

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
REGULAR MEETING  
Monday, March 20, 2017, 8:00 p.m.  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- I. Call to order and roll call Mrs. Johnston
- II. Flag salute and Pledge of Allegiance Mrs. Johnston
- III. Opening statement by presiding officer Mrs. Johnston
- IV. **REPORTS**
  - A. Superintendent’s Report Dr. Browne
  - B. Board Secretary’s Report Mrs. Imbasciani
  - C. Board President’s Report Mrs. Johnston
  - D. Committee Reports Chairpersons
  - E. PTO Report Mrs. Layne/Mrs. Mazzola
  - F. USREF Report Mrs. Mueller
- V. **PRESENTATIONS:**
  - A. 6<sup>th</sup> Grade Science – Thermal Model House Construction Mr. McCusker/Ms. Chamberlin
- VI. **RECOGNITION OF VISITORS (for Agenda Items only)**
- VII. **ADMINISTRATION** Dr. Browne

**This motion which encompasses items A and B will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Second reading and approval of the following Policies and Regulation:

Policy 1510	Americans with Disabilities Act (revised)
Policy 2415.30	Title I – Educational Stability for Children in Foster Care (new)

- Policy 2418 Section 504 of the Rehabilitation Act of 1973 – Students (new)
- Policy 5116 Education of Homeless Children (revised)
- Policy 8330 Student Records (revised)
- Policy 9700 Special Interest Groups (revised)
- Regulation 1510 Americans with Disabilities Act (revised)
- Regulation 2418 Section 504 of the Rehabilitation Act of 1973 – Students (new)

- § B. Approve the School Bus Emergency Evacuation Drill Reports (in accordance with N.J.A.C. 6A:27-11.2) as follows:
1. On March 16, 2017, between 11:00 a.m. and 12:00 p.m., all students in the Cavallini Middle School, 392 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mr. Michael DeSocio, Cavallini Assistant Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
  2. On March 17, 2017, between 9:00 a.m. and 11:00 a.m., all students in the Reynolds Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mrs. Devin Severs, Reynolds School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.
  3. On March 17, 2017, between 9:00 a.m. and 11:00 a.m., all students in the Bogert Elementary School, 391 West Saddle River Road, Upper Saddle River, New Jersey, participated in bus emergency evacuation drills. The drills took place in front of the school and included Routes 1, 2 and 3 and Routes A through E-F. Mr. David Kaplan, Bogert School Principal, and Mr. Thomas Inzalaco, Scholastic Bus Company Safety Director, supervised the drill.

VIII. **PERSONNEL**

Dr. Browne

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- A. Create/Abolish (not applicable)
- B. Job Description
  1. Approve the revised job description for Director of Personnel/Staff Development.
- C. Retirement
  1. Accept the resignation, for the purpose of retirement, of Carmela Santorelli Whalen, Director of Special Education, effective August 1, 2017.
  2. Accept the resignation, for the purpose of retirement, of Ellen Sokolik, Paraprofessional, effective July 1, 2017.
- D. Leaves
  1. Approve paid disability and unpaid statutory leave for Ronald Hadley, Night Custodian, effective February 10, 2017 through approximately May 9, 2017.

E. Appointments

- 1. Appoint Monica M. Browne to the position of Director of Personnel/Staff Development, effective March 21, 2017, at zero dollars (\$0.00) for the 2016/17 school year.
- § 2. Appoint Lindsey Parent to the stipend position of Girls Lacrosse Coach, subject to the satisfactory completion of the criminal history records check required by law. \$2,900.00
- §\* 3. Appoint Daniel Rehai to the stipend position of Assistant Baseball Coach, subject to the satisfactory completion of the criminal history records check required by law. \$725.00
- § 4. Appoint William D. Rehai to the stipend position of Assistant Baseball Coach. \$725.00
- § 5. Appoint Joseph F. Ventresca to the stipend position of Boys Lacrosse Coach, subject to the satisfactory completion of the criminal history records check required by law and receipt of the NJ Substitute Teachers Certificate. \$2,900.00

F. Lateral Guide Move

- 1. Approve a lateral guide move for Lauren Malaney, Special Education Teacher, from BA, Step 6 to MA, Step 6, effective September 1, 2016, payable in 2017/18.

G. Substitutes/Consultants/Volunteers

- 1. Approve High Focus, Paramus, NJ, to provide home instruction for a Cavallini student from February 8, 2017 through March 22, 2017, for up to 10 hours per week at \$35/hour.

IX. FINANCE

Mrs. Imbasciani

**This motion will be one motion that encompasses items A through L and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Approve the Minutes of Board Meeting:

February 6 and February 13, 2017

B. Approve the Bills List for February 2017 as follows:

10	General Current Expense	\$70,271.96
11	General Current Expense	\$2,221,439.56
20	Special Revenue Funds	\$30,683.26
50	Milk	\$441.49
60	Trust Fund	\$28,663.70
	Total	\$2,351,499.97

C. Approve Transfers for February 2017.

D. Approve the Board Secretary and Treasurer’s Reports dated February 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

E. Approve the following Resolution:

**BE IT RESOLVED** that the Upper Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services

§ Not on previous agenda  
\*Related to staff member

Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2017/18 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

**BE IF FURTHER RESOLVED**, that the Upper Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Resolution.

- § F. Approve the 2017 NCLB Amendment to budget \$6,667 in carryover from 2016 NCLB Title IIA. These additional funds will be used for staff development as follows:

Literacy Professional Development	\$3,642
Special Education Professional Development	\$3,025

- § G. Approve the placement of a student whose name is on file in the Board Office to Shepard School, effective March 21, 2017.

- § H. Approve 1-1 aide coverage for an out-of-district student whose name is on file in the Board Office to participate in Track after school from April 3 through June 15, 2017, at \$40/hour for approximately 63 hours.

- I. I. Approve Speech Therapy services to be provided by The Craig School for an out-of-district student, at \$115/hour, two 30 minute sessions a week, effective February 27 through June 2017.

- J. Approve the payment of \$3,515.00 to the Upper Saddle River Recreation Commission to cover 25% of the cost of netting for the new lacrosse/soccer field at Lions Park.

- K. Accept the donation of vouchers for two free tickets to a New Jersey Devils to be distributed upon parents/staff request, for personal use by Reynolds School parents/staff, from the Gershengorn family and the New Jersey Devils.

- § L. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
BCSA Meeting Allendale, NJ	March 22, 2017	Sara Senger	\$0.00	\$0.00
NJSBA School PR Forum Trenton, NJ	April 7, 2017	David Verducci	\$75.00	\$0.00
NJ Council of Education Spring Meeting Monroe Township, NJ	April 28, 2017	Monica Browne	\$0.00	\$57.10
NJAPSA Spring Leadership Conference Atlantic City, NJ	May 17-19, 2017	Monica Browne Carmela Whalen	\$525.00 \$525.00	\$489.59 \$408.16
Handle With Care Training Newton, NJ	May 19, 2017	Juvilian Harlow	\$450.00	\$0.00
BCSCA K-8 Meeting Paramus, NJ	May 19, 2017	Brigette Uzar	\$0.00	\$0.00
NJASBO Annual Conference Atlantic City, NJ	June 7-9, 2017	Dana Imbasciani	\$275.00	\$489.59

X. **RECOGNITION OF VISITORS**

XI. **ADJOURNMENT**

Mrs. Johnston