

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, November 21, 2016, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco

Members absent: Dr. Verducci

Also present: Dr. Browne, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mr. Prisco made a motion, seconded by Mrs. Pittman to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Gandara made a motion, seconded by Mrs. Fusaro to adjourn Executive Session at 8:00 p.m.

Mr. Prisco made a motion, seconded by Mrs. Pittman to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Browne

Dr. Browne gave her report to the Board. Highlights included:

- Mrs. Charlotte Sweeney, a Lunch Aide at Bogert/Reynolds is retiring and will be greatly missed.
- Spoke about the Ribbon Cutting for the Bogert Playground and thanked the PTO for their donation.
- Explained that the teachers have submitted grant proposals to the USREF. The USREF is planning to submit the grants for Board approval in December.
- Announcements:
 - December 1 – PTO Ladies Night Out
 - December 5 – Next Board of Education Meeting – Ross Haber will provide a presentation regarding projected changes in population as a result of proposed construction in town
 - December 7 – Co-sponsoring Dr. Brooks whose presentation, “Promoting Resiliency in Children” will be held at 7:00 p.m. at Brookside School

BOARD SECRETARY'S REPORT:**Mrs. Imbasciani**

Mrs. Imbasciani announced the official results from the November 8th General Election:

Elizabeth Pittman	1,169 votes
David Verducci	1,287 votes

Mrs. Pittman and Dr. Verducci will be sworn in for their new three-year terms at the Reorganization Meeting on January 2, 2017.

BOARD PRESIDENT'S REPORT: None**Mrs. Johnston****COMMITTEE REPORT:****Curriculum Committee****Mrs. Pittman**

Mrs. Pittman reported that she attended the Social Studies Information Session presented by Mr. Siegel. She noted that our teachers and teachers from around the Quad-District have worked very hard to put together this initiative.

PTO REPORT: None**Mr. Layne/Mrs. Mazzola****USREF Report: None****Mrs. Mueller****RECOGNITION OF VISITORS: None****ADMINISTRATION:****Dr. Browne**

A motion was made by Mrs. Pittman and seconded by Mrs. Gandara to approve Administration Consent Agenda Item A and was approved by all in attendance.

- A. Approve Grades K-8 course proficiencies in English/Language Arts and Mathematics to reflect that alignment and adoption of the 2016 NJ Student Learning Standards.

PERSONNEL:**Dr. Browne**

A motion was made by Mrs. Fusaro and seconded by Mr. Prisco to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (as of September 1, 2016)
1. Abolish one 0.20 Reynolds BSI Reading Teacher position.
 2. Abolish one 0.60 Reynolds Resource Program In-class Support Teacher position.
 3. Abolish one 0.50 Reynolds Title 1 BSI Math Teacher position.
 4. Abolish one 0.20 Reynolds Title 1 BSI Reading Teacher position.
 5. Abolish one 0.25 Reynolds BSI Math Teacher position.
 6. Abolish one 0.75 Reynolds BSI Reading Teacher position.
 7. Abolish one 0.20 Reynolds BSI Math Teacher position.

8. Abolish one 0.30 Reynolds BSI Reading Teacher position.
9. Abolish one 0.10 Bogert Title 1 BSI Math Teacher position.
10. Abolish one 0.20 Bogert Title 1 BSI Reading Teacher position.
11. Abolish one 0.15 Bogert BSI Math Teacher position.
12. Abolish one 0.40 Bogert BSI Math Teacher position.
13. Abolish one 0.35 Bogert BSI Language Arts Teacher position.
14. Abolish one 0.60 Bogert BSI Language Arts Teacher position.
15. Abolish one 0.80 Bogert Resource Program Pull-out Support Teacher position.
16. Abolish one 0.20 Bogert Resource Program In-class Support Teacher position.
17. Abolish one 0.80 Cavallini Resource Program Pull-out Support Teacher position.
18. Abolish one 0.20 Cavallini Resource Program In-class Support Teacher position.
19. Abolish one 0.40 Cavallini Resource Program Pull-out Support Teacher position.
20. Abolish one 0.60 Cavallini Resource Program In-class Support Teacher position.
21. Abolish one 0.40 Cavallini Resource Program Pull-out Support Teacher position.
22. Abolish one 0.60 Cavallini Resource Program In-class Support Teacher position.
23. Create one 0.10 Reynolds BSI Math Teacher position.
24. Create one 0.50 Reynolds BSI Reading Teacher position.
25. Create one 0.10 Reynolds Title 1 BSI Math Teacher position.
26. Create one 0.55 Reynolds Title 1 BSI Reading Teacher position.
27. Create one 0.80 Reynolds BSI Reading Teacher position.
28. Create one 0.15 Reynolds BSI Math Teacher position.
29. Create one 0.35 Reynolds BSI Reading Teacher position.
30. Create one 0.40 Bogert Resource Program In-class Support Teacher position.
31. Create one 0.35 Bogert Title 1 BSI Math Teacher position.
32. Create one 0.30 Bogert Resource Program Pull-out Support Teacher position.
33. Create one 0.70 Bogert Resource Program In-class Support Teacher position.
34. Create one 0.25 Bogert BSI Math Teacher position.

35. Create one 0.55 Bogert BSI Math Teacher position.
 36. Create one 0.25 Bogert BSI Language Arts Teacher position.
 37. Create one 0.45 Bogert BSI Language Arts Teacher position.
 38. Create one 0.80 Cavallini Resource Program In-class Support Teacher position.
 39. Create one 0.20 Cavallini Resource Program Pull-out Support Teacher position.
 40. Create one 0.30 Cavallini Resource Program In-class Support Teacher position.
 41. Create one 0.70 Cavallini Resource Program Pull-out Support Teacher position.
 42. Create one 0.40 Cavallini Resource Program In-class Support Teacher position.
 43. Create one 0.60 Cavallini Resource Program Pull-out Support Teacher position.
- B. Job Descriptions (not applicable)
- C. Resignations
1. Accept the resignation of Charlotte L. Sweeney, Lunch Aide, effective January 2, 2017.
- D. Leaves (not applicable)
- E. Change in Assignment
1. Appoint the transfer of Danielle Larsen from .5 Basic Skills Instructor at Bogert School to 1.0 FTE Basic Skills Instructor at Bogert School, Step 7, effective December 5, 2016.
- F. Appointments
1. Appoint Cassandra L. Clapsaddle to the position of long-term per diem leave replacement .5 Basic Skills Instructor at Bogert School, BA, Step 1-2, effective December 5, 2016 through approximately January 20, 2017.
 2. Appoint Brandi N. Gorman to the position of .5 Basic Skills Instructor at Bogert School, MA, Step 6, effective on or about January 23, 2017.
 3. Revise the Bogert School Specialist 3-5 stipend position for the 2016/17 school year for Jessica O'Rorke which was approved on September 26, 2016, to be effective September 1, 2016 through December 2, 2016. \$870.00
 4. Appoint Lauren Malaney to the stipend position (split) of Bogert School Specialist 3-5 for the 2016/17 school year, effective December 5, 2016. \$1,015.00
 5. Appoint Julie Spirko to the stipend position (split) of Bogert School Specialist 3-5 for the 2016/17 school year, effective December 5, 2016. \$1,015.00
 6. Appoint Denise K. Regan to the stipend position of Cavallini Musical Director, effective on or about December 1, 2016, subjective to the satisfactory completion of the criminal history records check required by law and receipt of substitute certification. \$2,900.00

7. Approve Megan Thomas as a Student Teacher/Intern at Bogert School from January 2017 through May 2017, subject to the satisfactory completion of the criminal history records check required by law, New Jersey Substitute Teacher's Credential.

G. Substitutes/Consultants/Volunteers

1. Approve Pamela Jones as a substitute teacher/paraprofessional for the 2016/17 school year, subject to the satisfactory completion of the criminal history records check required by law, NJ Elementary School Teacher's K-5 Certificate and NJ Elementary School Teacher Math, grades 5-8 Certificate.
2. Approve Charlotte L. Sweeney as a substitute Lunch Aide for the 2016/17 school year.

FINANCE:

Mrs. Imbasciani

A motion was made by Mr. Prisco and seconded by Mrs. Pittman to approve Finance Consent Agenda items A through K was approved by all in attendance.

- A. Approve the Minutes of Board Meetings:

October 17 and October 24, 2016

- B. Approve the Bills List for October 2016 as follows:

10	General Current Expense	\$65,236.58
11	General Current Expense	\$1,929,930.71
12	Capital Outlay	\$910.14
20	Special Revenue Funds	\$34,952.72
50	Milk	\$539.71
60	Trust Fund	\$28,663.70
	Total	\$2,060,693.85

- C. Approve the Transfers for October 2016.
- D. Approve the Board Secretary and Treasurer's Reports dated October 2016 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve payment to ARCO Construction Group, Inc., Application # 4, in the amount of \$83,980.00.
- F. Approve the New Emergency Generator at Cavallini Middle School Project Change Order # 2 for ARCO Construction Group, Inc., for the additional electrical cost to move the generator pad three feet due to an existing pipe. The additional cost of \$4,000.00 will be deducted from Allowance # 1. The remaining balance of Allowance # 1 will be reduced to \$16,000.00. This change order will not impact the contract cost.
- G. Approve the New Emergency Generator at Cavallini Middle School Project Change Order # 3 for ARCO Construction Group, Inc., for the additional cost to install a three foot wide gate at the generator area. The additional cost of \$1,473.10 will be deducted from Allowance # 1. The remaining balance of Allowance # 1 will be reduced to \$14,526.90. This change order will not impact the contract cost.
- H. Approve Da-Lor Service Co. Inc. to provide and install two (2) unit ventilators in the Cavallini Middle School Health and Faculty Rooms, at a total cost of \$24,830.00.

- I. Approve the disposal of the following technology equipment. This equipment is old and has been replaced.

Catalyst 3560G Series PoE-48 (1GB switches):

Serial #:	Tag #:	Serial #:	Tag #:
FOC1311Z1Y8	5456	FOC1035Y18E	5455
FOC1037Y1VA	5458	FOC1036Y188	5454
FOC1036Y19R	5446	FOC0947Y0KX	None

Honeywell (DVR's):

Serial #:	Tag #:	Serial #:	Tag #:
T282690178	None	R199684562	None

- J. Accept the donation from Girl Scout Silver Award Project Candidates, Kenna McGahren and Gia Esposito, to clean up and beautify the Greenhouse.

- K. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Mental Health First Aid Training Paramus, NJ	November 28-December 2, 2016	Melissa DiBartolo	\$0.00	\$0.00
Youth Mental Health First Aid Training Paramus, NJ	November 30, 2016	Christie Brown Jacqueline Harmon Jacqueline King Sarah Maginnis Cindy Santos Devin Severs Stefanie Slacin Marci Titunick	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$5.09 \$6.91 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$5.09
The School Nurse's Role in the Evaluation and Screening of Vision and Hearing Problems Paramus, NJ	November 30, 2016	Robyn Ranges	\$35.00	\$0.00
NJ Leadership Summit 2016 Monroe Township, NJ	December 1, 2016	Monica Browne	\$0.00	\$54.62
Design & Technology Site Visit Chatham, NJ	December 2, 2016	Monica Browne Amy Caravela Daniel Cazes James McCusker Michael Padilla Julie Spirko-Truppi	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$27.47 \$27.47 \$27.47 \$27.47 \$0.00 \$27.47
TC Workshop: Use Shared Reading, Interactive Writing and Word Study in Both a Whole and Small Group Instruction New York, NY	December 14, 2016	Bina Rivard	\$50.00	\$62.55
Protocols to Ensure Success in the Student-Led Classroom Mahwah, NJ	January 13, 2017	Lyndsey Campana	\$149.00	\$0.00

TC Workshop: Getting the Most Out of Your Guided Reading Sessions and Adding to Your Small Group Work New York, NY	February 6, 2017	Jill Powers	\$50.00	\$70.25
TC Workshop: Book Clubbing for Beginners New York, NY	March 20, 2016	Jacqueline King	\$50.00	\$60.83

RECOGNITION OF VISITORS: None

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Mrs. Pittman and seconded by Mr. Prisco at 8:20 p.m.

Sincerely,
Dana Imbasciani, Board Secretary