

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
SPECIAL MEETING - BOARD RETREAT
WEDNESDAY, FEBRUARY 7, 2024
3:00 P.M.**

MINUTES

This Special Meeting – Board Retreat of the Upper Saddle River Board of Education was held in the Bogert School Room # 63 of the Upper Saddle River Schools beginning at 3:00 p.m. Mrs. Gandara opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Gandara, Mrs. Gray (arrived - 3:25 p.m.), Mrs. Ginsberg (arrived - 3:20 p.m., left - 4:45 p.m.), Mr. Mehegan, Mr. Quagliani, Dr. Verducci, Mrs. Wenberg

Members absent: None

Also present: Dr. Siegel, Mrs. Imbasciani

Dr. Verducci made a motion which was seconded by Mrs. Wenberg to begin the meeting at 3:00 p.m.

OPENING STATEMENT

Mrs. Gandara

Mrs. Gandara welcomed the Board to the meeting.

DISCUSSION:

The Board discussed the following topics:

1. Staffing Updates:
 - The Board discussed the roles and responsibilities of the new Assistant Principal position.
 - Dr. Siegel gave an update on the status of this new position.
 - The Personnel Committee will review the roles and responsibilities of the Assistant Principal and Supervisor of Personnel and Staff Development and make recommendations for the future.
2. District Goal Update:
 - Dr. Siegel updated the Board on the status of the Student Success/District Culture Goal.
 - The Board discussed what they believe the school culture should be and how it should be communicated to the community.
3. Process and Results of Board Self-Evaluation:
 - Dr. Verducci shared the results of the Board Self-Evaluation.

PUBLIC COMMENT: None

ADMINISTRATION:**Dr. Siegel**

A motion was made by Mrs. Gray and seconded by Dr. Verducci to approve Administration Consent Agenda Items A through H and was approved by all in attendance.

- A. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #256556***12112023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- B. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #256962***12152023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- C. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #256965***12152023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- D. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #256969***12152023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- E. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #257128***12182023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- F. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #257189***12192023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- G. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #257269***12202023 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- H. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #257948***01102024 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

PERSONNEL:**Dr. Siegel**

A motion was made by Mrs. Gray and seconded by Mr. Quagliani to approve Personnel Consent Agenda Item A and was approved by all in attendance.

A. Leaves:

1. Approve a paid medical leave of absence for Employee #0666, effective January 26, 2024 through approximately March 22, 2024.
2. Revise the leave of absence for Employee #2196 to a paid medical leave of absence and an unpaid FMLA leave, effective December 13, 2023 through approximately April 18, 2024.

FINANCE:

A motion was made by Mrs. Gray and seconded by Mrs. Wenberg to approve Finance Consent Agenda Item A and was approved by all in attendance.

- A. Approve the proposal for Professional Services for Roof Replacement at Bogert School for bidding, award, and contract administration services during construction associated with the Roof Replacement and Installation of Metal Panels on the Exterior Gym Walls Project at Bogert School, by DiCara Rubino Architects, at a cost of \$48,000.00. (This cost does not include reimbursable expenses which will be billed separately)

PUBLIC COMMENT: None

ADJOURNMENT**Mrs. Gandara**

A motion to adjourn was made by Mrs. Gray and seconded by Dr. Verducci at 5:35 p.m.

Dana Imbasciani, Board Secretary