

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, February 13, 2017, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Gandara, Mr. Prisco, Dr. Verducci

Members absent: Mrs. Fusaro, Mrs. Pittman

Also present: Dr. Browne, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mr. Amano made a motion, seconded by Mr. Prisco to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mr. Prisco made a motion, seconded by Mrs. Gandara to adjourn Executive Session at 7:55 p.m.

Mr. Amano made a motion, seconded by Dr. Verducci to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Browne

Dr. Browne presented the Superintendent's Report, highlights of which are as follows:

- **Evaluation System**

Dr. Browne was pleased to report that with the new Evaluation System (now in its third year), administrators and teachers are interacting more than ever to discuss professional performance and expectations. As of today, 484 observations are complete.

- **Site Visit:**

The District was pleased to host a visit from colleagues in Ridgewood as they came to see our coding program in 7th grade called Codesters. Dr. Browne thanked Mr. Reicher for hosting the visit, as well as Mr. McCusker and Mr. Padilla for coordinating the schedule. The group of visitors stopped by Mr. Gorab's room and were able to see some wonderful engineering projects on which the students were working. This was not a scheduled stop and Mr. Gorab's willingness to host this impromptu visit was truly appreciated.

- **DARE Graduation:**
The Youth Guidance Council, Officer Tara, Mr. Kaplan and the staff at Bogert hosted another wonderful celebration of the completion of the DARE program for the 5th graders and their parents on February 2.
- **Student Interns:**
Three students from the Northern Highlands Tomorrow's Teachers Program, Katie Corriston, Gabriella Pontone and Angel Tello, will be student interns in Bogert and Reynolds beginning in March.
- **MLK Day "Questions that Demand Our Attention":**
Dr. Browne thanked Dr. Siegel and Mrs. Sing and all of the students who helped kick off the day.
- **Sad News:**
John Fierro, Principal of Bogert School from 2000 to 2003, passed away last week after a long and hard fought battle with cancer. Mr. Fierro left Upper Saddle River to become a Principal in Woodcliff Lake and was there until his retirement a few months ago. Our thoughts and prayers go out to his wife, Gina, and their three children, Nicole, Lilly and Ben.

BOARD SECRETARY'S REPORT:**Mrs. Imbasciani**

Mrs. Imbasciani reported on:

- Mid-Year Budget Review
- Fraudulent check activity in the General Account
- Phase 4 Window Replacement Project to begin in March

BOARD PRESIDENT'S REPORT: None**Mrs. Johnston****COMMITTEE REPORTS:**

Dr. Browne thanked the Policy Committee for spending time reviewing policies to be approved in March.

PTO REPORT: None**Mr. Layne/Mrs. Mazzola****USREF Report:****Mrs. Mueller**

Dr. Verducci announced that the Upper Saddle River Educational Foundation's Annual Gala will be held on April 1 and tickets are available on their website.

PRESENTATION:**Questions that Demand Our Attention****Dr. Siegel**

Dr. Siegel's shared a presentation on "Questions that Demand Our Attention" highlights of which are as follows:

On January 16, 2017, the Quad—Districts came together for a full day of professional learning. This program involved more than 400 educators from diverse backgrounds. All of the sessions focused on ways to improve our questioning strategies. Students from each school started the day by sharing questions that demand their attention.

One student from each school – Reynolds, Bogert and Cavallini – shared his/her beautiful question with the Board and explained why it is important:

Lorelai Wiederholz (Reynolds) – “Why aren’t people boosting their happiness on the happy scale?”
 Matthew Gershengorn (Bogert) – “Why do the best teachers make you struggle the most?”
 Api Dhadda (Cavallini) – “How can we infuse our passions into the curriculum in order to make an impact on the world?”

Dr. Siegel and Ms. Sing provided a brief synopsis of the different professional learning activities that followed student talks.

COMMENTS:

- Mrs. Gandara asked if the Board can see the keynote speeches from all of the students that presented.
- Dr. Siegel said that, unfortunately, the students were not videotaped.
- Mrs. Johnston thanked Dr. Siegel and the students for coming this evening and sharing with the Board. She said they are all spectacular public speakers.
- Dr. Browne thanked the students for coming this evening and thanked Dr. Siegel and Ms. Sing for organizing this wonderful Professional Development Day.

RECOGNITION OF VISITORS: None

ADMINISTRATION:

Dr. Browne

A motion was made by Mrs. Gandara and seconded by Dr. Verducci to approve Administration Consent Agenda Item A and was approved by all in attendance.

- A. **BE IT RESOLVED** that the Board affirms the Superintendent’s decision that investigation # ***020317001 is an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

PERSONNEL:

Dr. Browne

A motion was made by Mr. Prisco and seconded by Mr. Amano to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Description
1. Approve the job description for Director of Personnel/Staff Development.
- C. Resignation (not applicable)
- D. Leaves
1. Approve paid disability and unpaid statutory leave for Sarah Maginnis, Kindergarten Teacher, effective on or about September 5, 2017 through approximately November 28, 2017.
- E. Appointment (not applicable)

F. Substitutes/Consultants

1. Approve Kathryn Barthold as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.
2. Approve Byron Blake as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.
3. Approve Robert Franklin as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.
4. Approve Sarah Marte as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.
5. Approve Jose Vargas as a substitute custodian for the 2016/17 school year.
6. Approve Katie Corriston, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Reynolds School in Ms. Biglin's classroom.
7. Approve Gabriella Pontone, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Reynolds School in Ms. Maginnis's classroom.
8. Approve Angel Tello, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Bogert School in Ms. DeBoer's classroom.

G. Lateral Guide Move (not applicable)

FINANCE:**Mrs. Imbasciani**

A motion was made by Dr. Verducci and seconded by Mrs. Fusaro to approve Finance Consent Agenda items A through J was approved by all in attendance.

A. Approve the Minutes of Board Meetings:

January 2 and January 9, 2017

B. Approve the Bills List for January 2017 as follows:

10	General Current Expense	\$69,530.57
11	General Current Expense	\$2,003,463.51
20	Special Revenue Funds	\$31,800.72
40	Debt Service Funds	\$27,375.00
50	Milk	\$507.41
60	Trust Fund	\$28,663.70
	Total	\$2,161,340.91

C. Approve the Transfers for January 2017.

D. Approve the Board Secretary and Treasurer's Reports dated December 2016 and January 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

E. Approve the following Resolution:

WHEREAS, on or about February 3, 2017, the Business Administrator provided the parent of a student enrolled in the District with Notice of Disenrollment (hereinafter referred to as the "Notice") and requested the Upper Saddle River Board of Education (hereinafter referred to as the "Board") have the student disenrolled from the District for nonpayment of tuition; and

WHEREAS, the Notice informed the parent that she could request, on or before February 9, 2017, a hearing before the Board which hearing would take place on February 13, 2017; and

WHEREAS, the parent did not request a hearing before the Board; and

WHEREAS, the Board has considered the entire record as presented by the Business Administrator in support of her request that the Board disenroll the student from the District; and

WHEREAS, the Board has determined that the student is not currently domiciled within the District and the parent has defaulted on her obligation to pay the student's tuition in accordance with Board Policy and Regulation.

NOW, THEREFORE, BE IT RESOLVED that the student shall be disenrolled from the Upper Saddle River Public School District effective immediately.

BE IT FURTHER RESOLVED that the Board attorney is hereby authorized to initiate collection proceedings to recover the tuition that should have been paid for the student's enrollment in the District. If the student's parent contests the Board's decision before the Commissioner of Education within twenty-one (21) days of receiving the notice of disenrollment, then the student shall remain enrolled in the Upper Saddle River School District while the appeal is pending before the Commissioner of Education.

F. Approve the placement of a student whose name is on file in the Board Office at the Craig School, effective February 23, 2017.

G. Approve 1-1 aide coverage for an out-of-district student whose name is on file in the Board Office to participate in school play practice after school from January 2017 through April 2017, at \$40/hour for approximately 38 hours.

H. Approve the disposal of the following technology equipment. This equipment is old and has been replaced.

Cisco 2960S Switches:

Serial #:	Tag #:	Serial #:	Tag #:
FOC1129Y2SQ	5162	FOC1312Z1MH	5787
FOC1312Z2B7	5788	FOC1312Z4W5	5789
FOC131Z4W5	5790	FOC1212W3LA	5798

I. Acknowledge the donation of the proceeds from the 2015/16 4th Grade's Annual Economics Bake Sale in the amount of \$1,237 to the non-profit group, The Raptor Trust.

J. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
2017 SHAPE America National Convention and Expo Boston, MA	March 16-17, 2017	Elizabeth Waldt	\$435.00	\$232.30
ASCD Empower 17 Confernce Anaheim, CA	March 24-27, 2017	Monica Browne	\$0.00	\$0.00
Lunch & Learn - Game-Based Cognitive Behavior Therapy Oradell, NJ	April 19, 2017	Kristen Groen	\$0.00	\$0.00
NAESP Convention Philadelphia, PA	July 9-11, 2017	David Kaplan Michael Padilla Devin Severs	\$445.00 \$695.00 \$445.00	\$930.92 \$932.97 \$915.68

RECOGNITION OF VISITORS: None

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Mrs. Pittman and seconded by Mr. Prisco at 8:20 p.m.

Sincerely,
Dana Imbasciani, Board Secretary