

**BOARD OF EDUCATION**  
**UPPER SADDLE RIVER, NEW JERSEY**  
**WORK MEETING**  
**Monday, March 6, 2017, 8:00 p.m.**  
 Media Center, Cavallini Middle School  
 392 West Saddle River Road

**Agenda**

This is a work meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- |      |   |                 |
|------|---|-----------------|
| I.   | Call to order and roll call   | Mrs. Johnston   |
| II.  | Flag salute and Pledge of Allegiance                                      | Mrs. Johnston   |
| III. | Opening statement by presiding officer                                    | Mrs. Johnston   |
| IV.  | <b>PRESENTATION</b>   |                 |
| A.   | Preliminary 2017/18 Budget  | Mrs. Imbasciani |
| V.   | <b>RECOGNITION OF VISITORS</b> (limited to comments on agenda items only) |                 |
| VI.  | <b>ADMINISTRATION</b>   | Dr. Browne      |

**This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- |    |   |   |
|----|---|---|
| A. | First reading of the following Bylaws, Policies and Regulation: |   |
|    | Policy 1510   | Americans with Disabilities Act (revised)                         |
|    | Policy 2415.30  | Title I – Educational Stability for Children in Foster Care (new) |
|    | Policy 2418   | Section 504 of the Rehabilitation Act of 1973 – Students (new)    |
|    | Policy 5116   | Education of Homeless Children (revised)                          |
|    | Policy 8330   | Student Records (revised)   |
|    | Policy 9700   | Special Interest Groups (revised)                                 |
|    | Regulation 1510   | Americans with Disabilities Act (revised)                         |
|    | Regulation 2418   | Section 504 of the Rehabilitation Act of 1973 – Students (new)    |

VII. **PERSONNEL**

Dr. Browne

**This motion will be one motion that encompasses items A through G and will be voted on at the March 20, 2017 meeting. This motion has been recommended for approval by the Superintendent.**

- A. Create/Abolish (not applicable)
- B. Job Description
  - 1. Approve the revised job description for Director of Personnel/Staff Development.
- C. Resignations
  - 1. Accept the resignation, for the purpose of retirement, of Carmela Santorelli Whalen, Director of Special Education, effective August 1, 2017.
- D. Leaves
  - 1. Approve paid disability and unpaid statutory leave for Ronald Hadley, Night Custodian, effective February 10, 2017 through approximately April 25, 2017.
- E. Appointments
  - 1. Appoint Monica M. Browne to the position of Director of Personnel/Staff Development, effective March 21, 2017.
- F. Lateral Guide Move
  - 1. Approve a lateral guide move for Lauren Malaney, Special Education Teacher, from BA, Step 6 to MA, Step 6, effective September 1, 2016, payable in 2017/18.
- G. Substitutes/Consultants/Volunteers
  - 1. Approve High Focus, Paramus, NJ, to provide home instruction for a Cavallini student from February 8, 2017 through March 22, 2017, for up to 10 hours per week at \$35/hour.

VIII. **FINANCE - BUDGET**

Mrs. Imbasciani

**This motion has been recommended for approval at this meeting by the Superintendent.**

**RESOLUTION TO APPROVE THE PRELIMINARY 2017/18 SCHOOL YEAR BUDGET**

**BE IT RESOLVED** that the Upper Saddle River Board of Education, County of Bergen, approves the 2017/18 school year budget as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
Total General Fund	\$24,201,116	\$21,798,681
Total Special Revenue Fund	\$290,000	\$0
Total Debt Service Fund	\$1,202,091	\$900,822
<b>Totals</b>	<b>\$25,693,207</b>	<b>\$22,699,503</b>

and

**BE IT FURTHER RESOLVED** that the **GENERAL FUND** tax levy, **\$21,798,681** is approved to support Current General Expense and **\$900,822** to support Debt Service, for the 2017/18 school year budget.

**BE IT FURTHER RESOLVED**, in accordance with *NJSA 18A:7F-38*, that the 2017/18 school year budget includes the use of the health care cost adjustment of \$60,956; and

**WHEREAS**, school district Policy 6471 and *NJAC 6A:23B-1.2(b)* provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017/18.

**WHEREAS**, the Upper Saddle River Board of Education appropriated \$28,000 for travel during the 2016/17 school year and has spent \$15,926 as of February 28, 2017.

**NOW, THEREFORE, BE IT RESOLVED** that the Upper Saddle River Board of Education hereby establishes the School District travel maximum for the 2017/18 school year at the sum of \$29,550; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

IX. **FINANCE**

Mrs. Imbasciani

**This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
Orton Training Denville, NJ	March 6-8, 2017	Anette Brouhle	\$725.00	\$0.00
BCSCA K-8 Meeting Paramus, NJ	March 10, 2017	Margaret Donnelly	\$0.00	\$0.00
Bergen County School Counselors Association Meeting Paramus, NJ	March 10, 2017 May 19, 2017	Sara Senger Stefanie Slacin	\$0.00 \$0.00	\$0.00 \$0.00
Autism & Psychiatric Issues Oradell, NJ	March 14, 2017	Juvilian Harlow	\$0.00	\$0.00
STEM Symposium at TCNJ Ewing, NJ	March 15, 2017	Amy D'Ambola	\$0.00	\$51.26
NJASA Google for Administrators Trenton, NJ	March 17, 2017	Monica Browne	\$179.00	\$74.56
NJ Association for Gifted Children Conference West Windsor, NJ	March 17, 2017	Carey Goralski	\$219.00	\$51.58
The American Young Voices Teacher Workshop Newark, NJ	March 20, 2017	Chang-Po Chen	\$0.00	\$19.74
PLAAFPS Train the Trainer Workshop Lyndhurst, NJ	March 20, 2017	Mary McKinley Lauren Rozema	\$0.00 \$0.00	\$0.00 \$0.00
BCSCA Juvenile Family Crisis Intervention Meeting Allendale, NJ	March 22, 2017	Brigette Uzar	\$0.00	\$0.00

Mindfulness? Where Does It Come From? Lunch & Learn Workshop Oradell, NJ	March 23, 2017	Brigette Uzar	\$0.00	\$0.00
Enhancing Executive Function Going Beyond The Prefrontal Cortex Pearl River, NY	March 23 & 24, 2017	Jackie King Stefanie Slacin	\$389.99 \$389.99	\$0.00 \$0.00
Speech Resources Course Oradell, NJ	March 31, 2017	Carolyn Lane Elaine Stern	\$0.00 \$0.00	\$0.00 \$0.00
School Avoidance – How to Reduce Stress And Anxiety Oradell, NJ	April 4, 2017	Juvilian Harlow	\$0.00	\$0.00
Visual Processing Therapy: Helping Individuals with Sensoral Processing Disorders, ADHD, Autism, Dyslexia, and Acquired Brain Injury Parsippany, NJ	April 7, 2017	Meredith Ardito	\$99.99	\$0.00
Oppositional, Defiant, and Disruptive Children and Adolescents. Non-Medication Approaches to the Most Challenging Behaviors South Plainfield, NJ	May 3, 2017	Melissa DiBartolo	\$219.99	\$0.00
2017 National Principals Conference Philadelphia, PA	July 9-11, 2017	Amy D’Ambola	\$695.00	\$965.88

**This motion will be one motion that encompasses items A through F and will be voted on at the March 20, 2017 meeting. This motion has been recommended for approval by the Superintendent.**

A. Approve the Minutes of Board Meeting:

February 6 and February 13, 2017

B. Approve the Bills List for February 2017 as follows:

10	General Current Expense	\$70,271.96
11	General Current Expense	\$2,221,439.56
20	Special Revenue Funds	\$30,683.26
50	Milk	\$441.49
60	Trust Fund	\$28,663.70
	Total	\$2,351,499.97

C. Approve Transfers for February 2017.

D. Approve the following Resolution:

**BE IT RESOLVED** that the Upper Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2017/18 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

**BE IF FURTHER RESOLVED**, that the Upper Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Resolution.

- E. Approve the payment of \$3,515.00 to the Upper Saddle River Recreation Commission to cover 25% of the cost of netting for the new lacrosse/soccer field at Lions Park.
- F. Accept the donation of vouchers for two free tickets to a New Jersey Devils to be distributed upon parents/staff request, for personal use by Reynolds School parents/staff, from the Gershengorn family and the New Jersey Devils.

X. **RECOGNITION OF VISITORS**

XI. **ADJOURNMENT**

Mrs. Johnston