

**BOARD OF EDUCATION**  
**UPPER SADDLE RIVER, NEW JERSEY**  
**REGULAR PUBLIC MEETING**  
Monday, June 18, 2018, 8:00 p.m.  
Cavallini Media Center  
392 West Saddle River Road

## AGENDA

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The first opportunity is for comment on agenda items only. The second one is for any other items. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- |      |   |                             |
|------|---|-----------------------------|
| I.   | Call to order and roll call   | Mrs. Johnston               |
| II.  | Flag salute and Pledge of Allegiance  | Mrs. Johnston               |
| III. | Opening statement by presiding officer  | Mrs. Johnston               |
| IV.  | <b>REPORTS</b>  |                             |
| A.   | Superintendent's Report   | Dr. Brockel                 |
| B.   | Board Secretary's Report  | Mrs. Imbasciani             |
| C.   | Board President's Report  | Mrs. Johnston               |
| D.   | Committee Reports   | Chairpersons                |
| E.   | PTO Report  | Mrs. Layne & Mrs. Mazzola   |
| F.   | USREF Report  | Mrs. Mueller                |
| V.   | <b>PRESENTATION</b>   |                             |
| 1.   | <b>Explorations Through Hydroponics: A Learning Experience About Plants &amp; Society</b> | Mrs. Zeccardi & Mrs. Walker |
| VI.  | <b>Honor Retirees</b>   | Dr. Brockel                 |

**This motion will be one motion that encompasses items A through C and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the following Resolution:

**WHEREAS**, Donna Moran has announced her intention to retire from the Upper Saddle River School District, where she has served the children of the District as a Middle School Science and Mathematics Teacher.

**WHEREAS**, Donna Moran began her career at Cavallini Middle School in 2001, where her enthusiasm for science was a catalyst for the motivation and interest of her students; and she maintained a focus on student achievement, where a wide variety of students developed the self-discipline, organizational skills and problem-solving techniques essential for enhancing curiosity, understanding and providing a foundation for becoming lifelong learners; and she served as a valued member of the Cavallini Middle School faculty; and worked collaboratively with her colleagues in a tireless pursuit toward enhancing the middle school experience for her students; and

**WHEREAS**, her dedication has positively impacted the district while serving in the roles of teacher, coach, Science Chairperson and colleague; and she has made a positive difference in the lives of many students and their families; and

**BE IT RESOLVED** that the Board of Education expresses its gratitude and sincere appreciation to this talented professional for her 17 years of dedication to her students and staff; and

**BE IT FURTHER RESOLVED** that we extend our best wishes for a happy, healthy and productive retirement; and

**NOW, THEREFORE, BE IT RESOLVED** that a copy of this Resolution be presented to Donna Moran as a citation of honor and distinction.

B. Approve the following Resolution:

**WHEREAS**, Karen Sullivan has announced her intention to retire from the Upper Saddle River School District, where she has served the children of the District as a Special Education Teacher at Cavallini Middle School.

**WHEREAS**, Karen Sullivan began her career at Cavallini Middle School in 2005, where her desire to help children with special needs guided her professional career; and she served as a role model to many new teachers; and she provided parents and their children with care and guidance; and her understanding of the developmental needs of middle school students helped ensure a positive environment for all students; and she provided parents and their children with compassion, care and expert guidance; and

**WHEREAS**, she worked tirelessly as a dedicated member of the Cavallini faculty and Special Education Department; and where her desire to help struggling students was her focus; and she was readily available when teachers and students dropped by her classroom for advice and guidance; and where she consistently demonstrated the highest level of professionalism and respect; and where she faithfully put students and their needs first, above all else; and where she devoted her time and energy for parents of students with special needs; and where she invariably exhibited integrity and compassion; and

**WHEREAS**, she has made a positive difference in the lives of countless students and their families; and

**BE IT RESOLVED** that the Board of Education expresses its gratitude and sincere appreciation to this talented professional for her 13 years of dedication to her students; and

**BE IT FURTHER RESOLVED** that we extend our best wishes for a happy, healthy and productive retirement; and

**NOW, THEREFORE, BE IT RESOLVED** that a copy of this Resolution be presented to Karen Sullivan as a citation of honor and distinction.

- C. Approve the following Resolution:

**WHEREAS**, Barbara Van Riper has announced her intention to retire from the Upper Saddle River School District, where she has served the children of the district as both a Physical Education and Health Teacher at Reynolds School.

**WHEREAS**, Barbara Van Riper began her career as a teacher in 2002 where her enthusiasm for Physical Education and Health has been a catalyst for the motivation and interest of her students; and her understanding and concern for the physical and emotional well-being of all of the children at Reynolds School are commendable; and where she is consistently remembered as an exemplary educator by her former students; and she mentored many new members of the profession; and has always been willing to give if her time to create a positive environment at Reynolds School; and can be counted on to take initiative to bring new and exciting ideas across the areas of physical education and health.

**WHEREAS**, in the last three years alone she has organized an annual Wellness Day, created a Wellness Webpage, coordinated a Related Arts newsletter each trimester, and played an instrumental role in school and Quad District committees; and her dedication to cross curriculum connections has brought innovative and exciting lessons to the students of Reynolds School.

**WHEREAS**, her dedication has positively impacted the district while serving in the roles of teacher and colleague; and she prioritized students and promoted healthy living, honesty and empathy through her own actions; and

**BE IT RESOLVED** that the Board of Education expresses its gratitude and sincere appreciation to this compassionate and considerate staff member for her 16 years of dedication to her students and staff; and

**BE IT FURTHER RESOLVED** that we extend our best wishes for a happy, healthy and productive retirement; and

**NOW, THEREFORE, BE IT RESOLVED** that a copy of this Resolution be presented to Barbara Van Riper as a citation of honor and distinction.

- VII. **PUBLIC COMMENT** (limited to comments on agenda items only)

- VIII. **ADMINISTRATION**

Dr. Brockel

**This motion will be one motion which encompasses items A through Q and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #\*\*042718001 is an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

- B. Approve the following Resolution:

**BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #\*\*050318001 is an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

- C. Approve the Sidebar Agreement with the USREA for creation of an ABA Instructor stipend for four (4) Paraprofessionals (Employee # 1794, Employee # 1729, Employee # 1010 and Employee # 1837) for the Pre-K/Kindergarten ABA Class. A copy of the agreement is on file in the Board Office.
- D. Approve the Sidebar Agreement with the USREA to address procedures for Paraprofessionals who miss their duty-free lunch while on field trips. A copy of this agreement is on file in the Board Office.
- E. Approve the Security Drill Statement of Assurance certifying that, pursuant to 18A:41-1, all requirements have been met relating to the practicing of school security drills, for the 2017/18 school year.
- F. Approve the School Bus Emergency Evacuation Drill Reports (in accordance with N.J.A.C. 6A:27-11.2) as follows:
  1. On May 23, 2018, between 9:30 a.m. and 10:15 a.m., all students in the Reynolds Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mrs. Devin Severs, Reynolds School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
  2. On June 14, 2018, between 8:30 a.m. and 10:00 a.m., all students in the Bogert Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mr. David Kaplan, Bogert School Principal, supervised the drill.
  3. On April 10, 2018, between 11:30 a.m. and 12:25 p.m., all students in the Cavallini Middle School, 392 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through F. Mr. Michael DeSocio, Cavallini Assistant Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
- G. Authorize Dr. Brad Siegel to make personnel decisions on new hires and offer contracts in consultation with the Board President during the summer for the 2018/19 school year and to be affirmed at the September 17, 2018 Board Meeting.
- H. Authorize the Board President to approve the preliminary draft of the June meeting minutes.
- I. Authorize the Board President to approve the preliminary report for any H.I.B. investigations that take place during the summer.
- J. Approve the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2018/19 school year after the annual review of the approved 2016/17 through 2018/19 Comprehensive Equity Plan (CEP).
- K. Approve the submission of the Application for Extraordinary Aid for the 2017/18 school year.
- L. Approve the 2018/19 District Mentor Plan after review for fiscal impact.
- M. Approve the 2018/19 Quad-District Professional Development Plan after review for fiscal impact.
- N. Approve the Intervention and Referral Services Plan for the 2018/19 school year.
- O. Approve the Emergency Response Plan for the 2018/19 school year.

P. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education approves Grades K – 8 Curriculum in the below disciplines to reflect the alignment and adoption of the 2016 NJ Student Learning Standards:

1. English/Language Arts
2. Mathematics
3. Health and Physical Education
4. Social Studies
5. Visual and Performing Arts
6. World Languages
7. Science

**WHEREAS**, this includes the integration of Technology Standards (8.1 and 8.2) and 21<sup>st</sup> Century Life and Careers Standards (9.1, 9.2 and 9.3).

**NOW, THEREFORE, BE IT RESOLVED** that the Upper Saddle River School District has aligned and integrated Technology Standards (8.1 and 8.2) and 21<sup>st</sup> Century Life and Careers Standards (9.1, 9.2 and 9.3) into all content areas.

Q. Approve the Codes of Conduct for the 2018/19 school year.

IX. **PERSONNEL**

Dr. Brockel

**This motion will be one motion that encompasses items A through H and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Create/Abolish:

1. Abolish one 1.0 FTE Interim Superintendent position, effective July 1, 2018.
2. Create one 1.0 FTE Chief School Administrator position, effective July 1, 2018.

B. Job Description:

1. Approve the revised Applied Behavior Analysis (ABA) Instructor job description.

C. Resignations

1. Rescind the appoint of Thomas F. Natoli to the position of Physical Education and Health Teacher at Reynolds School, effective immediately.
2. Approve the resignation of Joann Chiesa, part-time Campus Aide, effective July 1, 2018.
3. Approve the resignation of Jacqueline Harmon, Special Education Teacher at Reynolds School, effective July 1, 2018.
4. Approve the resignation of Karen Sullivan, Special Education Teacher, for the purpose of retirement, effective July 1, 2018.

D. Leaves

1. Approve paid disability and unpaid FMLA/NJFLA, for Elayne Stern, Speech Therapist, effective May 22, 2018 through approximately February 15, 2019.
2. Approve paid disability, unpaid FMLA/NJFLA and unpaid child care leave, for Jessica Bollenbach, 5<sup>th</sup> Grade Classroom Teacher, effective approximately October 8, 2018 through June 30, 2019.

3. Approve paid disability, unpaid FMLA/NJFLA and unpaid child care leave, for Elizabeth Waldt, Physical Education and Health Teacher, effective approximately November 12, 2018 through June 30, 2019.
4. Approve paid disability leave for Kenneth Xheraj, Night Custodian, effective May 21, 2018 through June 30, 2018.

E. Appointments

1. Appoint Dana Imbasciani as the Qualified Purchasing Agent for the district to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.
2. Approve David Kaplan as the School Safety Specialist for the 2018/19 school year.
3. Appoint Gianna Apicella as Affirmative Action Officer for the 2018/19 school year.
4. Appoint Gianna Apicella as the 504 District Coordinator for the 2018/19 school year.
5. Appoint Gianna Apicella as the ADA District Coordinator for the 2018/19 school year.
6. Approve the Affirmative Action Team for the 2018/19 school year:

Gianna Apicella	James McCusker
Michael Alberta	Melissa DeBoer
Marci Titunick	

7. Appoint the 504 Officers for the 2018/19 school year as follows:

Reynolds School	Stefanie Slacin
Bogert School	Sara Senger
Cavallini Middle School	Margaret Donnelly
Cavallini Middle School	Brigette Uzar

8. Appoint the H.I.B. Specialists for the 2018/19 school year as follows:

H.I.B. District Coordinator	Michael DeSocio
Anti-Bullying Specialist/Reynolds	Stefanie Slacin
Anti-Bullying Specialist/Bogert	Sara Senger
Anti-Bullying Specialist/Cavallini	Brigette Uzar

9. Appoint Kristen Groen as Attendance Officer from September 1, 2018 through November 30, 2018.
10. Appoint Katherine Baker as Attendance Officer from December 1, 2018 through June 30, 2019.
11. Appoint Kristen Groen as Homeless Liaison from September 1, 2018 through November 30, 2018.
12. Appoint Katherine Baker as Homeless Liaison from December 1, 2018 through June 30, 2019.
13. Appoint Nijazi Leka as Integrated Pest Management (IPM) Coordinator for the 2018/19 school year.

14. Appoint Brigette Uzar to the stipend position of Youth Guidance Counselor Juniors Advisor for the 2017/18 school year. (Funded by the YGC as a Level A Club) \$900.00
15. Appoint Alana Capogrosso to the position of 5<sup>th</sup> Grade Classroom Teacher, MA, Step 5-6, effective September 1, 2018.
16. Appoint Nicholas Caputo to the position of Night Custodian, Step 1, effective July 1, 2018.
17. Appoint Carla Giacalone to the position of per diem leave replacement Case Manager for the Child Study Team, effective September 4, 2018 through approximately November 27, 2018, subject to the satisfactory completion of the criminal history records check required by law and receipt of the required New Jersey Department of Education School Psychologist Certificate.
18. Appoint Maranda Micciche to the position of part-time per diem leave replacement Case Manager for the Child Study Team, effective September 4, 2018 through November 20, 2018.
19. Appoint Laura Pinto to the position of B.C.B.A. – Board Certified Behavior Analyst, effective September 1, 2018, subject to the satisfactory completion of the criminal history records check required by law.
20. Appoint Brian P. Walis, Jr. to the position of Physical Education and Health Teacher at Reynolds School, BA, Step 2, effective September 1, 2018, subject to the satisfactory completion of the criminal history records check required by law.
21. Appoint Leigh Ann Weil to the position of per diem leave replacement 3<sup>rd</sup> Grade Classroom Teacher, effective September 4, 2018 through December 21, 2018, subject to the satisfactory completion of the criminal history records check required by law.

F. Substitutes/Consultants/Volunteers

1. Approve the reappointment of substitutes for the 2018/19 school year, as per attached.
2. Approve the reappointment of consultants for the 2018/19 school year, as per attached.
3. Approve the following Child Study Team staff members to provide evaluations for six (6) students who are scheduled to be evaluated during Summer 2018:
- |               |                  |
|---------------|------------------|
| Kelly Diverio | Kristen Groen    |
| Carolyn Lane  | Maranda Micciche |
| Lauren Rozema | Rachel Schneider |
4. Approve the following teachers to attend IEP meetings for six (6) students being evaluated by the Child Study Team during Summer 2018:
- |                 |
|-----------------|
| Amanda Feijo    |
| Christine Thies |
5. Approve Kelly Diverio to provide speech therapy services, 24 sessions, for the month of July, 2018.
6. Approve Carolyn Lane to provide speech therapy services, 16 sessions, for the month of July, 2018.

7. Approve Lynne Radicke as the LDTC to attend Child Study Team meetings from September 1, 2018 through November 30, 2018.
  8. Approve Stacy Schiff as a Preschool ABA Teacher for five (5) students attending the Midland Park Summer Program, July 9 to July 27, 2018.
  9. Approve Elissa Mark as an ESY Aide for four (4) preschool students attending the Midland Park Summer Program, July 9 to July 27, 2018.
  10. Approve Elaina Reinke as an ESY Aide for four (4) preschool students attending the Midland Park Summer Program, July 9 to July 27, 2018.
  11. Approve Jacqueline Asta as a 1 to 1 Aide for a Reynolds student attending the Wyckoff Social Skills summer program, July 9 to August 3, 2018.
  - \* 12. Approve Jacob Kaplan as a volunteer in Bogert and Reynolds, June 18 through 22, as part of his Boy Scout requirements towards Eagle Scout.
  - \* 13. Approve Marissa LoPiccolo as a student intern at Bogert School, September 2018 through December 2018.
  14. Approve Gabrielle Mendoza as a student intern at Reynolds School, September 2018 through December 2018.
  15. Approve Carla Giacalone as a substitute teacher/paraprofessional for the 2018/19 school year, subject to the satisfactory completion of the criminal history records check required by law and receipt of the NJ Department of Education School Psychologist Certificate.
  16. Approve Sunghui Kim as a substitute teacher/paraprofessional for the 2018/19 school year subject to the satisfactory completion of the criminal history records check required by law, Substitute Teacher Certificate is pending.
  17. Approve Marissa Ruggiero as a substitute teacher/paraprofessional for the 2018/19 school year, subject to the satisfactory completion of the criminal history records check required by law, NJ Teacher of the Handicapped Certificate.
  18. Approve Leigh Ann Weil as a substitute teacher/paraprofessional for the 2018/19 school year, subject to the satisfactory completion of the criminal history records check required by law, New Jersey CEAS Elementary School Teacher, Grades K-6.
- G. Salary Guide
1. Approve the 2018/19 Personnel/Payroll Salary Guide, as per attached.
- H. Stipends
1. Create four (4) Applied Behavior Analysis (ABA) Instructor stipends at Reynolds School; \$3,000.00 per stipend.
  2. Approve a one-time \$3,000.00 stipend from September 1, 2018 through November 30, 2018 for Lynn Radicke for additional temporary responsibilities due to her NJ Standard Learning Disabilities Teacher-Consultant Certification.



## X. FINANCE

Mrs. Imbasciani

**This motion will be one motion that encompasses items A through PPPP and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meetings:

May 14, 2018

- B. Approve the Bills List for May 2018 as follows:

10	General Current Expense	\$69,179.00
11	General Current Expense	\$2,416,362.38
20	Special Revenue Funds	\$33,840.11
50	Milk	\$329.05
60	Trust Fund	\$35,329.04
	Total	\$2,555,039.57

- C. Approve the Transfers for May 2018.
- D. Approve the Board Secretary and Treasurer's Reports dated May 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the donation of three (3) grants for Reynolds School from the Upper Saddle River Education Foundation (USREF) in the amount of \$2,425.00.
- F. Approve the donation of three (3) grants for Bogert School from the Upper Saddle River Education Foundation (USREF) in the amount of \$4,963.00.
- G. Approve the donation of five (5) grants for Cavallini Middle School from the Upper Saddle River Education Foundation (USREF) in the amount of \$6,560.00.
- H. Authorize the Business Administrator/Board Secretary to pay bills during the months of July and August 2018. These payments will be approved at the next regularly scheduled meeting.
- I. Authorize the Board Secretary or, as an alternate, the Treasurer, to make wire transfers to/from all the authorized accounts.
- J. Approve the following Resolution:

**WHEREAS**, NJASA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution; and

**WHEREAS**, the Upper Saddle River Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the Upper Saddle River Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

**NOW, THEREFORE BE IT RESOLVED**, by the Upper Saddle River Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K. Accept funding for the FY19 IDEA Grant as follows:

IDEA Basic	\$231,904
IDEA Preschool	\$ 12,699

L. Approve the submission of the FY19 IDEA Basic and IDEA Preschool Grant applications.

M. Approve FY19 IDEA Grant expenditures for salaries as follows:

	<b>% of Salary</b>	<b>Amount</b>
1. Pre-school Handicapped		
Zumbano	65%	\$12,699
2. Part B Basic		
Aufiero	100%	\$20,846
Baijal	100%	\$16,846
Balji	100%	\$18,346
Dalton	100%	\$19,346
Hoffman	100%	\$19,346
Holder	100%	\$20,846
Koppenaar	100%	\$19,346
LiPuma	100%	\$19,346
Macri	100%	\$19,346
Martino	100%	\$19,346
O’Connor	100%	\$18,346
Radicke	96%	\$20,598

N. Accept funding for the FY19 ESEA Grant as follows:

Title I Part A	\$78,825
Title II Part A	\$16,391
Title IV	\$10,000

O. Approve FY19 ESEA Grant Expenditures for salaries as follows:

	<b>% of Salary</b>	<b>Amount</b>
<b>Title I</b>		
Miros	100%	\$36,450
Topolosky	100%	\$33,900

P. Refuse FY19 ESEA Title III monies.

Q. Approve the submission of the FY19 ESEA Grant application.

R. Appoint Lerch, Vinci and Higgins as the district’s auditors for the June 30, 2019 audit in the amount of \$23,000.00.

S. Approve registration to the School Administrator Residency Program, including New Superintendent’s Academy and the NJASA (New Jersey Association of School Administrators) Legal Publications for the 2018/19 school year, for Dr. Brad Siegel, at a cost of \$1,750.00.

T. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey (ESCNJ) for the purchase of goods and services, with a licensing and maintenance fee of \$4,030.00, for the 2018/19 school year.

- U. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with US Communities Government Purchasing Alliance for the purchase of goods and services for Trane for the 2018/19 school year.
- V. Approve the following Resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT IN UPPER SADDLE RIVER, NEW JERSEY, APPROVING THE TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT BETWEEN REGION 4 EDUCATION SERVICE CENTER, LEAD AGENCY FOR THE COOPERATIVE PURCHASING NETWORK (TCPN), PROVIDING FOR A COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES; DESIGNATING DANA IMBASCIANI, BUSINESS ADMINISTRATOR/BOARD SECRETARY, AS OFFICIAL REPRESENTATIVE OF THE UPPER SADDLE RIVER SCHOOL DISTRICT RELATING TO THE PROGRAM**

**WHEREAS**, the Board of Education of the Upper Saddle River School District has been presented a proposed Interlocal Agreement by and between the Region 4 Education Service Center, lead agency for The Cooperative Purchasing Network (TCPN), and the Upper Saddle River School District found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens, are hereby in all things approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT, UPPER SADDLE RIVER, NEW JERSEY**

Section I. The Terms and Conditions of the agreement having been reviewed by the Board of Education of the Upper Saddle River School District and found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens are hereby in all things approved.

Section II. The Business Administrator/Board Secretary, Dana Imbasciani, of the Upper Saddle River School District under the direction of the Board of Education of the Upper Saddle River School District is hereby designated to act for the Upper Saddle River School District in all matters relating to The Cooperative Purchasing Network including the designation of specific contracts in which the Upper Saddle River School District desires to participate.

Section III. This Resolution shall become effective from and after its passage.

- W. Approve the following Resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT IN UPPER SADDLE RIVER, NEW JERSEY, APPROVING THE TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT BETWEEN REGION 14 EDUCATION SERVICE CENTER, LEAD AGENCY FOR NCPA, PROVIDING FOR A COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES; DESIGNATING DANA IMBASCIANI, BUSINESS ADMINISTRATOR/BOARD SECRETARY, AS OFFICIAL REPRESENTATIVE OF THE UPPER SADDLE RIVER SCHOOL DISTRICT RELATING TO THE PROGRAM**

**WHEREAS**, the Board of Education of the Upper Saddle River School District has been presented a proposed Interlocal Agreement by and between the Region 14 Education Service Center, lead agency for NCPA, and the Upper Saddle River School District found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens, are hereby in all things approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT, UPPER SADDLE RIVER, NEW JERSEY**

Section I. The Terms and Conditions of the agreement having been reviewed by the Board

of Education of the Upper Saddle River School District and found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens are hereby in all things approved.

Section II. The Business Administrator/Board Secretary, Dana Imbasciani, of the Upper Saddle River School District under the direction of the Board of Education of the Upper Saddle River School District is hereby designated to act for the Upper Saddle River School District in all matters relating to NCPA including the designation of specific contracts in which the Upper Saddle River School District desires to participate.

Section III. This Resolution shall become effective from and after its passage.

X. Approve the following Resolution:

Pursuant to PL 2015, Chapter 47, the Upper Saddle River Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.317 et. Seq.:

Alliance for Competitive Telecommunications with ESCNJ  
 Atlantic Business Products  
 Bergen County Special Services  
 Calderone Enterprises LLC  
 Centris Group  
 Delta Dental  
 DiCara Rubino Architects  
 Educational Data Services (Ed-Data)  
 Gente  
 Horizon Blue Cross Blue Shield of NJ  
 Lightpath  
 Northeast Bergen County School Board Insurance Group (NESBIG)  
 Panoramic Windows and Door Systems, Inc.  
 Region 1/Mahwah Board of Education  
 Scholastic Bus Company

Y. Approve the following Resolution:

**BE IT RESOLVED BY THE UPPER SADDLE RIVER BOARD OF EDUCATION** that the Board authorizes the procurement of goods and services through the state agency for the 2018/19 school year as follows:

**WHEREAS**, Title 18A:18A-10 provides that the Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, The Upper Saddle River School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Upper Saddle River Board of Education desires to authorize its purchasing agent for the 2018/19 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW THEREFORE BE IT RESOLVED**, that the Upper Saddle River Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property utilizing various vendors as listed:

Vendor	State Contract #	MRESC #	Ed Data #	Other	Item(s) Service(s)
A.N.A. Painting Corporation	V19471				Painting
ACCO/GBC			8663		A/V Supplies
ACCO/GBC			8664		Library Supplies
Accuscan		16/17-48			Document Management-Records
American Paper Towel			7999		Custodial Supplies
Apple		15-16-69	TEC-16-01		Educational Products
Aspire			87720*		*WSCA # - Technology
Atlantic Business Products	40467	15-16-22	MSRPCustodial		Document Management Services
ATRA Janitorial Supply Co.			8846GREEN		Green Custodial Products
Becker School Supplies			8672		Teaching Aids
Bio Shine			ED85780810167		Custodial Supplies
Bio Shine			ED8846010318		Green Custodial Products
Blick Materials			QD10EDS-2018N		Art Supplies
Bosland's Learning Plus Inc.			8030		Teaching Aids
Cablevision		15/16-55			
Cablevision Lightpath		15/16-55			
Calico			8678		Custodial Supplies
Carolina Biological			P105868		Elementary Supplies
Carolina Biological			P105868		Science Supplies
Cascade			88972		Art Supplies
Cascade			88971		Library Supplies
Cascade			88973		Teaching Aids
CDW-G		15/16-11			Tech Supplies/Services
Ceramic Supply Inc.			CS8647		Furniture
Commercial Interiors Direct, Inc.			8576		Furniture
Commercial Interiors Direct, Inc.	81755	14/15-79			Tandus Carpet
Commercial Interiors Direct, Inc.	81756	14/15-79			Interface Carpet
Crossroads Pavement & Maint.		15/16-83			Paving
D&L Paving Contractors, Inc.		15/16-83			Paving/Curbing
Dell Marketing, LP	89967				Computers/Computer Supplies
DEMCO			C20901		Library Supplies
Direct Energy		15/16-49			Electricity
Direct Energy		16/17-32			Gas
Discount School Supply			D2488036		Math Supplies
Discount School Supply			D2488041		Teaching Aids
EAI Education			8595		Elementary Science Supplies
EAI Education			8667		Math Supplies
EAI Education			8589		Science Grade Materials
EAI Education			8672		Teaching Aids
EPlus Technology Inc.				34HUNCCP	
ETA/Hand2Mind			8667		Math Supplies
Extel Communications	T2989-A88737				
Frey			7785325187		Elementary Science Supplies
Frey			7785325158		Science Grade Materials
Grainger			8688		Custodial Supplies
Grainger			8685		Custodial Supplies
Guardian Gym		14/15-61			Athletic Equipment
Henry Schein			8027		Health Supplies
Joseph J. Kenney Co.	635291				Roofing
Kaplan Learning			3527		Teaching Aids
Keyboard Consultants		16/17-28	6598		Tech/AV/Computer
Kurtz			E0252B		Teaching Aids
Lakeshore			8576		Furniture
Lakeshore			8672		Teaching Aids
Lee Distributors			8572		Tech/AV/Computer
Lee Distributors			8576		Furniture
Longo Associates		15/16-09			Furniture
Manhattan Welding		15/16-52			Boiler Maintenance Repair
Midwest Tech Products			2088234		Tech Supplies

Music and Arts			8570	Music Supplies Equipment
NASCO			34461	Elementary Science Supplies
NASCO			34463	Family/Consumer Science Supplies
NASCO			34396	Art Supplies
NASCO			34621	Math Supplies
NASCO			34462	Physical Education Supplies
NASCO			34624	Special Needs
NASCO			34622	Teaching Aids
National Arts and School			5001	Art Supplies
Nickerson		14/15-62		Bleacher Interior
Nickerson		15/16-60		Bleacher Exterior
Nickerson		15/16-66		Lockers
Nickerson		15/16-30		Toilet Partitions
Open Systems		17/18-19		Building Access/Security
Open Systems		15/16-22		Fire Alarm Systems
Paper Clips			8663	AV Supplies
Pitsco Education			687206	Tech Supplies
Really Good Stuff			8672	Teaching Aids
RFS Commercial		15/16-56		Concrete Repair Systems
School Health			3350186	Health Supplies
School Health			3351710	Special Needs
School Outfitters			8576-SO	Furniture
School Specialty/EDU Essentials		15/16-68	7781952922	General Classroom Supplies
School Specialty/EDU Essentials			7785325010	AV Supplies
School Specialty/EDU Essentials			2017002306	Furniture
School Specialty/Sax Arts			7785365576	Art Supplies
School Specialty/Childcraft			7785417343	Teaching Aids
School Specialty/Abilitations			7785377227	Special Needs
Staples			8685	Custodial Supplies
Staples			SPL8004	Office/Computer Supplies
Supply Works		16/17-39		Ceiling Tiles
Supply Works		16/17-36		Custodial Supplies – Liners
Supply Works		16/17-29		Maintenance & Repair
Teachers Discovery			8660	World Languages
The Library Store			NJEDS	Library Supplies
The Trane Company	605628			HVAC
Triarco			34156	Art Supplies
United Supply			8672	Teaching Aids
Valiant Supply			8663	AV Supplies
W.B. Mason		17/18-17	8855	Copy Paper
W.B. Mason			8685	Custodial Supplies
W.B. Mason			8647	Art Supplies
W.B. Mason			8576	Furniture
W.B. Mason		15/16-13		Office Supplies

Z. Authorize the Business Administrator/Board Secretary to establish petty cash accounts for the 2018/19 school year in accordance with Board Policy # 6620 as follows:

Location	Amount	Per Incident Amount*
Board Office	\$500.00	\$50.00
Reynolds School	\$500.00	\$50.00
Bogert School	\$500.00	\$50.00
Cavallini Middle School	\$500.00	\$50.00

\* No individual purchase shall exceed the per incident amounts indicated above.

AA. Approve the renewal of Application for Toilet Room Facilities for Kindergarten Classrooms in Reynolds School, rooms 99, 100, 101, 102, 103 and 104, for the 2018/19 school year.

- BB. Approve the Application for Dual Use of Educational Space for Bogert School room 11, for the 2018/19 school year.
- CC. Approve the following Resolution:
- BE IT RESOLVED by the Upper Saddle River Board of Education (the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.
- DD. Approve the following Resolution:
- BE IT RESOLVED** that the Upper Saddle River Board of Education (hereinafter referred to as the "Board") hereby approves the License Agreement by and between the Board and the Upper Saddle River After School Program, Inc. (hereinafter referred to as the "USRASP") which is on file in the Board Office.
- BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Business Administrator/School Board Secretary to execute, on behalf of the Board, the License Agreement by and between the Board and the USRASP.
- EE. Approve a rate of \$15,000.00 per child for non-resident tuition student and a rate of \$550.00 per child to a maximum of \$900.00 per year for a family for professional courtesy tuition students for the 2018/19 school year.
- FF. Approve a rate of \$3,750.00 per child for the Integrated Pre-School for the 2018/19 school year.
- GG. Accept fourteen (14) tuition students, whose names are on file in the Board Office, for the 2018/19 school year.
- HH. Accept nine (9) professional courtesy tuition students, whose names are on file in the Board Office, for the 2018/19 school year.
- II. Accept seven (7) Integrated Pre-School tuition students, whose names are on file in the Board Office, for the 2018/19 school year.
- JJ. Approve the placement of a student whose name is on file in the Board Office at High Focus, Paramus, from June 5 through June 21, 2018, for up to 10 hours per week at a cost of \$35/hour.
- KK. Approve Amendment # 1 to the Agreement with Invo HealthCare Associates to provide Speech and Language Pathologist services at a rate of \$83.00 per hour for the 2017/18 school year and summer 2018.
- LL. Approve the contract with Bergen County Special Services School District, Educational Enterprises Division for the provision of Teacher of the Deaf services for a student whose name is on file in the Board Office for the 2018/19 school year.
- MM. Approve the placement of six (6) Special Education students, whose names are on file in the Board Office in the Region 1 Mahwah Summer Program.
- NN. Approve the placement of ten (10) Special Education students, whose names are on file in the Board Office in the Franklin Lakes Multisensory Summer Program.

- OO. Approve the placement of the following Special Education students, whose names are on file in the Board Office in the following summer programs in lieu of the Region 1 Mahwah Summer Program:
- |                |                |
|----------------|----------------|
| One Student    | Fusion Academy |
| Five students  | Midland Park   |
| Three students | Wyckoff        |
- PP. Approve the placement of the following Special Education students, whose names are on file in the Board Office, in extended year summer programs in accordance with Individual Education Plans:
- |              |                                   |
|--------------|-----------------------------------|
| Two students | Banyan Elementary School          |
| One student  | CTC Academy                       |
| Two students | Craig School                      |
| *One student | Cresskill Middle School (AM only) |
| One student  | ECLC                              |
| Two students | EPIC                              |
| One student  | Franklin Lakes                    |
| *One student | Fusion Academy (PM only)          |
| One student  | Newmark Education                 |
| One student  | Valley Program – Harrington Park  |
| One student  | Valley Program – Norwood          |
- QQ. Approve the placement of the following Special Education students, whose names are on file in the Board Office, in accordance with their Individual Education Plans for the 2018/19 school year:
- |                |  |
|----------------|--|
| Three students | Banyon Elementary School                   |
| One student    | Community School                           |
| One student    | CTC Academy                                |
| Two students   | Craig School                               |
| One student    | Cresskill Middle School                    |
| One student    | ECLC                                       |
| Two students   | EPIC                                       |
| One student    | Franklin Lakes                             |
| One student    | Newmark Education                          |
| One student    | Ramsey Middle School                       |
| One student    | Valley Program – Norwood Elementary School |
- RR. Decline participation in the Special Milk Program sponsored by the New Jersey Department of Agriculture for the 2018/19 school year.
- SS. Approve the purchase of twenty-five (25) MacBook Air laptops from Apple at a total cost of \$28,975.00. (Pricing based on Hunterdon ESC System Identifier # 34HUNCCP Bid #HCESC-TEC-16-01)
- TT. Approve the purchase of a 2018 Ford F-250 SRW XL 4WD Regular Cab with 8'Box and Snow Plow from Beyer Ford for a total cost not to exceed \$33,290.50. (Pricing based on NJ State Contract # A88727)
- UU. Approve Blackboard Inc. to create a template and build a new district website at a cost of \$5,420.00 and also provide a website and content management system with reliable web hosting at a cost of \$3,800.00 each year for a total cost in year one of \$9,220.00.
- VV. Approve the purchase of the mobile communications app module and teacher communication module from Blackboard Inc. for a total cost of \$9,990.00. (Pricing based on NCPA #01-03)
- WW. Approve the purchase of 150 Chromebooks for the 5<sup>th</sup> Grade class from CDW-G in the amount of \$59,025.00. (Pricing based on MRESC IFB 15/16-11 NJ State Approved DCO-op #65MCE (15/16-11) and includes licenses and 4-year extended warranty)



- XX. Rescind the following motion approved at the April 30<sup>th</sup> Board Meeting:
- Approve Ignatiuz Software to provide the necessary services to migrate existing SharePoint 2010 site to Google Sites at a total cost of \$14,040.00.
- YY. Approve N.A.S. Security Systems, Inc. to supply and install 29 new digital 3MP CCTV cameras to replace 29 existing analog cameras throughout the district at a total cost of \$19,096.21.
- ZZ. Rescind the following motion approved at the May 14<sup>th</sup> Board Meeting:
- Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting for Reynolds School Room # 122 at a cost of \$7,529.16. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)
- AAA. Approve RFS Commercial Inc. to remove existing floor, abate, scratch and patch subfloor, supply and install new VCT floor tiles for Reynolds School Room # 118 at a cost of \$10,872.19. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)
- BBB. Approve the purchase of five (5) switches for the new security cameras from SHI in the amount of \$22,705.60. (Pricing based on NASPO ValuePoint – Data Communications Contract # AR3233, Subcontract # 87720)
- CCC. Approve the agreement for scanning and digitally storing personnel records with Accuscan, in an amount not to exceed \$1,200.00 for the 2018/19 school year. (Pricing based on NJ State Approved Co-op # 65 MCECCPS RFP#ESCJ 16/17-48 Bid Term 7/1/2017 – 6/30/2020)
- DDD. Approve the agreement with Alarm & Communication Technologies for fire alarm monitoring at Reynolds and Bogert Schools in the amount of \$780.00 for the 2018/19 school year.
- EEE. Approve the service contract with Atlantic Professionals for the telephone system in the amount of \$6,000.00 for the 2018/19 school year.
- FFF. Approve the agreement with Automatic Suppression & Alarm Systems, Inc. for the Cavallini Middle School fire alarm system testing, preventive maintenance and remote central monitoring in the amount of \$1,650.00 for the 2018/19 school year.
- GGG. Approve the maintenance contract with Butler Water Corrections for boiler services in the amount of \$2,000.00 for the 2018/19 school year.
- HHH. Approve the service agreement with Computer Solutions, Inc. in the amount of \$8,712.00 for the 2018/19 school year.
- III. Approve Comprehensive School Testing LLC to provide Educational Evaluations, from September 1, 2018 to January 30, 2019 at a rate of \$600.00 per assessment for the first 10 assessments and \$500.00 per assessment thereafter.
- JJJ. Approve the contract with Cream-O-Land Dairies with an increase not to exceed five cents (\$.05) in the monthly 'Class 1' increased or decreased marginal price per half-pint as announced by the Federal Market Administrator for the 2018/19 school year.
- KKK. Approve the contract with Delta Dental with no increase for the 2018/19 school year.
- LLL. Approve the contract with Dude Solutions for Maintenance Direct Service and MySchoolDude in the amount of \$2,257.50 for the 2018/19 school year.
- MMM. Approve the contract with Dude Solutions for Technology Essentials (Incident) Service in the amount of \$1,317.49 for the 2018/19 school year.

- NNN. Approve the service agreement with Frontline Technologies (AESOP) in an amount not to exceed \$9,713.13, for the 2018/19 school year.
- OOO. Approve the agreement for Frontline Technologies (Applitrack System) in an amount not to exceed \$2,898.34 for the 2018/19 school year.
- PPP. Approve the agreement for Frontline Technologies (IEP-Direct) in an amount not to exceed \$13,637.53 for the 2018/19 school year.
- QQQ. Approve the service agreement with Generator Man for Bogert School in the amount of \$495.00 for the 2018/19 school year.
- RRR. Approve the service agreement with Generator Man for Reynolds School in the amount of \$495.00 for the 2018/19 school year.
- SSS. Approve the service agreement with Genesis Educational Services Student Information System in the amount of \$10,218.00 for the 2018/19 school year.
- TTT. Approve the contract with Gente for the 2018/19 school year for FSA, Vision and COBRA administration services.
- UUU. Approve the Annual Employee Assistance Contract with Good Samaritan Hospital in an amount not to exceed \$4,000.00, for the 2018/19 school year.
- VVV. Approve the planned maintenance contract renewal with HandiLift in the amount of 1,025.00 for Bogert/Reynolds and \$1,250.00 for Cavallini for the 2018/19 school year.
- WWW. Approve the maintenance agreement with Johnson Controls, Inc. in the amount of \$17,716.00 for the 2018/19 school year.
- XXX. Approve the agreement for comprehensive environmental services from Karl and Associates in the amount of \$5,900.00 for the 2018/19 school year.
- YYY. Approve the contract for boiler/burner cleaning and inspection with Manhattan Welding Company, Inc. in the amount of \$5,400.00 for the 2018/19 school year.
- ZZZ. Approve the agreement with N.A.S. Security Systems, Inc. for central station monitoring for the District at a total cost of \$1,228.00 for the 2018/19 school year.
- AAAA. Approve the maintenance contract with Open Systems Metro for the Bogert/Reynolds fire alarm system in the amount of \$1,550.00 for the 2018/19 school year.
- BBBB. Approve Quest Diagnostics to provide Substance Abuse Lab-Based Testing and Services for the 2018/19 school year, on a per person basis, as follows:
- |                    |         |
|--------------------|---------|
| COC Collection Fee | \$11.00 |
| COC Collection Fee | \$15.00 |
| SAP 5-50 W/NIT     | \$20.00 |
- CCCC. Approve the agreement for policy alert and support system annual maintenance with Strauss Esmay Associates, LLP in the amount of \$4,635.00 for the 2018/19 school year.
- DDDD. Approve the service agreement with Steward & Stevenson Power Products LLC in the amount of \$2,954.00 for the 2018/19 school year.
- EEEE. Approve the service contract renewal with Trane in the amount of \$39,858.00 for the 2018/19 school year.

FFFF. Approve the disposal of the following three (3) older Bretford laptop carts on wheels that are no longer in use:

20-slot Bretford Laptop Cart (2007)	Model # TL473LL/A
25-slot Bretford Laptop Cart (2011)	Model # TX323LL/A
25-slort Bretford Laptop Cart (2011)	Model # TX323LL/A

GGGG. Approve the disposal of the following HP Jetdirect 175x Printer Servers and power supplies that are no longer used by the District:

Bar Code	Bar Code	Bar Code	Bar Code
4297	4298	4429	4307
4538	5218	4442	4563
4312	4461	4468	4731
4310	4300	4296	4463
4440	4465	4311	4561
5638	6059	4294	2185
4299	4293	4302	6129

HHHH. Approve the disposal of the following iMacs, which are in poor condition:

Bar Code	Bar Code	Bar Code	Bar Code
5966	5964	5962	5955
5959	5956	5965	5960
7090	5951	5968	5471

IIII. Approve the disposal of the following iMacs, which are no longer working and can be recycled:

Bar Code	Bar Code	Bar Code	Bar Code	Bar Code
5430	6884	5395	5481	5967

JJJJ. Acknowledge the donation of \$100.00 to the Special Olympics Torch Run by the Bogert Student Council, as a result of their fundraising efforts.

KKKK. Accept the donation of \$3,750.00 to cover the cost and installation of a new GaGaPit for the Bogert Playground by the Bogert Student Council, as a result of their fundraising efforts.

LLLL. Accept the 2018 BCUA Environmental Awareness Challenge Grant in the amount of \$1,000.00, awarded to Christina Cucci, Technology Media Specialist, on behalf of Reynolds School.

MMMM. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education (hereinafter referred to as the "Board") recognizes that, in the course of performing regular school district business, the Superintendent, the Business Administrator/Board Secretary, the Administrators and the Board Office Secretaries, must engage in travel activities; and

**WHEREAS**, employees who incur travel expenses in the course of regular school district business should be reimbursed; and

**WHEREAS**, regular business travel shall be defined as all official business travel, including attendance at meetings, conferences and any other gatherings which are not training functions, training seminars, conventions or conferences in which the primary purpose of employee attendance

is the development of new skills and knowledge or the reinforcement of these skills and knowledge in a particular field related to school district operations; and

**WHEREAS**, the Board desires to approve an annual maximum amount per employee for regular business travel for which Board approval is not necessary prior to reimbursement; and

**WHEREAS**, the Board believes \$600 is the appropriate annual maximum amount per employee for regular business travel.

**NOW THEREFORE BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board hereby approves \$600 as the annual maximum amount per employee (as listed above) for regular business travel.

NNNN. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education (hereinafter referred to as the "Board") recognizes that, in the course of performing regular school district business, the Child Study Team staff, must engage in travel activities; and

**WHEREAS**, employees who incur travel expenses in the course of regular school district business should be reimbursed; and

**WHEREAS**, regular business travel shall be defined as all official business travel, including attendance at meetings, conferences and any other gatherings which are not training functions, training seminars, conventions or conferences in which the primary purpose of employee attendance is the development of new skills and knowledge or the reinforcement of these skills and knowledge in a particular field related to school district operations; and

**WHEREAS**, the Board desires to approve an annual maximum amount per employee for regular business travel for which Board approval is not necessary prior to reimbursement; and

**WHEREAS**, the Board believes \$600 is the appropriate annual maximum amount per employee for regular business travel.

**NOW THEREFORE BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board hereby approves \$600 as the annual maximum amount per Child Study Team employee for regular business travel.

O000. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education is required pursuant to NJSA 18A:11-12 to adopt policy and approve travel expenditures by district employees and Board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board of Education has determined that the training and informational programs set forth below are directly related to and within the scope of Board members' duties; and

**WHEREAS**, the Board of Education has determined that the training and informational programs set forth below are directly related to and within the scope of the listed job title's current responsibilities and the Board's professional development plan; and

**WHEREAS**, the Board of Education has determined that participation in the training and informational programs set forth below requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

**WHEREAS**, the Board of Education has determined that the school district travel expenditures are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

**WHEREAS**, the Board of Education finds that a mileage reimbursement rate equal to that of the state Internal Revenue Service mileage reimbursement rate of \$0.31 per mile is reasonable; and

**WHEREAS**, the Board of Education has determined that participation in these training and informational programs are in compliance with the district policy on travel;

**THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the attendance of the School Board members and district employees at the training and instructional programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

PPPP. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Orton Gillingham Training Secaucus, NJ	July 9-13, 2018	Cayla Casey Julie Spirko	\$1,175.00 \$1,175.00	\$99.82 \$22.07
ASCA 2018 Conference Los Angeles, CA	July 14-17, 2018	Sara Senger	\$419.00	\$597.00
Learning Forward NJ 2018 Conference Princeton, NJ	August 2-3, 2018	Amy D'Ambola	\$205.00	\$237.89
AchieveNJ Regional Summer Workshop Union, NJ	August 6, 2018	Brad Siegel	\$0.00	\$32.17
School Safety Specialist Training Morristown, NJ	August 6-9, 2018 (originally scheduled/approved for June 25-28, 2018)	David Kaplan	\$0.00	\$0.00
Orton Gillingham Training Secaucus, NJ	August 13-17, 2018	Elizabeth Samimi	\$1,175.00	\$56.42

XI. **PUBLIC COMMENT**

XII. **ADJOURNMENT**

Mrs. Johnston

# Substitutes Renewal 2018/2019

LAST NAME	FIRST NAME	SUBJECTS	CRT
Ali	Muhammed	Teacher & Paraprofessional	C
Altschuler	Paul	Custodian	
Asta	Jacqueline	Teacher & Paraprofessional	C
Aufiero	Joan	Teacher & Paraprofessional	C
Azarman	Susan	Teacher & Paraprofessional	C
Backos	Eleni	Teacher & Paraprofessional	C
Baijal	Shivani	Teacher/Paraprofessional	C
Balji	Heather	Teacher & Paraprofessional	C
Blaikie	Denise	Teacher & Paraprofessional	C
Brush	Carolyn	Teacher & Paraprofessional	S
Canonico	Randy J.	Teacher & Paraprofessional	C
Caputo	Anne	Teacher & Paraprofessional	C
Carucci	Michelle	Teacher & Paraprofessional	S
Celeste	Anthony	Teacher & Paraprofessional	C
Charne	Karen	Campus Aide	
Chimarios	Efie	Teacher/Paraprofessional	S
Chostaka	Allison	Teacher & Paraprofessional	C
Cosgriff	Amy	Teacher & Paraprofessional	C
Crasto	Jeena	Teacher & Paraprofessional	C
D'Alessandro	Chris	Custodian	
Dalton	Ursula	Teacher & Paraprofessional	C
DeMagistris	Jaclyn	Teacher & Paraprofessional	S
Deniz	Susan	Teacher & Paraprofessional	C
Dillman	Dora M.	Teacher & Paraprofessional	S
Dolan	Carly	Teacher & Paraprofessional	C
Flood	Susan	Teacher & Paraprofessional	C
Giacalone	Carla	Teacher & Paraprofessional	S
Giudice	Olimpia	Teacher & Paraprofessional	C
Goldman	Betty	Teacher & Paraprofessional	C

LAST NAME	FIRST NAME	SUBJECTS	CRT
Gorin	Holly	Teacher & Paraprofessional	C
Grey	Jeffrey	Coach	S
Griffin	Walter	Custodian	
Griffith	James	Custodian	
Grob	Deborah	Tcher/Para/HI/LA/Sect'y	S
Hamilton	Elizabeth	Teacher & Paraprofessional	C
Hands	Loretta G.	School Nurse	S
Held	Diane	Teacher & Paraprofessional	S
Ho	Linda	Teacher & Paraprofessional	S
Ho	Nora	Teacher & Paraprofessional	C
Hoffman	Danielle	Teacher & Paraprofessional	S
Howard	Stephanie	Paraprofessional	
Hubbard	Fernanda	Teacher/Para/Secretary/LA	C
Jareck	Pat	Teacher & Paraprofessional	S
Keizer	Don	Teacher & Paraprofessional	S
Khalessi	Saghar	Teacher & Paraprofessional	C
Kim	Sunghui Kim	Teacher & Paraprofessional	C
Kleinman	Helaine	Teacher & Paraprofessional	C
Koppenaar	Jeanne	Teacher & Paraprofessional	C
Kostenko	Chris	Teacher & Paraprofessional	S
Kotsopoulos	Sofia	Teacher & Paraprofessional	C
Kovar	Beth	Teacher & Paraprofessional	S
Kramer	Madeline	Teacher & Paraprofessional	C
Kykta	Bohdan	Custodian	
Lam	Antenette	Teacher & Paraprofessional	S
Leshinsky	Andrea D.	Teacher/LEAP Co-Coordinator	C
Levine	Mary A.	Teacher/LEAP Co-Coordinator	C
Levine	Jodi	Teacher & Paraprofessional	C
LiPuma	Maureen	Teacher & Paraprofessional	C
Lolacono	Anthony	Custodian	
Losos	Cathy	Teacher & Paraprofessional	C
Macri	Gail	Teacher & Paraprofessional	C

LAST NAME	FIRST NAME	SUBJECTS	CRT
Mariniello	Barbara	Lunch Aide	
Mark	Elissa	Teacher & Paraprofessional	C
Maroules	George	Teacher & Paraprofessional	S
Martino	Adriana	Teacher & Paraprofessional	C
McMahon	Ingrid	Teacher & Paraprofessional	S
Merritt	Catherine	Teacher/Para/Secretary	C
Mezzatesta	Nancy	Teacher & Paraprofessional	C
Micciche	Maranda	Teacher & Paraprofessional	S
Mignone	Suzanne	Teacher & Paraprofessional	C
Miller	David	Custodian	
Miller	Jared	Custodian	
Miller	Sara	Teacher & Paraprofessional	C
Mizzoni	Tara	Teacher & Paraprofessional	C
Morris	AnnMarie	Teacher & Paraprofessional	S
Moshasha	Fakhrossadat	Teacher & Paraprofessional	C
Nelson	Maritza	Teacher & Paraprofessional	C
Nelson	Danielle	Teacher & Paraprofessional	C
O'Connor	Sean	Teacher & Paraprofessional	C
Olcott	Nicole	Teacher & Paraprofessional	C
O'Neill	Veronica	Teacher & Paraprofessional	C
Pagliari	Evelyn	Teacher & Paraprofessional	C
Pedrani	Kathryn	Teacher & Paraprofessional	C
Pestronk	Isabel	Teacher/Para/HI	S
Pula	Gene M.	Teacher & Paraprofessional	C
Radicke	Lynn	Teacher & Paraprofessional	S
Rehain	Daniel	Coach	C
Rehain	William	Teacher/Coach	S
Rizer	Jake	Coach	S
Roche	Carolyn	Teacher & Paraprofessional	C
Roy	Pratima	Teacher & Paraprofessional	S
Ruggeiro	Marissa	Teacher & Paraprofessional	S
Saites	Cornelia S.	Nurse	C



LAST NAME	FIRST NAME	SUBJECTS	CRT
Schaffer	Jennifer	Teacher & Paraprofessional	C
Shah	Ami	Teacher/Paraprofessional/Secr	C
Shrout	Marilyn	Teacher & Paraprofessional	C
Silverman	Anne M.	Teacher/LEAP Co-Coordinator	C
Stephan	Victoria	Nurse	C
Stone	Howard	Teacher & Paraprofessional	C
Sweeney	Charlotte	Lunch Aide	
Tozzi	Anthony	Teacher/Para/Coach	C
Trimper	Nicole	Nurse	C
Warren	Marcia	Teacher & Paraprofessional	S
Wei	Susan	Teacher & Paraprofessional	C
Weil	Leigh Ann	Teacher & Paraprofessional	S
Weinberg(Savitzky)	Michele	Teacher/Para/Home Instructio	S
Welch	Pamela	Nurse	C
Wiseman	Helene T.	Teacher & Paraprofessional	S
Yuhas	Renee	Teacher & Paraprofessional	C

**CONSULTANT RENEWALS FOR 2018/2019**

<b>Name</b>	<b>Type of Service</b>
Above and Beyond	ABA Therapist
Anoll, Christa	ABA Therapist
Behavior Therapy Associates P.A.	(works with teachers only)
BGKK, LLP	Psychology
Brenkert, Rebecca	ABA Therapist
Chimenti, Donna	Targeted Instruction
Communications Therapy	Speech (Janet Krebs and Deborah Roberts)
Comprehensive School Testing	LDTTC
Concordia Learning Center	Vision Services
Developmental Behavioral Pediatrics	Evaluations (Dr. Lisa Nalven)
Educational Enterprises	B.C. Special Services
Goldberg Gravity	Professional Development Consultant
Hands, Robert M.D.	School Doctor
Invo Healthcare Associates	OT
Johnson, Jewann	ABA Therapist
Kostenko, Christopher	Targeted Instruction
Lagatta, Christine	Curriculum Consultant (works w/ teachers only)
Levine, Mary A.	LEAP Co-Coordinator
Ludwig, Elizabeth	Reading Specialist
McVeigh, Patricia S.	Speech Therapist
O'Sullivan, Joanne	ABA Therapist
Palatnek, Jaime	Targeted Instruction
Professional Education Services	Home Instruction
Regan, Denise	Musical Director
Rickard Rehabilitation Services	Occupation/Physical/Speech Therapy
Rodenberg, Bethann	ABA Therapist
Russell, Christopher	TVI (Teacher of the Visually Impaired)
Santana, Sarah	Speech Therapist
Shalit, Barbara	TVI (Teacher of Visually Impaired)
Silverman, Anne	LEAP Co-Coordinator
Silvertstein, Marisa	Targeted Instruction
Sorrentino, Deena	Targeted Instruction
St. Joseph's Child Development Ctr.	Evaluations (Dr. Nancy Holahan, Dr. Joseph Holahan, Dr. Aparna Mallik)
Weinberg, Michelle	Targeted Instruction
Widmer, Kirsten	Curriculum Consultant (works w/ teachers only)
Younger, Kristen	ABA Therapist

**2017-2018 Substitute Rates/Payroll Calculations  
Upper Saddle River Schools**

**DRAFT**

SUBSTITUTE TEACHERS/PARAPROFESSIONALS	\$95/day
<i>(Substitutes holding a NJ State or county substitute teaching certificate)</i>	
SUBSTITUTE PARAPROFESSIONALS	\$75/day
<i>(Substitute paraprofessionals NOT holding a NJ State or county substitute teaching certificate)</i>	
#School Nurse	\$125/day
~HOME INSTRUCTION TEACHERS	\$35/hour
SUBSTITUTE SEC/CLERICAL	\$13.50/hour
SUBSTITUTE LUNCH AIDE	\$10/hour
SUBSTITUTE CUSTODIAN	\$13.50/hour

# Must hold a state or county school nurse teaching certificate and RN license.

~ Must hold a state teaching certificate.

The following data is to be used to calculate payroll. Lunch is included in hours per day.

Teachers/School Nurse	186 days	7.67 hours/day	1,426 hours/year
RN	185 days	7.5 hours/day	1,387.5 hours/year
Behaviorist	186 days	7.67 hours/day	1,426 hours/year
Paraprofessionals	182 days	6.92 hours/day	1,259.44 hours/year
<u>\$ABA Instructors</u>	<u>182 days</u>	<u>7.67 hours/day</u>	<u>1,395.94 hours/year</u>
Campus Aides	182 days	4.5 hours/day	819 hours/year
Lunchroom Aides	180 days	2.25 hours/day	405 hours/year
Secretary/Clerical/District Administrative Staff (12 month)	260 days	7.5 hours/day	1,950 hours/year
BOE Front Office Secretary (12 month)	260 days	8 hours/day	2,080 hours/year
Custodians	260 days	8 hours/day	2,080 hours/year

\$ Change from 20176/20187

Approved: \_\_\_\_\_