

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, April 3, 2017, 8:00 p.m.**

Minutes

This Work Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: None

Also present: Dr. Browne, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mrs. Gandara made a motion, seconded by Mrs. Pittman to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mr. Prisco made a motion, seconded by Mrs. Fusaro to adjourn Executive Session at 8:00 p.m.

Mrs. Fusaro made a motion, seconded by Dr. Verducci to convene into Work Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

PRESENTATION:

HIB - ITP/Violence and Vandalism Semi-Annual Report

Mr. DeSocio

Mr. DeSocio presented the required semi-annual (July 1 through December 31, 2016) HIB - ITP/Violence and Vandalism Report. Highlights included:

- Training
 - New staff members were trained on District HIB Policy and HIB Law
 - Safe Schools – All staff members completed Bullying Training and training on Climate and Culture
 - Students at Cavallini and Bogert were trained on bullying, policy and law as per the State's suggestion that the District focus more on student training as opposed to programs.
- Programs
 - Student programs occurred throughout the entire report period, many of which enriched the Week of Respect and Red Ribbon Week
- EVVRS Data

- Violence – 0 incidents
- Vandalism – 0 incident
- Weapons – 0 incidents
- Substance Abuse – 0 incidents
- HIB Investigations – 1 at Cavallini which was affirmed

RECOGNITION OF VISITORS: None

ADMINISTRATION

Dr. Browne

A motion was made by Mrs. Pittman and seconded by Mr. Prisco to approve Administration Consent Agenda item A and was approved by all in attendance.

A. First reading of the following Policies and Regulations:

Policy 2460	Special Education (revised)
Policy 2467	Surrogate Parents and Foster Parents (revised)
Regulation 2460	Special Education (revised)
Regulation 2460.1	Special Education – Location, Identification, and Referral (revised)
Regulation 2460.8	Special Education – Free and Appropriate Public Education (revised)
Regulation 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs (revised)
Regulation 2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (new)

COMMENT:

- Dr. Browne thanked the members of the Policy Committee for their work and time spent reviewing the policies and regulations.

PERSONNEL:

Dr. Browne

This motion will be one motion that encompasses items A through G and will be voted on at the April 24, 2017 meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (not applicable)
- B. Job Description (not applicable)
- C. Resignation
1. Approve the resignation of Christie Choman, Special Education Teacher/Basic Skills Instructor, effective July 1, 2017.
 2. Approve the resignation of Michelle Macklin, Language Arts Teacher, effective July 1, 2017.
- D. Leaves
1. Approve paid disability and unpaid statutory leave for Jacqueline Harmon, Special Education Teacher, effective on or about September 5, 2017 through approximately November 28, 2017.
 2. Approve intermittent unpaid medical leave for Jeanna Martini, Lunch Aide, effective March 20, 2017 through June 30, 2017.
 3. Terminate the child care leave of Carla LaBarbera, effective September 1, 2017.

- E. Appointments
1. Approve the reappointment of contractual Bargaining Unit certificated staff.
 2. Approve Antenette Lam for Bogert Lunch Duty for the 2016/17 school year.
- F. Change in Assignment (not applicable)
- G. Substitutes/Consultants/Volunteers
1. Approve Tara Mizzoni as a substitute teacher/paraprofessional for the 2016/17 school year, NJ Substitute Teacher's Credential.
 2. Approve Michelle Weinberg as a Home Instructor for a Bogert student, whose name is on file in the Board Office, for the 2016/17 school year beginning March 27, 2017, through approximately April 27, 2017, to be revisited at that time, for 10 hours per week.

COMMENT:

- Dr. Browne wished Mrs. Macklin well and said the District will miss her.

FINANCE:**Mrs. Imbasciani**

A motion was made by Mr. Prisco and seconded by Mr. Pittman to approve Finance Consent Agenda Items A through C was approved by all in attendance.

- A. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
TC Lead Teacher Meeting Kinnelon, NJ	April 7, 2017	Patricia Policastro	\$0.00	\$13.82
Making Best Use of Google Classroom Newark, NJ	May 17, 2017	Lyndsey Campana	\$245.00	\$0.00
Maximize the Power of Guided Reading West Orange, NJ	May 17, 2017	Helen Vega	\$245.00	\$14.89
Brain Gym Course Livingston, NJ	June 16, 2017	Karen Hunter	\$225.00	\$19.84

- B. Approve DEMCO Interiors to supply and install new shelving for the Media Center in Reynolds School at a cost of \$27,720.19.
- C. Approve Johnston Controls Inc. to provide the materials and labor to upgrade the boiler controls at all three schools at a total cost of \$34,680.00.

This motion will be one motion that encompasses items A through E and will be voted on at the April 24, 2017 meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meeting:

March 6 and March 20, 2017

- B. Approve the Bills List for March 2017 as follows:

10	General Current Expense	\$70,246.98
11	General Current Expense	\$1,996,831.69
12	Capital Outlay Funds	\$1,112.60
20	Special Revenue Funds	\$36,292.72
50	Milk	\$402.99
60	Trust Fund	\$29,009.79
	Total	\$2,133,896.77

- C. Approve Transfers for March 2017.
- D. Approve the Board Secretary and Treasurer's Reports dated March 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the agreement with Educational Data Services, Inc. for the Board of Education to participate in a cooperative pricing program for the 2017/18 school year at an annual cost of \$3,980.00 for Educational Supplies and Materials and \$1,990.00 for Skilled Trades Bids.

COMMENTS:

- Dr. Verducci thanked all those who attended the USREF Gala on April 1.
- Dr. Verducci thanked Dr. Whalen and Mrs. Ranges who will be speaking at the next Lions Club meeting.
- Mrs. Pittman said the Cindy Altman Anxiety Program was wonderful and very well attended.

CONFIDENTIAL SESSION

Mrs. Fusaro made a motion, seconded by Mrs. Gandara to convene into Executive Session at 8:20 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Pittman made a motion, seconded by Mr. Prisco to adjourn Executive Session at 9:53 p.m.

Mrs. Pittman made a motion, seconded by Mr. Prisco to return to Work Session at 9:53 p.m.

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Dr. Verducci and seconded by Mrs. Fusaro at 9:53 p.m.

Sincerely,

Dana Imbasciani, Board Secretary