13, 2017	Katherine Baker	\$245.00	\$11.64
Effective Dealing with Disruptive Students: Practical, Classroom-Proven Techniques West Orange, NJ	March 6, 2017	Andrea Golden	\$245.00	\$17.56
Intro Orton-Gillingham Training 1 Hasbrouck Heights, NJ	March 6 - 8, 2017	Tina Barone Karen Biglin Cynthia Stawecki	\$725.00 \$725.00 \$725.00	\$26.04 \$47.43 \$56.73

NJCEC Spring 2017 Conference: Helping the Struggling Learner Mahwah, NJ	March 13, 2017	Sheila Barry	\$105.00	\$0.00
NJSBGA Expo 2017 Atlantic City, NJ	March 13-15, 2017	Nijazi Leka	\$200.00	\$392.10

RECOGNITION OF VISITORS: None

COMMENT:

- Mrs. Johnston wished the public "Happy Holidays!"

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Mrs. Pittman and seconded by Mr. Prisco at 8:20 p.m.

Sincerely,
Dana Imbasciani, Board Secretary

2017-2018 Upper Saddle River Schools

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July

4 Independence Day Observed

January (21) (22)

1 New Year's Day
 2 Schools Reopen
 15 Martin Luther King Day
 -No school for Students
 15 Staff Professional Development
 -Full Day for Staff Only

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

February (15) (15)

19 Winter Recess Begins
 26 Schools Reopen

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September (16) (18)

4 Labor Day
 5-6 Teachers' Staff Meetings
 7 First Day of Classes for Students
 -Student Early Dismissal
 21 Rosh Hashanah
 14 Cavallini Curriculum Night
 19 Bogert Curriculum Night
 28 Reynolds Curriculum Night

March (21) (21)

30 Good Friday

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October (21) (22)

9 Fall Parent Conference Day
 -Day & Night Conferences
 -No school for Students
 -Full Day for Staff Only

April (16) (16)

16 Spring Recess Begins
 23 Schools Reopen

Spring recess will be shortened to make up snow days, if necessary, starting with April 20 and extending back into week.

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November (18) (18)

7 Election Day-General & School
 9-10 NJEA Conference
 22 Thanksgiving Recess Begins
 -Staff & Student Early Dismissal

May (22) (22)

28 Memorial Day

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December (16) (16)

22 Winter Recess Begins
 -Staff & Student Early Dismissal

June (17) (19)

25 Last Day for Students
 -Student Early Dismissal
 27 Last Day for Teachers

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

No School
Minimum Day
Teachers in Only

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 3. See the possibilities below. **If more than 3 snow days are used spring recess will be shortened to make up snow days starting with April 20 and extending back into recess week.**

No Snow Days Used

Student days will be reduced by 3 in June

Result:

June: 14 student days & 16 teacher days
 Last day for students 6/20/2018
 Last day for teachers 6/22/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

One Snow Day Used

Student days will be reduced by 2 in June

Result:

June: 15 student days & 17 teacher days
 Last day for students 6/21/2018
 Last day for teachers 6/25/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Two Snow Days Used

Student days will be reduced by 1 in June

Result:

June: 16 student days & 18 teacher days
 Last day for students 6/22/2018
 Last day for teachers 6/26/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Original calendar.

Three Snow Days Used

Result:

June: 17 student days & 19 teacher days
 Last day for students 6/25/2018
 Last day for teachers 6/27/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30