

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
SPECIAL MEETING  
Monday, January 29, 2018, 8:00 p.m.  
(Rescheduled from January 22, 2018)  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a Special Meeting of the Upper Saddle River Board of Education, rescheduled from January 22, 2018, and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- |      |   |  |
|------|---|--|
| I.   | Call to order and roll call   | Mrs. Johnston                            |
| II.  | Flag salute and Pledge of Allegiance  | Mrs. Johnston                            |
| III. | Opening statement by presiding officer  | Mrs. Johnston                            |
| IV.  | <b>REPORTS</b>  |  |
|      | A. Superintendent's Report  | Dr. Brockel                              |
|      | B. Board Secretary's Report   | Mrs. Imbasciani                          |
|      | C. Board President's Report   | Mrs. Johnston                            |
|      | D. Committee Reports  | Chairpersons                             |
|      | E. PTO Report   | Mrs. Layne/Mrs. Mazzola                  |
|      | F. USREF Report   | Mrs. Mueller                             |
| V.   | <b>PRESENTATIONS</b>  |  |
|      | <b>Middle School Science – Turning Exploration &amp; Activity Into Conceptual Understanding</b> | Mr. McCusker/Mrs. Chamberlin/Mrs. Kramer |
| VI.  | <b>PUBLIC COMMENT (for Agenda Items only)</b>   |  |

VII. **ADMINISTRATION**

Dr. Brockel

**This motion will be one motion that encompasses items A and B and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Second reading and adoption of the following Policies:

- Policy 3160 - Physical Examination (Revised)
- Policy 4160 - Physical Examination (Revised)

B. Approve the 2018/19 School Calendar as per attached.

VIII. **PERSONNEL**

Dr. Brockel

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Create/Abolish (not applicable)

B. Job Descriptions (not applicable)

C. Resignations

1. Accept the resignation of Melissa DiBartolo, School Psychologist, effective March 26, 2018.

D. Leaves

1. Approve a paid medical leave for David Kaplan, Bogert Principal, effective retroactive January 23, 2018 through approximately March 2, 2018.
2. Approve a paid medical leave for Stephanie Chamberlin, 6<sup>th</sup> Grade Science Teacher, effective February 13, 2018 through approximately March 9, 2018.

E. Appointments:

1. Appoint Maranda Micciche to the position of long-term, part time per diem leave replacement, Case Manager for the Child Study Team, MA, Step 1, effective on or about February 26, 2018 through approximately June 27, 2018, subject to the satisfactory completion of the criminal history records check required by law.

F. Temporary Change in Assignment

1. Appoint Michael DeSocio, Cavallini Assistant Principal, as Acting Bogert Principal, effective retroactive January 24, 2018 through approximately March 2, 2018.
2. Appoint Michael Padilla, Assistant Director of Technology Media Services, as Acting Cavallini Assistant Principal, effective retroactive January 24, 2018 through approximately March 2, 2018.

G. Substitutes/Consultants/Volunteers

1. Approve Nicholas Caputo as a substitute custodian for the 2017/18 school year, subject to the criminal history records check required by law.
2. Approve Anthony Lolacono as a substitute custodian for the 2017/18 school year.

- 3. Approve Kevin Leithauser as a Physical Therapy student intern with the Child Study Team, from April 23 through June 15, 2018.
- 4. Approve Kyla Marie McDowell as a Grade 2 student intern at Reynolds School, January 2018 through May 2018.
- 5. Approve Maranda Micciche as a substitute teacher for the 2017/18 school year, subject to the satisfactory completion of the criminal history records check required by law, Standard NJ Social Work Certificate.
- 6. Approve Laura Valenti Pinto as an ABA home instructor for an out-of-district student whose name is on file in the Board Office, for the remainder of the 2017/18 school year.
- 7. Approve Christa Marie Anoll as an ABA home instructor for an out-of-district student whose name is on file in the Board Office, for the remainder of the 2017/18 school year.
- 8. Approve Comprehensive School Testing, LLC to provide Child Study Team evaluation services retroactive from January 24, 2018 through June 30, 2018, at the rate of \$600/each up to 10 and \$500/each after 10.

IX. FINANCE

Mrs. Imbasciani

**This motion which encompasses Items A through L will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meeting:

December 11, 2017

- B. Approve the Bills List for December 2017 as follows:

10	General Current Expense	\$72,847.46
11	General Current Expense	\$2,069,249.12
12	Capital Outlay	\$1,538.45
20	Special Revenue Funds	\$39,743.49
40	Debt Service Funds	\$754,182.95
50	Milk	\$495.33
60	Trust Fund	\$34,884.30
	Total	\$2,972,941.10

- C. Approve the Transfers for December 2017.
- D. Approve the Board Secretary and Treasurer’s Reports dated December 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.
- E. Approve Application for Payment #1 for the Phase 5 Partial Window Replacement Project at Cavallini Middle School, for Panoramic Window & Door Systems, Inc., in the amount of \$157,766.50.
- F. Approve submission of the SEMI Waiver for the 2018/19 school year to the Executive County Superintendent of Schools.
- G. Approve the contract with New Jersey Commission for the Blind and Visually Impaired to provide services for a student whose name is on file in the Board Office for the 2017/18 school year at a rate of \$1,900.00.

- H. Approve the Cresskill Board of Education to provide counseling services for an out-of-district student, whose name is on file in the Board Office, for 30 minute sessions one time per week at \$30/session from January 2018 through June 2018.
- I. Approve the donation from the members of Girl Scout Troop 59958, as part of their Bronze Award achievement, of a “Free Little Library” to Bogert School. This group donation will be placed in the Bogert School Courtyard and is valued at approximately \$750.00.
- J. Approve the disposal of the following NEO Typing Devices that are old and obsolete:

USR TAG #	Model	Serial #
00004993	Dana Alphasmart	DANA-AC-0709-46677-AQ
00004552	NEO	NEO2-AA-0512-12207-AQ
00002840	NEO2	NEO2-AA-0809-06769-FC
5089	NEO2	NEO2-AA-0902-06119-FC
5305	NEO2	NEO2-AA-0909-08067-FC
5095	NEO2	NEO2-AA-0902-06122-FC
5287	NEO2	NEO2-AA-0909-07968-FC
5093	NEO2	NEO2-AA-0902-06023-FC
5087	NEO2	NEO2-AA-0902-60101-FC
5094	NEO2	NEO2-AA-0902-06131-FC
5289	NEO2	NEO2-AA-0909-07967-FC

- K. Approve the disposal of the following Technology equipment which are old and no longer working:

ITEM	USR TAG #	ITEM	USR TAG #
Smartboard	5713	Smartboard	4945
iMac	5556	iMac	5587
iMac	5522	iMac	5521
iMac	5590	iMac	5561
iMac	5560	iMac	5464
iMac	5597	iMac	5566
iMac	5562	iMac	5382
iMac	5586	iMac	5526
iMac	5399	iMac	5936
iMac	2957	iMac	5930
iMac	5942	iMac	2970
iMac	5404	iMac	5405
iMac	5044	iMac	2966
iMac	5408	iMac	5932
iMac	5575	iMac	5934
iMac	2956	iMac	5928
iMac	5384	iMac	5927
iMac	5394	iMac	5381
iMac	2963	iMac	2959
iMac	5403	iMac	5407
iMac	2972	iMac	5401
iMac	5931	iMac	5393
iMac	5385	iMac	5392
iMac	5935	iMac	5521
iMac	5587	iMac	5561
iMac	5569	iMac	5464

L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Special Education Law in NJ Parsippany, NJ	February 6, 2018	Lauren Rozema Karen Sullivan	\$199.99 \$199.99	\$45.26 \$0.00
Indoor Air Quality Training Mahwah, NJ	February 9, 2018	Nijazi Leka	\$0.00	\$0.00
IPM Coordinators Training Mahwah, NJ	February 23, 2018	Nijazi Leka	\$0.00	\$0.00
NJ's Tiered System of Support Monroe Township, NJ	February 26, 2018	Katherine Baker	\$149.00	\$19.75
NJ's Tiered System of Support Monroe Township, NJ	February 26, 2018 March 14, 2018	Melissa DeBoer Danielle Larsen Sara Senger	\$298.00 \$298.00 \$298.00	\$77.87 \$79.36 \$77.87
NJASPERD Annual Convention Long Branch, NJ	February 27, 2018	Carlos Ramirez	\$150.00	\$47.80
NJASPERD Annual Convention Long Branch, NJ	February 27 & 28, 2018	Peter Petrow Elizabeth Waldt	\$155.00	\$108.00
Supporting the Mental Health of Our Students: Understanding Anxiety Lyndhurst, NJ	February 28, 2018	Katherine Baker Jacqueline King Stefanie Slacin	\$0.00 \$0.00 \$0.00	\$12.77 \$0.00 \$0.00
2018 District Test Coordinator Training Whippany, NJ	March 1, 2018	Sara Senger	\$0.00	\$19.10
Is it Sensory? Or is it Behavior? Edison, NJ	March 2 – 3, 2018	Karen Hunter	\$435.00	\$0.00
NJ Council for Exceptional Children Mahwah, NJ	March 12, 2018	Jennifer Moss	\$125.00	\$0.00
Executive Function, ADHD & Stress in the Classroom Parsippany, NJ	March 22, 2018	Kristin Law	\$119.99	\$0.00
NJAPSA Spring Academy Conference for Directors Mahwah, NJ	March 23, 2018	Gianna Apicella	\$0.00	\$0.00

X. **PUBLIC COMMENT**

XI. **ADJOURNMENT**

Mrs. Johnston

# 2018-2019

# DRAFT Upper Saddle River Schools

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## July

4 Independence Day Observed

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## August

September						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						-

## September (15) (17)

3 Labor Day  
 4-5 Teachers' Staff Meetings  
 6 First Day of Classes for Students  
 -Student Early Dismissal  
 10 Rosh Hashanah  
 19 Yom Kippur  
 13 *Cavallini Curriculum Night*  
 20 *Bogert Curriculum Night*  
 27 *Reynolds Curriculum Night*

October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## October (22) (23)

22 Fall Parent Conference Day  
 -No school for All Students  
 -Day & Night Conferences at Reynolds & Bogert only.  
 -Full Day for Staff Only

November						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## November (18) (18)

6 Election Day-General & School  
 8-9 NJEA Conference  
 21 Thanksgiving Recess Begins  
 -Staff & Student Early Dismissal

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## December (15) (15)

21 Winter Recess Begins  
 -Staff & Student Early Dismissal

○	No School
△	Minimum Day
□	Teachers in Only

## January (21) (22)

1 New Year's Day  
 2 Schools Reopen  
 21 Martin Luther King Day  
 -No school for Students  
 Staff Professional Development  
 -Full Day for Staff Only

January						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## February (17) (17)

18-20 Winter Recess  
 21 Schools Reopen

February						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

## March (21) (21)

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April (17) (17)

15 Spring Recess Begins  
 19 Good Friday  
 22 Schools Reopen

Spring recess will be shortened to make up snow days, if necessary, starting with April 15.

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May (22) (22)

27 Memorial Day

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## June (15) (17)

21 Last Day for Students  
 -Student Early Dismissal  
 25 Last Day for Teachers

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 3. See the possibilities below. **If more than 3 snow days are used spring recess will be shortened to make up snow days starting with April 15.**

**No Snow Days Used**

Student days will be reduced by 3 in June

Result:

June: 12 student days & 14 teacher days  
 Last day for students 6/18/2019  
 Last day for teachers 6/20/2019

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**One Snow Day Used**

Student days will be reduced by 2 in June

Result:

June: 13 student days & 15 teacher days  
 Last day for students 6/19/2019  
 Last day for teachers 6/21/2019

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Two Snow Days Used**

Student days will be reduced by 1 in June

Result:

June: 14 student days & 16 teacher days  
 Last day for students 6/20/2019  
 Last day for teachers 6/24/2019

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**Three Snow Days Used**

Original calendar.

Result:

June: 15 student days & 17 teacher days  
 Last day for students 6/21/2019  
 Last day for teachers 6/25/2019

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						