

**Board of Education
Upper Saddle River, New Jersey
Regular Meeting
Monday, February 26, 2018, 8:00 p.m.**

Minutes

This Regular Meeting of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mr. Amano opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mr. Amano, Mrs. Gandara, Mrs. Pittman, Dr. Verducci

Members absent: Mrs. Johnston, Mrs. Fusaro, Mr. Prisco

Also present: Dr. Brockel, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mrs. Pittman made a motion, seconded by Mrs. Gandara to convene into Executive Session at 7:50 p.m. Mr. Amano then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mrs. Pittman made a motion, seconded by Dr. Verducci to adjourn Executive Session at 8:00 p.m.

Mrs. Pittman made a motion, seconded by Dr. Verducci to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mr. Amano welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Brockel

Dr. Brockel reported that the 2016/17 Performance Reports are now public information and are published on the District website and respective school webpages.

BOARD SECRETARY'S REPORT:

Mrs. Imbasciani

Mrs. Imbasciani spoke about the Budget Calendar.

BOARD PRESIDENT'S REPORT: None

Mrs. Johnston

COMMITTEE REPORTS: None

PTO REPORT: None

Mrs. Layne/Mrs. Mazzola

USREF Report:

Mrs. Mueller

Mrs. Mueller reported on the following:

- The Annual Gala will be held on March 24th.
- Community Tech Night will be held Wednesday, March 7.
- She was here to welcome the new Superintendent on behalf of the USREF.

PRESENTATIONS:

Introduction of New Superintendent

Mr. Amano explained the Superintendent Search process. Ten candidates were interviewed. This was then narrowed down to three candidates and then decided Dr. Siegel would be the best candidate to bring the District into the future.

- Dr. Siegel thanked the Board and stated he looks forward to building relationships with everyone in the upcoming years.

Quad-District MLK Day Service Learning Project Update

Mrs. D'Ambola/Mrs. Sing/Dr. Siegel

Mrs. D'Ambola, Dr. Siegel and Mrs. Sing led a presentation detailing the MLK Professional Day of Service that took place on January 15, 2018. On this day, teachers across the Quad-District gathered for a day of learning focused on civic literacy, community engagement and service. Teachers partnered with over 40 organizations in connection to issues surrounding poverty, the environment, healthcare and animals. The presenters shared reflective conversations that are taking place within the schools. These conversations are focused on extending similar opportunities to our students and within our classrooms and curriculum.

- Mr. Amano thanked everyone involved for donating their time
- Mrs. Pittman acknowledged that this was an impressive endeavor. She asked if staff were surveyed to see what their thoughts of the day were and if they would change anything.
- Dr. Siegel said the staff was surveyed and the feedback was extremely positive.
- Mrs. Gandara asked if this could be implemented in the schools so the kids can take part.

PUBLIC COMMENT:

- Mrs. Wei applauded the community service project.

ADMINISTRATION:

Dr. Brockel

A motion was made by Dr. Verducci and seconded by Mrs. Pittman to approve Administration Consent Agenda Items A and B and was approved by all in attendance.

A. First reading of the following Policies:

Policy 0169.02	Board Member Use of Social Networks (new)
Policy 7425	Lead Testing of Water in Schools (new)
Policy 7440	School District Security (revised)
Policy 7441	Electronic Surveillance in School Buildings and on School Grounds (revised)
Policy 8630	Bus Driver/Bus Aide Responsibility (revised)
Policy 9242	Use of Electronic Signatures (new)

B. Approve the New Jersey Corrective Action Plan (CAP) for standardized testing security (effective 2017/18 school year/testing season).

PERSONNEL:**Dr. Brockel**

A motion was made by Mrs. Gandara and seconded by Mrs. Pittman to approve Personnel Consent Agenda Items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leave
 - 1. Approve paid disability and unpaid statutory leave for Kristin Law, Special Education Teacher, effective September 4, 2018 through approximately January 22, 2019.
- E. Change in Assignment (not applicable)
- F. Appointment
 - 1. Approve Mary Lavelle as a LEAP Teacher's Assistant. \$16.00/hour
 - 2. Appoint Jake Rizer to the stipend position of Girls Lacrosse Coach, subject to the satisfactory completion of the criminal history records check required by law. \$2,900.00
- G. Substitutes/Consultants/Volunteers
 - 1. Approve Eleni Backos as a substitute teacher/paraprofessional for the 2017/18 school year, subject to the satisfactory completion of the criminal history records check required by law, New Jersey Substitute Teacher's Certificate.
 - 2. Approve Stephanie Howard as a substitute paraprofessional for the 2017/18 school year, subject to the satisfactory completion of the criminal history records check required by law.
 - * 3. Approve Madeline Kramer as a substitute teacher/paraprofessional for the 2017/18 school year, New Jersey Substitute Teacher's Certificate.
 - 4. Approve Dr. Nancy Holahan, St. Joseph's Child Development Center, as a consultant to evaluate special education students as needed at a rate of \$450 per evaluation.
 - 5. Approve Dr. Aparna Mallik, St. Joseph's Child Development Center, as a consultant to evaluate special education students as needed at a rate of \$450 per evaluation.
 - 6. Approve Dr. Lisa Nalven, Developmental-Behavioral Pediatrics, as a consultant to evaluate special education students as needed at a rate of \$675 per evaluation.

FINANCE:**Mrs. Imbasciani**

A motion was made by Mrs. Gandara and seconded by Mrs. Pittman to approve Finance Consent Agenda items A through H and was approved by all in attendance.

- A. Approve the Minutes of Board Meetings:

January 8 (Reorganization) and January 29, 2018

*Related to Staff Member

B. Approve the Bills List for January 2018 as follows:

10	General Current Expense	\$69,888.89
11	General Current Expense	\$2,024,181.80
12	Capital Outlay	\$175,728.58
20	Special Revenue Funds	\$32,034.86
40	Debt Service Funds	\$21,825.00
50	Milk	\$157.31
60	Trust Fund	\$31,080.90
	Total	\$2,354,897.44

C. Approve the Transfers for January 2018.

D. Approve the Board Secretary and Treasurer's Reports dated January 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

E. Approve the disposal of the following MacBooks that are no longer working or are old and obsolete:

USR Tag #	USR Tag #	USR Tag #	USR Tag #
7107	5614	5615	6226
5688	5695	5413	5679
5420	5685	5419	5414
6827	7104	5411	5678
5689	5428	5649	5690
5125	6825	5128	5681
5416	5680	5391	5424
5508	6039	6118	6024
5785	5619	5512	5494
5422	6099	5691	5683
5697	5543	5648	5495
5682	5613	5686	5684
5501	5415	5605	5426
5602	5607	5423	6487
5389	5409	5421	5696
5418	6036	5616	

F. Acknowledge the donation of \$350 by the students of Bogert's Buddy Up Club to Kids for Peace. This money was raised at the coin challenge fund raiser held as part of The Great Kindness Challenge.

G. Accept the donation of \$1,000.00 from an anonymous donor, for the purchase of outdoor basketball post pads at Cavallini Middle School.

H. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Supporting the Mental Health of Our Students: Understanding Anxiety Lyndhurst, NJ	February 28, 2018	Sara Senger	\$0.00	\$0.00
Conferring with Readers and Writers Webinar	March 6, 2018 March 20, 2018 March 27, 2018	Catherine Mende	\$169.00	\$0.00

Childhood Apraxia of Speech: Methods & Behavioral Strategies to Build Successful Voice Communication Saddle Brook, NJ	March 16, 2018	Carolyn Lane Elayne Stern	\$179.00 \$179.00	\$8.93 \$8.93
Introductory Orton-Gillingham Training 1 Secaucus, NJ	March 19-21, 2018	Andrea Golden Jackie King Patty Policastro	\$900.00 \$900.00 \$900.00	\$0.00 \$12.96 \$54.00
Mental Issues in the Classroom-Practical Strategies for Helping Children and Adolescents Succeed Parsippany, NJ	April 9, 2018	Jackie King	\$224.98	\$15.87
Introductory Orton-Gillingham Training 1 Secaucus, NJ	June 25-29, 2018	Eda-Marie Carmilani	\$1,175.00	\$0.00
Orton-Gillingham Comprehensive Training Secaucus, NJ	July 23-27, 2018	Devin Severs	\$1,175.00	\$58.59

PUBLIC COMMENTS: None

ADJOURNMENT

A motion to adjourn was made by Mrs. Gandara and seconded by Mrs. Pittman at 8:29 p.m.

Sincerely,

Dana Imbasciani, Board Secretary