

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
REGULAR MEETING  
Monday, February 13, 2017, 8:00 p.m.  
Media Center, Cavallini Middle School  
392 West Saddle River Road**

**Agenda**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|--|-------------------------|
| I.   | Call to order and roll call                            | Mrs. Johnston           |
| II.  | Flag salute and Pledge of Allegiance                   | Mrs. Johnston           |
| III. | Opening statement by presiding officer                 | Mrs. Johnston           |
| IV.  | <b>REPORTS</b>   |                         |
|      | A. Superintendent's Report                             | Dr. Browne              |
|      | B. Board Secretary's Report                            | Mrs. Imbasciani         |
|      | C. Board President's Report                            | Mrs. Johnston           |
|      | D. Committee Reports                                   | Chairpersons            |
|      | E. PTO Report  | Mrs. Layne/Mrs. Mazzola |
|      | F. USREF Report  | Mrs. Mueller            |
| V.   | <b>PRESENTATIONS:</b>                                  |                         |
|      | A. <b>Questions That Demand Our Attention</b>          | Dr. Siegel              |
| VI.  | <b>RECOGNITION OF VISITORS (for Agenda Items only)</b> |                         |
| VII. | <b>ADMINISTRATION</b>                                  | Dr. Browne              |

**This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

- § A. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation # \*\*\*020317001 is an incident as defined under HIB Policy # 5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

VIII. **PERSONNEL**

Dr. Browne

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Create/Abolish (not applicable)

B. Job Description

1. Approve the job description for Director of Personnel/Staff Development.

C. Resignation (not applicable)

D. Leaves

1. Approve paid disability and unpaid statutory leave for Sarah Maginnis, Kindergarten Teacher, effective on or about September 5, 2017 through approximately November 28, 2017.

E. Appointment (not applicable)

F. Substitutes/Consultants

1. Approve Kathryn Barthold as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.

§ 2. Approve Byron Blake as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.

3. Approve Robert Franklin as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.

4. Approve Sarah Marte as a substitute teacher/paraprofessional for the 2016/17 school year, New Jersey Substitute Teacher's Credential.

§ 5. Approve Jose Vargas as a substitute custodian for the 2016/17 school year.

§ 6. Approve Katie Corriston, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Reynolds School in Ms. Biglin's classroom.

§ 7. Approve Gabriella Pontone, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Reynolds School in Ms. Maginnis's classroom.

§ 8. Approve Angel Tello, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning in March at Bogert School in Ms. DeBoer's classroom.

G. Lateral Guide Move (not applicable)

IX. FINANCE

Mrs. Imbasciani

**This motion will be one motion that encompasses items A through J and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.**

A. Approve the Minutes of Board Meetings:

January 2 and January 9, 2017

B. Approve the Bills List for January 2017 as follows:

10	General Current Expense	\$69,530.57
11	General Current Expense	\$2,003,463.51
20	Special Revenue Funds	\$31,800.72
40	Debt Service Funds	\$27,375.00
50	Milk	\$507.41
60	Trust Fund	\$28,663.70
	Total	\$2,161,340.91

C. Approve the Transfers for January 2017.

D. Approve the Board Secretary and Treasurer’s Reports dated December 2016 and January 2017 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.

§ E. Approve the following Resolution:

**WHEREAS**, on or about February 3, 2017, the Business Administrator provided the parent of a student enrolled in the District with Notice of Disenrollment (hereinafter referred to as the “Notice”) and requested the the Upper Saddle River Board of Education (hereinafter referred to as the “Board”) have the student disenrolled from the District for nonpayment of tuition; and

**WHEREAS**, the Notice informed the parent that she could request, on or before February 9, 2017, a hearing before the Board which hearing would take place on February 13, 2017; and

**WHEREAS**, the parent did not request a hearing before the Board; and

**WHEREAS**, the Board has considered the entire record as presented by the Business Administrator in support of her request that the Board disenroll the student from the District; and

**WHEREAS**, the Board has determined that the student is not currently domiciled within the District and the parent has defaulted on her obligation to pay the student’s tuition in accordance with Board Policy and Regulation.

**NOW, THEREFORE, BE IT RESOLVED** that the student shall be disenrolled from the Upper Saddle River Public School District effective immediately.

**BE IT FURTHER RESOLVED** that the Board attorney is hereby authorized to initiate collection proceedings to recover the tuition that should have been paid for the student’s enrollment in the District. If the student’s parent contests the Board’s decision before the Commissioner of Education within twenty-one (21) days of receiving the notice of disenrollment, then the student shall remain enrolled in the Upper Saddle River School District while the appeal is pending before the Commissioner of Education.

- F. Approve the placement of a student whose name is on file in the Board Office at the Craig School, effective February 23, 2017.
- G. Approve 1-1 aide coverage for an out-of-district student whose name is on file in the Board Office to participate in school play practice after school from January 2017 through April 2017, at \$40/hour for approximately 38 hours.
- H. Approve the disposal of the following technology equipment. This equipment is old and has been replaced.

**Cisco 2960S Switches:**

Serial #:	Tag #:	Serial #:	Tag #:
FOC1129Y2SQ	5162	FOC1312Z1MH	5787
FOC1312Z2B7	5788	FOC1312Z4W5	5789
FOC131Z4W5	5790	FOC1212W3LA	5798

- § I. Approve the donation of the proceeds from the 2015/16 4<sup>th</sup> Grade’s Annual Economics Bake Sale in the amount of \$1,237 to the non-profit group, The Raptor Trust.
- § J. Approve the following Travel Expense:

Program Name	Date	Employee	Registration Fees	Travel Cost
2017 SHAPE America National Convention and Expo Boston, MA	March 16-17, 2017	Elizabeth Waldt	\$435.00	\$232.30
ASCD Empower 17 Confernce Anaheim, CA	March 24-27, 2017	Monica Browne	\$0.00	\$0.00
Lunch & Learn - Game-Based Cognitive Behavior Therapy Oradell, NJ	April 19, 2017	Kristen Groen	\$0.00	\$0.00
NAESP Convention Philadelphia, PA	July 9-11, 2017	David Kaplan Michael Padilla Devin Severs	\$445.00 \$695.00 \$445.00	\$930.92 \$932.97 \$915.68

X. **RECOGNITION OF VISITORS**

XI. **ADJOURNMENT**

Mrs. Johnston