

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, March 20, 2017, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: None

Also present: Dr. Browne, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mrs. Fusaro made a motion, seconded by Dr. Verducci to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Fusaro made a motion, seconded by Dr. Verducci to adjourn Executive Session at 8:00 p.m.

Mrs. Pittman made a motion, seconded by Mr. Prisco to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Browne

Dr. Browne presented the Superintendent's Report, highlights of which are as follows:

- Dr. Verducci received the Certificated Board Member Award from the New Jersey School Boards Association.
- Cavallini Middle School has been named a Mix It Up Model School.
- Dr. Browne thanked Mrs. Uzar and Mrs. Donnelly for applying for the Mix It Up Model School.
- Dr. Browne thanked Mrs. Griffin and Mr. Cazes for coming in on February 9th at 6:30 a.m. to make sure the district's phones were covered.

BOARD SECRETARY'S REPORT:

Mrs. Imbasciani

Mrs. Imbasciani reported on the following items:

- The preliminary 2017/18 budget was approved by the County. The Public Hearing will be held on May 1, 2017 at 8:00 p.m. in the Cavallini Media Center.

- All drinking water outlets in all of the schools were retested over the February break. All samples indicated lead levels below the maximum allowable amount of 15 ppb. The results of these tests are posted on the district homepage and were emailed to parents.

BOARD PRESIDENT'S REPORT: None

Mrs. Johnston

COMMITTEE REPORTS:

- Dr. Verducci invited the member of the Board to the NJSBA Bergen & Passaic County SBA Joint Meeting: Advocacy on March 30, 2017, 6:00 – 9:00 p.m., at Maggiano's Little Italy, The Shops at Riverside, Hackensack, NJ.

PTO REPORT: None

Mr. Layne/Mrs. Mazzola

USREF Report:

Mrs. Mueller

- Dr. Browne reminded everyone that the Annual Gala is on April 1.

PRESENTATION:

6th Grade Science – Thermal Model House Construction

Mr. McCusker/Ms. Chamberlin

In connection with the new 6th Grade Science Curriculum, students used raw materials to construct thermal houses. Their charge, through trial and error, was to maximize energy efficiency in their design. The presentation included student descriptions and two end product examples.

COMMENTS:

- Mrs. Johnston thanked Mr. McCusker, Ms. Chamberlin and the students for coming and sharing. She told the students that they are all terrific presenters and that she thinks we have some future engineers.
- Dr. Browne said that the goal is to make Science a way to figure something out. She told the students that they all accomplished this. She hopes that they experienced the satisfaction of figuring out how this works. Dr. Browne then thanked Liam, Josh, John, Emma, Liam, Nick and Jason (who could not make it).

RECOGNITION OF VISITORS: None

ADMINISTRATION:

Dr. Browne

A motion was made by Mrs. Fusaro and seconded by Mrs. Gandara to approve Administration Consent Agenda Items A and B and was approved by all in attendance.

A. Second reading and approval of the following Policies and Regulation:

Policy 1510	Americans with Disabilities Act (revised)
Policy 2415.30	Title I – Educational Stability for Children in Foster Care (new)
Policy 2418	Section 504 of the Rehabilitation Act of 1973 – Students (new)
Policy 5116	Education of Homeless Children (revised)
Policy 8330	Student Records (revised)
Policy 9700	Special Interest Groups (revised)
Regulation 1510	Americans with Disabilities Act (revised)
Regulation 2418	Section 504 of the Rehabilitation Act of 1973 – Students (new)

B. Approve the School Bus Emergency Evacuation Drill Reports (in accordance with N.J.A.C. 6A:27-11.2) as follows:

1. On March 16, 2017, between 11:00 a.m. and 12:00 p.m., all students in the Cavallini Middle School, 392 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency

evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mr. Michael DeSocio, Cavallini Assistant Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.

2. On March 17, 2017, between 9:00 a.m. and 11:00 a.m., all students in the Reynolds Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mrs. Devin Severs, Reynolds School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
3. On March 17, 2017, between 9:00 a.m. and 11:00 a.m., all students in the Bogert Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mr. David Kaplan, Bogert School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.

COMMENT:

- Dr. Browne thanked the Policy Committee for reviewing all of the policies.

PERSONNEL:

Dr. Browne

A motion was made by Mr. Prisco and seconded by Mrs. Pittman to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Description
 1. Approve the revised job description for Director of Personnel/Staff Development.
- C. Retirement
 1. Accept the resignation, for the purpose of retirement, of Carmela Santorelli Whalen, Director of Special Education, effective August 1, 2017.
 2. Accept the resignation, for the purpose of retirement, of Ellen Sokolik, Paraprofessional, effective July 1, 2017.
- D. Leaves
 1. Approve paid disability and unpaid statutory leave for Ronald Hadley, Night Custodian, effective February 10, 2017 through approximately May 9, 2017.
- E. Appointments
 1. Appoint Monica M. Browne to the position of Director of Personnel/Staff Development, effective March 21, 2017, at zero dollars (\$0.00) for the 2016/17 school year.
 2. Appoint Lindsey Parent to the stipend position of Girls Lacrosse Coach, subject to the satisfactory completion of the criminal history records check required by law. \$2,900.00
 - * 3. Appoint Daniel Rehan to the stipend position of Assistant Baseball Coach, subject to the satisfactory completion of the criminal history records check required by law. \$725.00

*Related to staff member

4. Appoint William D. Rehan to the stipend position of Assistant Baseball Coach. \$725.00
5. Appoint Joseph F. Ventresca to the stipend position of Boys Lacrosse Coach, subject to the satisfactory completion of the criminal history records check required by law and receipt of the NJ Substitute Teachers Certificate. \$2,900.00
- F. Lateral Guide Move
1. Approve a lateral guide move for Lauren Malaney, Special Education Teacher, from BA, Step 6 to MA, Step 6, effective September 1, 2016, payable in 2017/18.
- G. Substitutes/Consultants/Volunteers
1. Approve High Focus, Paramus, NJ, to provide home instruction for a Cavallini student from February 8, 2017 through March 22, 2017, for up to 10 hours per week at \$35/hour.

COMMENT:

- Dr. Browne thanked Mrs. Sokolik for her years of service to the District.

FINANCE:**Mrs. Imbasciani**

A motion was made by Mrs. Gandara and seconded by Mr. Prisco to approve Finance Consent Agenda items A through L was approved by all in attendance, except Item L, which Dr. Verducci abstained from.

- A. Approve the Minutes of Board Meeting:

February 6 and February 13, 2017

- B. Approve the Bills List for February 2017 as follows:

10	General Current Expense	\$70,271.96
11	General Current Expense	\$2,221,439.56
20	Special Revenue Funds	\$30,683.26
50	Milk	\$441.49
60	Trust Fund	\$28,663.70
	Total	\$2,351,499.97

- C. Approve Transfers for February 2017.

- D. Approve the Board Secretary and Treasurer's Reports dated February 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Approve the following Resolution:

BE IT RESOLVED that the Upper Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2017/18 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IF FURTHER RESOLVED, that the Upper Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Resolution.

- F. Approve the 2017 NCLB Amendment to budget \$6,667 in carryover from 2016 NCLB Title IIA. These additional funds will be used for staff development as follows:

Literacy Professional Development	\$3,642
Special Education Professional Development	\$3,025

- G. Approve the placement of a student whose name is on file in the Board Office to Shepard School, effective March 21, 2017.
- H. Approve 1-1 aide coverage for an out-of-district student whose name is on file in the Board Office to participate in Track after school from April 3 through June 15, 2017, at \$40/hour for approximately 63 hours.
- I. Approve Speech Therapy services to be provided by The Craig School for an out-of-district student, at \$115/hour, two 30 minute sessions a week, effective February 27 through June 2017.
- J. Approve the payment of \$3,515.00 to the Upper Saddle River Recreation Commission to cover 25% of the cost of netting for the new lacrosse/soccer field at Lions Park.
- K. Accept the donation of vouchers for two free tickets to a New Jersey Devils game to be distributed upon parents/staff request, for personal use by Reynolds School parents/staff, from the Gershengorn family and the New Jersey Devils.
- L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
BCSA Meeting Allendale, NJ	March 22, 2017	Sara Senger	\$0.00	\$0.00
NJSBA School PR Forum Trenton, NJ	April 7, 2017	David Verducci	\$75.00	\$0.00
NJ Council of Education Spring Meeting Monroe Township, NJ	April 28, 2017	Monica Browne	\$0.00	\$57.10
NJAPSA Spring Leadership Conference Atlantic City, NJ	May 17-19, 2017	Monica Browne Carmela Whalen	\$525.00 \$525.00	\$489.59 \$408.16
Handle With Care Training Newton, NJ	May 19, 2017	Juvilian Harlow	\$450.00	\$0.00
BCSCA K-8 Meeting Paramus, NJ	May 19, 2017	Brigette Uzar	\$0.00	\$0.00
NJASBO Annual Conference Atlantic City, NJ	June 7-9, 2017	Dana Imbasciani	\$275.00	\$489.59

RECOGNITION OF VISITORS: None

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Mrs. Fusaro and seconded by Mr. Prisco at 8:47 p.m.

Sincerely,
Dana Imbasciani, Board Secretary