

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, May 14, 2018, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|---|-----------------------------------|
| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Brockel |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. Layne/Mrs. Mazzola |
| F. | USREF Report | Mrs. Mueller |
| V. | PRESENTATIONS | |
| 1. | Student Safety Data System Report – Period 1 | Mr. DeSocio |
| 2. | Physical Education – Wellness/Team Building Course | Mr. Kaplan, Mr. Petrow, Ms. Waldt |
| VI. | PUBLIC COMMENT (for Agenda Items only) | |

VII. **ADMINISTRATION**

Dr. Brockel

This motion will be one motion that encompasses Items A and B and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the continued use of the Marshall System for certificated staff evaluations in accordance with the requirements as set forth by AchieveNJ and in collaboration with the District Evaluation Advisory Committee (DEAC) and the School Improvement Panel (SciP) for the 2018/19 school year.
- B. Approve the staff evaluation rubrics for the 2018/19 school year.

VIII. **PERSONNEL**

Dr. Brockel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (effective July 1, 2018)
 - 1. Abolish four 1.0 FTE Paraprofessional positions (ages 3 – 5).
 - 2. Abolish one 1.0 FTE Behaviorist position.
 - 3. Abolish one 1.0 FTE Kindergarten Classroom Teacher position.
 - 4. Abolish one .20 FTE In-Class Support/Resource Room Teacher (LLD) position at Cavallini.
 - 5. Abolish one .80 FTE Pull-Out Support Teacher (LLD) position at Cavallini.
 - 6. Abolish one .40 Speech Therapist position.
 - 7. Create one 1.0 Speech Therapist position.
- B. Leaves (not applicable)
- C. Resignations
 - 1. Accept the resignation for the purpose of retirement of Donna Moran, Cavallini Middle School Science Teacher, effective July 1, 2018.
- D. Appointments
 - 1. Approve the reappointment of contractual bargaining unit non-certificated staff, as per attached.
 - 2. Approve the reappointment of non-bargaining staff, as per attached.
 - 3. Reappoint Daniel Cazes to the position of Executive Director for Technology for Quad Districts, effective July 1, 2018 through June 30, 2019.
 - 4. Approve the following Resolution:

BE IT RESOLVED that the Upper Saddle River Board of Education (hereinafter referred to as the "Board") appoints Dana Imbasciani as the Business Administrator/ Board Secretary for the Upper Saddle River School District for the period beginning on July 1, 2018 and ending on June 30, 2019.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18a:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Dana Imbasciani for the position of Business Administration/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Superintendent to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dana Imbasciani.

- 5. Appoint Thomas F. Natoli to the position of Physical Education and Health Teacher at Reynolds School, MA, Step 2, effective September 1, 2018, subject to the satisfactory completion of the criminal history records check required by law.

E. Substitutes/Consultants

- 1. Approve Carly Dolan as a substitute teacher/paraprofessional for the 2017/18 school year, subject to the satisfactory completion of the criminal history records check required by law and pending receipt of New Jersey Substitute Teacher’s Certificate.
- 2. Approve Holly Gorin as a substitute teacher/paraprofessional for the 2017/18 school year, New Jersey Substitute Teacher’s Certificate.
- * 3. Approve James Griffith as a substitute custodian for the 2017/18 school year.
- 4. Appoint summer help as follows:

Name	Hourly Rate	Start Date	Position
Antonio Carollo	\$12.00	7/2/18	Custodial
*Connor Donnelly	\$12.00	7/2/18	Custodial
*Thomas Dunn	\$12.00	7/2/18	Custodial
Dean Erabia	\$12.00	7/2/18	Custodial
Anthony Lolacano	\$12.00	6/26/18	Custodial
Mitchell Milarck	\$12.00	7/2/18	Custodial
*Jared Miller	\$12.00	6/26/18	Custodial
*Richard Reinke	\$12.00	7/2/18	Custodial
*James Stawecki	\$12.00	7/2/18	Custodial

F. Change in Assignment

- 1. Approve the transfer of Kelly Diverio from 0.40 FTE Speech Therapist to 1.0 FTE Speech Therapist, effective September 1, 2018.
- 2. Approve the transfer of Jennifer Moss from 0.20 FTE In-Class Support/Resource Room Teacher (LLD) and 0.80 FTE Pull-Out Support Teacher (LLD) at Cavallini to 0.60 In-Class Support/Resource Room Teacher and 0.40 Pull-Out Support Teacher, effective September 1, 2018.

*Related to Staff Member

G. Salaries

1. Approve the 2018/19 salaries of all non-bargaining staff as follows:

Easer, Robert	Lunch Aide
Forzono, Diane	Lunch Aide
Gagliano, Ada	Lunch Aide
Kaur, Harbinder	Lunch Aide
Lefebvre, Lisa	Lunch Aide
Martini, Jeanna	Lunch Aide
Neumann, Gail	Lunch Aide
Woodhouse, Lisa	Lunch Aide
Betz Radleigh, Susan	Campus Aide
Chiesa, Joann	Campus Aide
Dolan, Janine	Campus Aide
Lolacono, Anthony	Campus Aide
Taylor, Thomas	Campus Aide
Wagner, Joanne	Campus Aide
Pfohl, Jennifer	Treasurer of School Monies
Ranges, Robyn	Registered Nurse
Rehain, Kelley A.	Registered Nurse
Travers, Rosemary	Registered Nurse
Dunn, Colette	Confidential Secretary
Griffin, Angela	Confidential Secretary
Kreger, Sandra	Confidential Secretary
McGovern, Ann	Confidential Secretary
Miller, Linda	Confidential Secretary
Leka, Nijazi	Supervisor, Buildings & Grounds
Gomez, Paul	Network Technician – Level 2
Kortoci, Artlind	Network Technician – Level 1
Merchan, David	Network Technician – Level 1
Newman, Scott	Network Technician – Level 2
Sanchez, Dario	Network Technician – Level 1

IX. FINANCE

Mrs. Imbasciani

This motion will be one motion that encompasses items A through P and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meeting:

April 30, 2018

- B. Approve the Bills List for April 2018 as follows:

10	General Current Expense	\$68,615.32
11	General Current Expense	\$1,976,673.76
12	Capital Outlay	\$511.55
20	Special Revenue Funds	\$41,148.37
50	Milk	\$370.00
60	Trust Fund	\$29,428.45
	Total	\$2,116,747.45

- C. Approve the Transfers for April 2018.

D. Approve the Board Secretary and Treasurer's Reports dated April 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

E. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's Office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

F. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parents of a student whose name is on file in the Superintendent's Office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

G. Approve C & M Door Controls, Incorporated to remove, provide and install five (5) replacement doors at Bogert School and five (5) replacement doors at Cavallini Middle School at a total cost of \$19,375.00.

H. Approve J & J Gym Floors to recoat the Gym, Stage and Multipurpose Room floors at Reynolds, Bogert and Cavallini at a total cost of \$7,640.00.

I. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting for Reynolds School Room # 122 at a cost of \$7,529.16. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

J. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting for Bogert School Room # 46 at a cost of \$8,771.45. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

K. Approve RFS Commercial Inc. to remove existing carpet, scratch and patch subfloor, supply and install new carpeting and VCT tile for Bogert School Room # 67 at a cost of \$5,819.35. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

L. Approve RFS Commercial Inc. to remove existing floor tile, remove and replace ten (10) sheets of plywood subfloor, scratch and patch subfloor, supply and install new VCT floor tiles for Bogert School Room # 69 and one (1) storage closet at a cost of \$9,103.02. If more than ten (10) sheets of plywood are needed, additional charge will be incurred. (Pricing based on NJ State Contract/Mannington State Contract Pricing #A81751)

M. Approve RFS Commercial Inc. to remove existing floor tile, abate, scratch and patch subfloor, and then supply and install new VCT tile with border for Cavallini Middle School Room # 1 at a cost of \$8,874.92. (Pricing based on NJ State Contract/Mannington State Contract Pricing #81751)

- N. Approve Trane to supply eight (8) RIRO VAV Boxes, one (1) 8" VAV Box Retrofit and one (1) WCI for Bogert/Reynolds classrooms at a cost of \$10,000.00. (Pricing based on US Communities Cooperative Quote #28-221317-18-003, Trane Contract # USC-15-JLP-023)
- O. Approve Trane to supply and install a replacement rooftop unit for RTU-4 at Bogert/Reynolds at a cost of \$29,400.00. (Pricing based on US Communities Cooperative Quote #28-221317-18-001, Trane Contract #USC-15-JLP-023)
- P. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Cyber Security: New Breached and Threats Monroe Township, NJ	May 23, 2018	Daniel Cazes	\$149.00	\$69.65
MSI Observation at Ridgewood Schools Ridgewood, NJ	June 8, 2018	Alexandra Azzollini	\$0.00	\$0.00
Orton Gillingham Training Secaucus, NJ	July 9 - 13, 2018	Carla LaBarbera	\$1,175.00	\$87.30
Learning Forward NJ 2018 Conference Princeton, NJ	August 2 - 3, 2018	Brad Siegel	\$205.00	\$300.61
NJSBA Convention: Workshop 2018- Engaging Every Child Atlantic City, NJ	October 23 - 25, 2018	Brad Siegel	\$300.00	\$544.04

X. **PUBLIC COMMENT**

XI. **ADJOURNMENT**

Mrs. Johnston

**Non-Bargaining Appointments
May 14, 2018**

Name	Category	Tenured
Leka, Nijazi	B & G Supervisor	N
Dunn, Colette	Confidential Secretaries	Y
Griffin, Angela	Confidential Secretaries	Y
Kreger, Sandra	Confidential Secretaries	Y
McGovern, Ann	Confidential Secretaries	Y
Miller, Linda	Confidential Secretaries	Y
Easer, Robert	Lunch Aide	N
Forzono, Diane	Lunch Aide	N
Gagliano, Ada	Lunch Aide	N
Kaur, Harbinder	Lunch Aide	N
Lefebvre, Lisa	Lunch Aide	N
Martini, Jeanna	Lunch Aide	N
Neumann, Gail	Lunch Aide	N
Woodhouse, Lisa	Lunch Aide	N
Betz Radleigh, Susan	Campus Aide	N
Chiesa, Joann	Campus Aide	N
Dolan, Janine	Campus Aide	N
LoIacono, Anthony	Campus Aide	N
Taylor, Thomas	Campus Aide	N
Wagner, Joanne	Campus Aide	N
Gomez, Paul	Network Tech Level 2	N
Kortoci, Artlind	Network Tech Level 1	N
Merchan, David	Network Tech Level 1	N
Newman, Scott	Network Tech Level 2	N
Sanchez, Dario	Network Tech Level 1	N
Pfohl, Jennifer	Treasurer	N
Ranges, Robyn	Registered Nurse	N
Rehain, Kelley A.	Registered Nurse	N
Travers, Rosemary	Registered Nurse	N

**Contractual Appointments
May 14, 2018**

Name	Tenured	Category	FTE
Decandia-Pook, Connie	N	Secretary	.50
Donadio, Patricia	Y	Secretary	
Finn, Carol	Y	Secretary	
Musumeci, Geraldine	Y	Secretary	
Perrucci, Annette	Y	Secretary	
Swofford, Susan	N	Secretary	
Van Blarcom, Maureen	Y	Secretary	
Alba, Alex	N	Custodian	
Belasic, Zeljko	N	Custodian	
Cuni, Hamdi	N	Custodian	
Grigoryan, Simon	N	Custodian	
Hakrama, Shefik	N	Custodian	
Kirsch, Scott	N	Custodian	
Kykta, Ivan	N	Custodian	
Lala, Pietro	N	Custodian	
Oswald, Allen	N	Custodian	.50
Smith, Eric	N	Custodian	
Taveras Luna, Francisco	N	Custodian	
Turner, Colin	N	Custodian	
Vargas, Jose	N	Custodian	
Asta, Jacquelyn	N	Paraprofessional	
Aufiero, Joan	N	Paraprofessional	
Baijal, Shivani	N	Paraprofessional	
Balji, Heather	N	Paraprofessional	
Blaikie, Denise	N	Paraprofessional	
Carucci, Michelle	N	Paraprofessional	
Dalton, Ursula	N	Paraprofessional	
Griffith, Josephine	N	Paraprofessional	
Ho, Linda	N	Paraprofessional	
Hoffman, Danielle	N	Paraprofessional	
Holder, Jacqueline	N	Paraprofessional	
Kasnia Flood, Susan	N	Paraprofessional	
Khalessi, Saghar	N	ABA Instructor	
Kleinman, Helaine	N	Paraprofessional	
Koppenaar, Jeanne	N	Paraprofessional	
Lam, Antenette	N	ABA Instructor	
LiPuma, Maureen	N	Paraprofessional	
Macri, Gail	N	Paraprofessional	

Name	Tenured	Category	FTE
Mark, Elissa	N	ABA Instructor	
Martino, Adriana	N	Paraprofessional	
Merritt, Catherine A	N	Paraprofessional	
Mignone, Suzanne	N	Paraprofessional	
O'Connor, Sean	N	Paraprofessional	
Pedrani, Kathryn	N	Paraprofessional	
Popeil, Mora	N	Paraprofessional	
Princiotto, Deborah	N	Paraprofessional	
Radicke, Lynne	N	Paraprofessional	
Reinke, Elaina	N	ABA Instructor	
Shah, Ami	N	Paraprofessional	
Stewart, Christine	N	Paraprofessional	
Wei, Susan	N	Paraprofessional	
Yuhas, Renee	N	Paraprofessional	
Zumbano, Carol	N	Paraprofessional	