

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, November 20, 2017, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Brockel |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. Layne/Mrs. Mazzola |
| F. | USREF Report | Mrs. Mueller |
| V. | PRESENTATION | |
| 1. | Board Ethics Training | Dr. Brockel |
| 2. | USR Technology Infrastructure, Programs, & Internet Safety | Mr. Cazes/Mr. Padilla |
| VI. | RECOGNITION OF VISITORS (for Agenda Items only) | |

VII. ADMINISTRATION

Dr. Brockel

This motion will be one motion that encompasses items A through C and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. First reading of the following Policies:

- Policy 2700 – Services to Nonpublic School Students (Abolish)
- Policy 5111 – Eligibility of Resident/Non-Resident Students (Revised)
- Policy 7100 – Long-Range Facilities Planning (Revised)
- Policy 7101 – Educational Adequacy of Capital Projects (Revised)
- Policy 7102 – Site Selection and Acquisition (Revised)
- Policy 7130 – School Closing (Revised)
- Policy 7300 – Disposition of Property (Revised)

B. Approve the following Resolution:

BE IT RESOLVED that the Board affirms the Superintendent’s decision that investigation #**092917001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the Memorandum of Agreement with the Upper Saddle River Education Association for contract years 2017/18 through 2018/19.

VIII. PERSONNEL

Dr. Brockel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Create/Abolish (not applicable)

B. Job Descriptions (not applicable)

C. Resignations (not applicable)

D. Leaves (not applicable)

E. Change in Assignment (not applicable)

F. Appointments

1. Rescind the stipend (split), approved on September 25, 2017, for Melissa DeBoer, as a Specialist 3-5 (Grade Chair), in the amount of \$1,450.00.
2. Rescind the stipend (split), approved on September 25, 2017, for Julie Spirko, as a Specialist 3-5 (Grade Chair), in the amount of \$1,450.00.
3. Approve the amended stipend (split) for Melissa DeBoer as a Specialist 3-5 Grade Chair. \$2,030.00
4. Approve the amended stipend (split) for Julie Spirko as a Specialist 3-5 Grade Chair. \$870.00

- 5. Appoint Anthony E. Loiacono to the position of Campus Aide, effective January 2, 2018, subjected to the satisfactory completion of the criminal history records check required by law.
- 6. Appoint Jill Powers to the position of lunch duty at Reynolds School for the 2017/18 school year.
- 7. Appoint Susan Wei to the position of lunch duty at Bogert School for the 2017/18 school year.

G. Substitutes/Consultants/Volunteers

- 1. Approve Anthony Celeste as a substitute teacher/paraprofessional for the 2017/18 school year, pending receipt of New Jersey Substitute Teacher’s Certificate.
- 2. Approve Jodi Levine as a substitute teacher/paraprofessional for the 2017/18 school year subject to the satisfactory completion of the criminal history records check required law and receipt of New Jersey Substitute Teacher’s Certificate.
- 3. Approve Danielle Nelson as a student intern at Bogert School from January through May 2018, New Jersey Substitute Teacher’s Certificate received.
- 4. Appoint Christopher Russell, M.S., Ed., Teacher of the Visually Impaired (TVI), as a consultant to provide a Functional Visual Assessment/Learning Media Assessment for a student whose name is on file in the Board Office, at a fee of \$800.00.
- 5. Approve consultant Barbara Shalit, as a Teacher of the Visually Impaired (TVI), to work with a student whose name is on file in the Board Office for three one-hour sessions per week. \$120/session
- 6. Rescind the motion approving BethAnn Rodenberg, ABA therapist, to work with a student whose name is on file in the Board Office for five hours per week. \$35/hour
- 7. Approve BethAnn Rodenberg, ABA therapist, to work with a student whose name is on file in the Board Office for seven hours per week. \$35/hour

IX. FINANCE

Mrs. Imbasciani

This motion which encompasses Items A through Q will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meeting:

October 16, 2017

- B. Approve the Bills List for October 2017 as follows:

10	General Current Expense	\$64,824.62
11	General Current Expense	\$2,085,414.08
12	Capital Outlay	\$58,236.01
20	Special Revenue Funds	\$31,313.45
50	Milk	\$358.55
60	Trust Fund	\$31,041.46
	Total	\$2,271,188.17

- C. Approve the Transfers for October 2017.
- D. Approve the Board Secretary and Treasurer’s Reports dated October 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.
- E. Approve the use of \$14,141.00, remaining from the unused portion of the Cavallini/Reynolds Partial Window Replacement Project, for the emergency heating project (RTU-5 replacement) in Bogert/Reynolds Schools.
- F. Approve Trane to make the necessary repairs to RTU-8 Heat Exchanger for Bogert/Reynolds Schools in an amount not to exceed \$13,740.67. (Pricing based on U.S. Communities Contract # USC 15-JLP-023, Cooperative Quote Number 28-221317-17-004)
- G. Approve Trane to replace RTU-5 Heat Exchanger for Bogert/Reynolds Schools in an amount not to exceed \$17,962.08. (Pricing based on U.S. Communities Contract # US 15-JLP-023, Cooperative Quote Number 28-221317-17-004)
- H. Approve the following Resolution:

WHEREAS, the Upper Saddle River Board of Education (“the Board”) advertised for bids for snow removal services for the 2017-2020 school years (“Snow Removal”); and

WHEREAS, on October 27, 2017, the Board received one (1) bid; and

WHEREAS, the bid submitted by Calderone Enterprises, LLC (“Calderone”) is materially defective insofar as the bidder did not submit a bid bond as required under the bid specifications, which is a non-waivable, material defect; and

WHEREAS, the Board advertised for bids for Snow Removal, and on both occasions the Board will have rejected bids for being materially defective; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board may negotiate a contract after having twice rejected the bids as being materially defective, and therefore non-conforming.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Calderone’s bid for being materially defective.

BE IT FURTHER RESOLVED that the Business Administrator is hereby authorized to enter into negotiations for snow removal services.

- I. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- J. Accept a student whose name is on file in the Board Office as a Professional Courtesy Tuition student for the 2017/18 school year.
- K. Approve Visions Services for the Blind & Visually Impaired to provide an evaluation for a student whose name is on file in the Board Office at the rate of \$175/hour.
- L. Approve the agreement between Eastwick College and the Upper Saddle River Board of Education to provide an Occupational Therapy Assistant fieldwork training program at the Upper Saddle River School District for students in the College's Program.
- M. Approve the disposal of CD Duplicator, BOE Insurance Tag # 03093. This unit is not functional and will be recycled.
- N. Accept the donation of \$5,495.00 from the Youth Guidance Council which will be used to fully fund the digitizing of the building plans of all three schools for the purpose of school security.
- O. Accept the donation of \$632.09 for the purchase of "Pillars of Character" character education banners for the Bogert playground.
- P. Accept the 2016 BCUA Environmental Awareness Challenge Grant in the amount of \$996.61 awarded to Christina Cucci, Technology Media Specialist, on behalf of Reynolds School.
- Q. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
You Too Can Do ABA - ABA At Its Foundation - Topic One Warren, NJ	November 28, 2017	Sheila Barry	\$100.00	\$26.40
Conducting Efficient But Effective Functional Analysis in Public Schools (Webinar)	November 28, 2017	Gianna Apicella	\$135.00	\$0.00
Planning for Transition (Middle School to High School) (Webinar)	November 28, 2017	Gianna Apicella	\$89.00	\$0.00
Breathing Inquiry Into Our Classrooms: Cultivating a Culture of Thinking and a "Thought-Full" Environment, K-8 Mahwah, NJ	November 30, 2018	Lyndsey Campana	\$179.00	\$0.00
You Too Can Do ABA - ABA and Behavior Management - Topic Two Warren, NJ	December 5, 2017	Sheila Barry Kristen Groen	\$100.00 \$100.00	\$26.40 \$26.40
Cognitive & Behavioral Approaches for Anxious Students: Evidence-Based for Practice Settings New Providence, NJ	December 5, 2017	Juvilian Manzer	\$145.00	\$0.00
NJECC Maker Day Totowa, NJ	December 7, 2017	Daniel Cazes Michael Padilla	\$110.00 \$110.00	\$29.14 \$29.14
Leadershift 2017: Reinventing Schools for Extraordinary and Uncertain Times Mahwah, NJ	December 8, 2017	Jonathan Harvey Joseph Sussman	\$0.00 \$0.00	\$0.00 \$0.00

NJPSA Council Meeting Monroe Township, NJ	December 8, 2017 January 26, 2018 March 23, 2018	David Kaplan	\$0.00	\$121.83
ABA Strategies That Enhance Skill Development New Providence, NJ	December 12, 2017	Katherine Baker	\$100.00	\$17.49
Treating Anxiety Disorders in Children and Adolescents Nanuet, NY	December 14 & 15, 2017	Kristen Groen Kristin Law	\$389.00 \$429.99	\$0.00 \$0.00
NGSS Aligned Engineering Challenges for Elementary Students Grades K-5 Montclair, NJ	December 15, 2017	Danielle Andersen Cayla Casey Carey Goralski	\$150.00 \$150.00 \$150.00	\$35.80 \$24.34 \$24.07
TC Lead Workshop Florham Park, NJ	December 21, 2017	Andrea Golden	\$0.00	\$24.49
Increase Your Success in Working with Students with Autism Spectrum Disorders New Brunswick, NJ	January 5, 2018	Meredith Ardito Carolyn Lane Kelly Diverio Stacy Schiff	\$229.00 \$229.00 \$229.00 \$249.00	\$31.62 \$33.72 \$37.00 \$0.00
"Who Stole the Chocolate?" NGSS Aligned CSI for Elementary Students Grades K-5 Montclair, NJ	January 12, 2018	Carey Goralski	\$150.00	\$24.07
NJASBA Army Educators Tour (iSTEAM) Lakehurst, NJ	January 12, 2018	David Verducci	\$0.00	\$59.08
TC Workshop: Sharpening Our Response to Intervention Lens: Designing a RII Model with Heart New York, NY	January 17, 2018	Peggy Dobrinski Carey Goralski Bina Rivard Carrie Topolosky	\$70.00 \$70.00 \$70.00 \$70.00	\$72.69 \$67.48 \$61.35 \$63.64
Early Intensive Behavior Intervention (Webinar)	January 18, 2018	Gianna Apicella	\$110.00	\$0.00
TC Lead Workshop Hasbrouck Heights, NJ	January 19, 2018	Andrea Golden	\$0.00	\$10.20
Improve Student Motivation by Increasing Rigor & Engagement Monroe Township, NJ	January 23, 2018	Parveen Sangha	\$149.00	\$52.45
NJASA Techspo 2018 Atlantic City, NJ	January 25-26, 2018	Daniel Cazes Michael Padilla	\$425.00 \$425.00	\$329.24 \$323.00
Moving, Speaking, and Learning Together An Infused Therapy Team Approach Maywood, NJ	January 26, 2018	Meredith Ardito Karen Hunter Carolyn Layne Elayne Stern	\$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$7.75
Challenging Behaviors Preschool Through Second Grade: Detection and Prevention New Providence, NJ	January 31, 2018	Juvilian Manzer	\$125.00	\$0.00
Northeast Conference on the Teaching Of Foreign Languages New York, NY	February 9, 2017	Maria Bevia Desiree Lascarro Colleen Moran	\$150.00 \$150.00 \$150.00	\$0.00 \$0.00 \$18.50
NJSBA Finance Conference Trenton, NJ	February 9, 2018	David Verducci	\$99.00	\$59.08

27th Annual NJ Association for Gifted Children Conference West Windsor, NJ	March 23, 2018	Carey Goralski	\$219.00	\$51.58
NJSBA Student Achievement Conference Trenton, NJ	April 27, 2018	David Verducci	\$99.00	\$59.08
TC Lead Workshop South Orange, NJ	May 11, 2018	Andrea Golden	\$0.00	\$21.29

X. **RECOGNITION OF VISITORS**

XI. **ADJOURNMENT**

Mrs. Johnston