

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, December 19, 2016, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- I. Call to order and roll call Mrs. Johnston
- II. Flag salute and Pledge of Allegiance Mrs. Johnston
- III. Opening statement by presiding officer Mrs. Johnston
- IV. **REPORTS**
 - A. Superintendent's Report Dr. Browne
 - B. Board Secretary's Report Mrs. Imbasciani
 - C. Board President's Report Mrs. Johnston
 - D. Committee Reports Chairpersons
 - E. PTO Report Mrs. Layne/Mrs. Mazzola
 - F. USREF Report Mrs. Mueller
- V. **PRESENTATIONS:**
 - A. **National School of Character Award and Buddy-Up Program** Mr. Kaplan/Ms. Senger/Ms. DeBoer
 - B. **8th Grade Social Service Initiative (Food Bank Volunteering)** Mr. McCusker/Ms. Teehan/Ms. Tyburczy
- VI. **RECOGNITION OF VISITORS (for Agenda Items only)**

VII. ADMINISTRATION

Dr. Browne

This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- § A. Approve the revised 2017/2018 School Calendar, as per attached.

VIII. PERSONNEL

Dr. Browne

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
 - 1. Approve paid disability leave for Desiree D. Lascarro, Spanish Teacher, effective December 12, 2016 through approximately January 23, 2017.

E. Change in Assignment (not applicable)

F. Appointments

- § 1. Appoint the Affirmative Action Team for the 2016/17 school year as follows:

Carmela Whalen
 James McCusker
 Michael Alberta
 Melissa DeBoer
 Marci Titunick

- 2. Appoint Dora Maria Dillman to the position of long-term per diem leave replacement Spanish Teacher at Cavallini Middle School, BA, Step 1-2, effective December 12, 2016 through approximately January 23, 2017.

- § 3. Appoint Kelli Paoella to the position of part time (.5) long-term per diem leave replacement Basic Skills Instructor at Reynolds School, BA, Step 1-2, effective on or about January 2, 2017 through approximately February 3, 2017, subject to the satisfactory completion of the criminal history records check required by law.

- 4. Approve Ami Shah as a paraprofessional for two times per week for the 2016/17 school year, to assist with fourth and fifth grade chorus.

- § 5. Appoint Colleen Moran to the stipend position (split) of Track and Field Assistant for the 2016/17 school year. \$1,087.50

- § 6. Appoint Melissa Sullivan to the stipend position Cavallini Art Club Advisor for the 2016/17 school year. \$1,600.00

	7.	Appoint Anthony C. Tozzi as a Girls' Basketball Coach for the 2016/17 school year, subject to the satisfactory completion of the criminal history records check required by law.	\$2,900.00
	8.	Rescind the stipend (split), approved on September 26, 2016, for Jeffrey Grey, as a Wrestling Coach, in the amount of \$1,450.00.	
	9.	Rescind the stipend (split), approved on September 26, 2016, for William Rehan, as a Boys' Wrestling Coach, in the amount of \$1,450.00.	
	10.	Approve the amended stipend for Jeffrey Grey, as a Boys' Wrestling Coach for the 2016/17 school year.	\$2,900.00
§	11.	Approve Susan Jarvis as a LEAP teacher, Acting Up!	\$550.00
§	12.	Approve Susan Jarvis as a LEAP teacher, Music on the Computer.	\$550.00
§	13.	Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Wednesday). <i>(This will be increased by \$10/student if there are more than 20 students.)</i>	\$600.00
§	14.	Approve Josephine Griffith as a LEAP teacher, Baker's Delight (Thursday). <i>(This will be increased by \$10/student if there are more than 20 students.)</i>	\$600.00
§	15.	Approve Elaina Reinke as a LEAP teacher, Baker's Delight (Wednesday). <i>(This will be increased to \$550 if there are 14 or more students.)</i>	\$275.00
§	16.	Approve Elaina Reinke as a LEAP teacher, Baker's Delight (Thursday). <i>(This will be increased to \$550 if there are 14 or more students.)</i>	\$275.00
§	17.	Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Wednesday). <i>(This position is needed only if there are more than 24 students and will be taken from aide pool.)</i>	\$275.00
§	18.	Approve a Teacher's Aide as a LEAP teacher, Baker's Delight (Thursday). <i>(This position is needed only if there are more than 24 students and will be taken from aide pool.)</i>	\$275.00
§	19.	Approve Susan Deniz as a LEAP teacher, Become a Jewelry Designer.	\$550.00
§	20.	Approve Susan Deniz as a LEAP teacher, Frozen Art and Science.	\$550.00
§	21.	Approve Christina Cucci as a LEAP teacher, Computer Coding.	\$550.00
§	22.	Approve Emily Viola as a LEAP teacher, Fitness and Zumba.	\$550.00
§	23.	Approve Laurie Guerra as a LEAP teacher, Get Ready to Tumble!	\$550.00
§	24.	Approve Laurie Guerra as a LEAP teacher, Tennis.	\$550.00
§	25.	Approve Julie Spirko as a LEAP teacher, iMake iMovie.	\$550.00
§	26.	Approve Anna Richter as a LEAP teacher, Viva Van Gogh.	\$550.00
§	27.	Approve Anna Richter as a LEAP teacher, Pottery Barn.	\$550.00

- § 28. Approve Dora Dillman as a LEAP teacher, Pottery Barn, Jr. (Thursday). \$550.00
- § 29. Approve Dora Dillman as a LEAP teacher, Acrylic Painting. \$550.00
- § 30. Approve Heidi Rockwell as a LEAP teacher, Zany Zentangles. \$550.00
- § 31. Approve Fashion Camp NJ, as a LEAP vendor, Crafting Couture, per student rate: \$120/student
Vivian Burns
- § 32. Approve Thrust Fencing Academy, as a LEAP vendor, Intro to Fencing (Wednesday), per student rate: \$180/student
Mika'il Sankofa
- § 33. Approve Thrust Fencing Academy, as a LEAP vendor, Intro to Fencing (Thursday), per student rate: \$180/student
Mika'il Sankofa
- § 34. Approve Cyber Robotics, as a LEAP vendor, Intro to Robotics, per student rate: \$136/student
Rosanna Azrak
- § 35. Approve Outragehiss Pets, as a LEAP vendor, Outragehiss Pets, per student rate: \$110/student
- § 36. Approve Mad Science, as a LEAP vendor, Crazy Chem Works, per student rate: \$115/student
- § 37. Approve Heather Balji as a LEAP Teacher's Assistant. \$16.00/hour
- § 38. Approve Susan Deniz as a LEAP Teacher's Assistant. \$16.00/hour
- § 39. Approve Dora Dillman as a LEAP Teacher's Assistant. \$16.00/hour
- § 40. Approve Laura Guerra as a LEAP Teacher's Assistant. \$16.00/hour
- § 41. Approve Andrea Leshinsky as a LEAP Teacher's Assistant. \$16.00/hour
- § 42. Approve Catherine Merritt as a LEAP Teacher's Assistant. \$16.00/hour
- § 43. Approve Elaina Reinke as a LEAP Teacher's Assistant. \$16.00/hour
- § 44. Approve Marilyn Shrout as a LEAP Teacher's Assistant. \$16.00/hour
- § 45. Approve Donna Bach as a Volunteer LEAP Teacher's Assistant.
- § 46. Approve Lisa LoPiccolo as the LEAP Nurse. \$1,100.00

G. Substitutes/Consultants/Volunteers

- § 1. Approve Erin M. Carlin as a substitute teacher/paraprofessional for the 2016/17 school year, NJ CEAS K-6 Elementary Teaching Certificates, NJ CEAS Students with Disabilities Teaching Certificate and NJ CEAS Preschool – Grade 3 Teaching Certificate.

- 2. Approve Brett Krieger as a substitute teacher/paraprofessional for the 2016/17 school year subject to the satisfactory completion of the criminal history records check required by law, NJ Elementary School Teacher's K-6 Certificate and NJ Elementary School Teacher Math Grades 5-8 Certificate.
- 3. Approve Fakhrossadat Moshasha as a substitute teacher/paraprofessional for the 2016/17 school year, NJ Substitute Teacher's Certificate.
- 4. Approve Evelyn Paglieri as a substitute teacher/paraprofessional for the 2016/17 school year subject to the satisfactory completion of the criminal history records check required by law, NJ Substitute Teacher's Certificate pending.
- § 5. Approve Melissa Sullivan as a substitute teacher/paraprofessional for the 2016/17 school year, NJ CE Art Art Teaching Certificate.
- 6. Approve Anthony C. Tozzi as a substitute teacher/paraprofessional for the 2016/17 school year, subject to the satisfactory completion of the criminal history background check required by law, NJ Substitute Teacher's Certificate.

IX. FINANCE

Mrs. Imbasciani

This motion will be one motion that encompasses items A through L and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meetings:

November 7 and November 21, 2016

- B. Approve the Bills List for November 2016 as follows:

10	General Current Expense	\$63,871.38
11	General Current Expense	\$2,056,564.62
12	Capital Outlay	\$90,108.30
20	Special Revenue Funds	\$30,992.72
50	Milk	\$556.36
60	Trust Fund	\$28,663.70
	Total	\$2,270,757.08

- C. Approve the Transfers for November 2016.
- D. Approve the Board Secretary and Treasurer's Reports dated November 2016 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve payment to Panoramic Window & Door Systems, Inc., Application # 1, in the amount of \$175,259.80.
- § F. Approve the design, construction, bidding and contract administration professional fees associated with the Selected Window Replacement at Cavallini Middle School and Reynolds Elementary School by DiCara Rubino Architects, at a cost of \$30,000.00.
- G. Approve Social Skills participation through Region II for a student whose name is on file in the Board Office, one time per week for approximately 28 sessions at \$67.00 per session.

- H. Acknowledge the donation of \$480.00 to No-Shave November, c/o Cornerstone National Bank and Trust Company, by the Bogert Student Council, which recently held a “No-Shave November” mustache competition to raise money for that organization.
- § I. Accept the donation of \$1,000.00 to be put towards the Bogert playground from a family who wishes to remain anonymous.
- § J. Accept the donation of \$1,000.00 to Cavallini Middle School from a family who wishes to remain anonymous.
- K. Accept the services of William Rehain from the Allendale Board of Education to supplement the Upper Saddle River Wrestling Program.
- § L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Orton Gillingham Training Hasbrouck Heights, NJ	January 9 - 11, 2017	Sarah Maginnis	\$800.00	\$20.00
31st Annual NJ Educational Computing Cooperative Conference Montclair, NJ	January 10, 2017	Christina Cucci Carey Goralski Julie Spirko	\$110.00 \$110.00 \$110.00	\$0.00 \$15.50 \$16.02
NJ Education Innovations Summit Edison, NJ	January 18, 2017	Monica Browne	\$0.00	\$48.18
Early Intervention Strategies to Help Preschool & Kindergarten Students With Special Needs West Orange, NJ	February 13, 2017	Katherine Baker	\$245.00	\$11.64
Effective Dealing with Disruptive Students: Practical, Classroom-Proven Techniques West Orange, NJ	March 6, 2017	Andrea Golden	\$245.00	\$17.56
Intro Orton-Gillingham Training 1 Hasbrouck Heights, NJ	March 6 - 8, 2017	Tina Barone Karen Biglin Cynthia Stawecki	\$725.00 \$725.00 \$725.00	\$26.04 \$47.43 \$56.73
NJCEC Spring 2017 Conference: Helping the Struggling Learner Mahwah, NJ	March 13, 2017	Sheila Barry	\$105.00	\$0.00
NJSBGA Expo 2017 Atlantic City, NJ	March 13-15, 2017	Nijazi Leka	\$200.00	\$392.10

X. **RECOGNITION OF VISITORS**

XI. **ADJOURNMENT**

Mrs. Johnston

2017-2018 Upper Saddle River Schools

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July

4 Independence Day Observed

January (21) (22)

1 New Year's Day
 2 Schools Reopen
 15 Martin Luther King Day
 -No school for Students
 15 Staff Professional Development
 -Full Day for Staff Only

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

February (15) (15)

19 Winter Recess Begins
 26 Schools Reopen

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September (16) (18)

4 Labor Day
 5-6 Teachers' Staff Meetings
 7 First Day of Classes for Students
 -Student Early Dismissal
 21 Rosh Hashanah
 14 Cavallini Curriculum Night
 19 Bogert Curriculum Night
 28 Reynolds Curriculum Night

March (21) (21)

30 Good Friday

March						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October (21) (22)

9 Fall Parent Conference Day
 -Day & Night Conferences
 -No school for Students
 -Full Day for Staff Only

April (16) (16)

16 Spring Recess Begins
 23 Schools Reopen

Spring recess will be shortened to make up snow days, if necessary, starting with April 20 and extending back into week.

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November (18) (18)

7 Election Day-General & School
 9-10 NJEA Conference
 22 Thanksgiving Recess Begins
 -Staff & Student Early Dismissal

May (22) (22)

28 Memorial Day

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						




December (16) (16)

22 Winter Recess Begins
 -Staff & Student Early Dismissal

June (17) (19)

25 Last Day for Students
 -Student Early Dismissal
 27 Last Day for Teachers

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	No School
	Minimum Day
	Teachers in Only

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 3. See the possibilities below. **If more than 3 snow days are used spring recess will be shortened to make up snow days starting with April 20 and extending back into recess week.**

No Snow Days Used

Student days will be reduced by 3 in June

Result:

June: 14 student days & 16 teacher days

Last day for students 6/20/2018

Last day for teachers 6/22/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

One Snow Day Used

Student days will be reduced by 2 in June

Result:

June: 15 student days & 17 teacher days

Last day for students 6/21/2018

Last day for teachers 6/25/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Two Snow Days Used

Student days will be reduced by 1 in June

Result:

June: 16 student days & 18 teacher days

Last day for students 6/22/2018

Last day for teachers 6/26/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Original calendar.

Three Snow Days Used

Result:

June: 17 student days & 19 teacher days

Last day for students 6/25/2018

Last day for teachers 6/27/2018

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30