

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, November 21, 2016, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Browne |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. Layne/Mrs. Mazzola |
| F. | USREF Report | Mrs. Mueller |
| V. | RECOGNITION OF VISITORS (for Agenda Items only) | |
| VI. | ADMINISTRATION | Dr. Browne |

This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

1. Approve Grades K-8 course proficiencies in English/Language Arts and Mathematics to reflect the alignment and adoption of the 2016 NJ Student Learning Standards.

VII. **PERSONNEL**

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (as of September 1, 2016)
1. Abolish one 0.20 Reynolds BSI Reading Teacher position.
 2. Abolish one 0.60 Reynolds Resource Program In-class Support Teacher position.
 3. Abolish one 0.50 Reynolds Title 1 BSI Math Teacher position.
 4. Abolish one 0.20 Reynolds Title 1 BSI Reading Teacher position.
 5. Abolish one 0.25 Reynolds BSI Math Teacher position.
 6. Abolish one 0.75 Reynolds BSI Reading Teacher position.
 7. Abolish one 0.20 Reynolds BSI Math Teacher position.
 8. Abolish one 0.30 Reynolds BSI Reading Teacher position.
 9. Abolish one 0.10 Bogert Title 1 BSI Math Teacher position.
 10. Abolish one 0.20 Bogert Title 1 BSI Reading Teacher position.
 11. Abolish one 0.15 Bogert BSI Math Teacher position.
 12. Abolish one 0.40 Bogert BSI Math Teacher position.
 13. Abolish one 0.35 Bogert BSI Language Arts Teacher position.
 14. Abolish one 0.60 Bogert BSI Language Arts Teacher position.
 15. Abolish one 0.80 Bogert Resource Program Pull-out Support Teacher position.
 16. Abolish one 0.20 Bogert Resource Program In-class Support Teacher position.
 17. Abolish one 0.80 Cavallini Resource Program Pull-out Support Teacher position.
 18. Abolish one 0.20 Cavallini Resource Program In-class Support Teacher position.
 19. Abolish one 0.40 Cavallini Resource Program Pull-out Support Teacher position.
 20. Abolish one 0.60 Cavallini Resource Program In-class Support Teacher position.
 21. Abolish one 0.40 Cavallini Resource Program Pull-out Support Teacher position.
 22. Abolish one 0.60 Cavallini Resource Program In-class Support Teacher position.
 23. Create one 0.10 Reynolds BSI Math Teacher position.
 24. Create one 0.50 Reynolds BSI Reading Teacher position.
 25. Create one 0.10 Reynolds Title 1 BSI Math Teacher position.

26. Create one 0.55 Reynolds Title 1 BSI Reading Teacher position.
27. Create one 0.80 Reynolds BSI Reading Teacher position.
28. Create one 0.15 Reynolds BSI Math Teacher position.
29. Create one 0.35 Reynolds BSI Reading Teacher position.
30. Create one 0.40 Bogert Resource Program In-class Support Teacher position.
31. Create one 0.35 Bogert Title 1 BSI Math Teacher position.
32. Create one 0.30 Bogert Resource Program Pull-out Support Teacher position.
33. Create one 0.70 Bogert Resource Program In-class Support Teacher position.
34. Create one 0.25 Bogert BSI Math Teacher position.
35. Create one 0.55 Bogert BSI Math Teacher position.
36. Create one 0.25 Bogert BSI Language Arts Teacher position.
37. Create one 0.45 Bogert BSI Language Arts Teacher position.
38. Create one 0.80 Cavallini Resource Program In-class Support Teacher position.
39. Create one 0.20 Cavallini Resource Program Pull-out Support Teacher position.
40. Create one 0.30 Cavallini Resource Program In-class Support Teacher position.
41. Create one 0.70 Cavallini Resource Program Pull-out Support Teacher position.
42. Create one 0.40 Cavallini Resource Program In-class Support Teacher position.
43. Create one 0.60 Cavallini Resource Program Pull-out Support Teacher position.

B. Job Descriptions (not applicable)

C. Resignations

- § 1. Accept the resignation of Charlotte L. Sweeney, Lunch Aide, effective January 2, 2017.

D. Leaves (not applicable)

E. Change in Assignment

1. Appoint the transfer of Danielle Larsen from .5 Basic Skills Instructor at Bogert School to 1.0 FTE Basic Skills Instructor at Bogert School, Step 7, effective December 5, 2016.

F. Appointments

- § 1. Appoint Cassandra L. Clapsaddle to the position of long-term per diem leave replacement .5 Basic Skills Instructor at Bogert School, BA, Step 1-2, effective December 5, 2016 through approximately January 20, 2017.

- § 2. Appoint Brandi N. Gorman to the position of .5 Basic Skills Instructor at Bogert School, MA, Step 6, effective on or about January 23, 2017.
- § 3. Revise the Bogert School Specialist 3-5 stipend position for the 2016/17 school year for Jessica O’Rorke which was approved on September 26, 2016, to be effective September 1, 2016 through December 2, 2016.
- § 4. Appoint Lauren Malaney to the stipend position (split) of Bogert School Specialist 3-5 for the 2016/17 school year, effective December 5, 2016.
- § 5. Appoint Julie Spirko to the stipend position (split) of Bogert School Specialist 3-5 for the 2016/17 school year, effective December 5, 2016.
- § 6. Appoint Denise K. Regan to the stipend position of Cavallini Musical Director, effective on or about December 1, 2016, subjective to the satisfactory completion of the criminal history records check required by law and receipt of substitute certification.
- § 7. Approve Megan Thomas as a Student Teacher/Intern at Bogert School from January 2017 through May 2017, subject to the satisfactory completion of the criminal history records check required by law, New Jersey Substitute Teacher’s Credential.

G. Substitutes/Consultants/Volunteers

- § 1. Approve Pamela Jones as a substitute teacher/paraprofessional for the 2016/17 school year, subject to the satisfactory completion of the criminal history records check required by law, NJ Elementary School Teacher’s K-5 Certificate and NJ Elementary School Teacher Math, grades 5-8 Certificate.
- § 2. Approve Charlotte L. Sweeney as a substitute Lunch Aide for the 2016/17 school year.

VIII. FINANCE

Mrs. Imbasciani

This motion will be one motion that encompasses items A through K and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meetings:

October 17 and October 24, 2016

- B. Approve the Bills List for October 2016 as follows:

10	General Current Expense	\$65,236.58
11	General Current Expense	\$1,929,930.71
12	Capital Outlay	\$910.14
20	Special Revenue Funds	\$34,952.72
50	Milk	\$539.71
60	Trust Fund	\$28,663.70
	Total	\$2,060,693.85

- C. Approve the Transfers for October 2016.
- D. Approve the Board Secretary and Treasurer’s Reports dated October 2016 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

- § E. Approve payment to ARCO Construction Group, Inc., Application # 4, in the amount of \$83,980.00.
- § F. Approve the New Emergency Generator at Cavallini Middle School Project Change Order # 2 for ARCO Construction Group, Inc., for the additional electrical cost to move the generator pad three feet due to an existing pipe. The additional cost of \$4,000.00 will be deducted from Allowance # 1. The remaining balance of Allowance # 1 will be reduced to \$16,000.00. This change order will not impact the contract cost.
- § G. Approve the New Emergency Generator at Cavallini Middle School Project Change Order # 3 for ARCO Construction Group, Inc., for the additional cost to install a three foot wide gate at the generator area. The additional cost of \$1,473.10 will be deducted from Allowance # 1. The remaining balance of Allowance # 1 will be reduced to \$14,526.90. This change order will not impact the contract cost.
- § H. Approve Da-Lor Service Co. Inc. to provide and install two (2) unit ventilators in the Cavallini Middle School Health and Faculty Rooms, at a total cost of \$24,830.00.
- § I. Approve the disposal of the following technology equipment. This equipment is old and has been replaced.

Catalyst 3560G Series PoE-48 (1GB switches):

Serial #:	Tag #:	Serial #:	Tag #:
FOC1311Z1Y8	5456	FOC1035Y18E	5455
FOC1037Y1VA	5458	FOC1036Y188	5454
FOC1036Y19R	5446	FOC0947Y0KX	None

Honeywell (DVR's):

Serial #:	Tag #:	Serial #:	Tag #:
T282690178	None	R199684562	None

- § J. Accept the donation from Girl Scout Silver Award Project Candidates, Kenna McGahren and Gia Esposito, to clean up and beautify the Greenhouse.
- § K. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Mental Health First Aid Training Paramus, NJ	November 28-December 2, 2016	Melissa DiBartolo	\$0.00	\$0.00
Youth Mental Health First Aid Training Paramus, NJ	November 30, 2016	Christie Brown	\$0.00	\$5.09
		Jacqueline Harmon	\$0.00	\$6.91
		Jackie King	\$0.00	\$0.00
		Sarah Maginnis	\$0.00	\$0.00
		Cindy Santos	\$0.00	\$0.00
		Devin Severs	\$0.00	\$0.00
		Marci Titunick	\$0.00	\$5.09
Stefanie Slacin	\$0.00	\$0.00		
The School Nurse's Role in the Evaluation and Screening of Vision and Hearing Problems Paramus, NJ	November 30, 2016	Robyn Ranges	\$35.00	\$0.00
NJ Leadership Summit 2016 Monroe Township, NJ	December 1, 2016	Monica Browne	\$0.00	\$54.62

Design & Technology Site Visit Chatham, NJ	December 2, 2016	Monica Browne	\$0.00	\$27.47
		Amy Caravela	\$0.00	\$27.47
		Daniel Cazes	\$0.00	\$27.47
		James McCusker	\$0.00	\$27.47
		Michael Padilla	\$0.00	\$0.00
		Julie Spirko-Truppi	\$0.00	\$27.47
TC Workshop: Use Shared Reading, Interactive Writing and Word Study in Both a Whole and Small Group Instruction New York, NY	December 14, 2016	Bina Rivard	\$50.00	\$62.55
Protocols to Ensure Success in the Student-Led Classroom Mahwah, NJ	January 13, 2017	Lyndsey Campana	\$149.00	\$0.00
TC Workshop: Getting the Most Out of Your Guided Reading Sessions and Adding to Your Small Group Work New York, NY	February 6, 2017	Jill Powers	\$50.00	\$70.25
TC Workshop: Book Clubbing for Beginners New York, NY	March 20, 2016	Jackie King	\$50.00	\$60.83

IX. **RECOGNITION OF VISITORS**

X. **ADJOURNMENT**

Mrs. Johnston